

COMMON COUNCIL

AGENDA
June 20, 2017
6:00 PM

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the special meeting of May 2, 2017 and the regular meeting of May 16, 2017

Open Forum

Mayoral Appointments

Mayor Carnrike announced the following appointments to the Planning Commission:

- ☞ *Richard Mirabito, 19 Cole Drive, re-appointment as Chairman to a two-year term expiring December 31, 2018.*
- ☞ *Deborah DeForest, 174 N Broad Street, re-appointment to a three-year term expiring December 31, 2019.*
- ☞ *Mark Parker, 32 Plymouth Street, appointment to a three-year term expiring December 31, 2019.*

Correspondence

- ☞ July 4th Community Event
- ☞ Plymouth Street Block Party

Department, Board and Commission Reports

- ☞ Water Commission Minutes – May
- ☞ Water and Waste Water Reports - May
- ☞ Parks Commission Minutes – May
- ☞ Civil Service Commission Minutes – April
- ☞ Police Department Report – April and May

Ward Reports

Motions

- ☞ Authorizing a Health Insurance Agreement with Department Heads and Non-Unit Employees

Resolutions

- ☞ Authorizing Appropriation of Grant Funds From the R.C. Smith Foundation and the Greater Norwich Foundation for City Band Summer Concert Series
- ☞ Authorizing Acceptance of AFG Grant for a Direct Vent Exhaust System
- ☞ Authorizing Budget Transfers For Tax Property Costs
- ☞ Authorizing Appointment of Bond Counsel
- ☞ Authorizing Application with NYSEFC for Sanitary Sewer Line Rehabilitation/Replacement Project
- ☞ Authorizing Repairs at the Reservoir

Other

- ☞ Garbage Collection Contract
- ☞ 45 Silver St. – Demolition Proposal from Burrell's (Option #1 only)

Payment of June 2017 Bills

Executive Session

Adjournment

Correspondence

July 4th Community Event – Ald. _____ **moved** to approve the date change of the event from Saturday, July 1, 2017 to Tuesday, July 4, 2017. Seconded by Ald. _____, approved ayes all.

Plymouth Street Block Party – Ald. _____ **moved** to receive and approve the request from Pat Phillips of 38 Plymouth St. for the road closure of Plymouth St. from Cortland St. to Pleasant St. on July 9, 2017 beginning at 5:00 p.m. Seconded by Ald. _____, approved ayes all.

MOTIONS

 **Non-Unit Health Insurance** – Ald. _____ **moved** to authorize a health insurance agreement for Department Heads and Non-Unit employees for a TPA similar to the CSEA-Admin memorandum of understanding retroactive to August 1, 2016. Seconded by Ald. _____, approved, _____, on a roll call vote.

Resolutions

RESOLUTION # - 2017 **AUTHORIZING APPROPRIATION OF GRANT FUNDS FROM R.C. SMITH FOUNDATION & THE GREATER NORWICH FOUNDATION FOR CITY BAND SUMMER CONCERT SERIES**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a grant in the amount of \$1,725.00 has been received from the R.C. Smith Foundation for supporting the Norwich City Band 2017 summer concert series; and

WHEREAS, a grant in the amount of \$1,725.00 has also been received from The Greater Norwich Foundation for supporting the Norwich City Band 2017 summer concert series; and

WHEREAS, corresponding increases are therefore required in budgeted appropriations for the above designated purpose; and

WHEREAS, the Finance/Personnel Committee has made certain recommendations; now, therefore be it

RESOLVED, that \$1,725.00 from the RC Smith Grant and \$1,725.00 from The Greater Norwich Foundation Grant be and hereby are appropriated for the Norwich City Band 2017 summer concert series; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following supplemental appropriation in the 2017 General Fund budget:

<u>From:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A910	General Fund – Appropriated Fund Balance	\$ 3,450.00
<u>To:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A7270.4020	Band Concerts - Contracted Services	\$ 3,450.00

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2017 **AUTHORIZING ACCEPTANCE OF GRANT FROM AFG FOR A DIRECT VENT EXHAUST SYSTEM**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich is awarded a Grant of \$94,000 from the Department of Homeland Security through the Assistance to Firefighters Grant (AFG); and

WHEREAS, it has been determined there is a need for a direct vent exhaust system at the Firehouse to ventilate exhaust fumes from the building; and

WHEREAS, the AFG portion of the Grant will be \$89,524 and the City of Norwich share shall be \$4,476; and

WHEREAS, the cost of a direct vent exhaust system shall not exceed \$94,000; now, therefore be it

RESOLVED, that the City of Norwich accepts the Assistance to Firefighters Grant with costs of the exhaust system not to exceed \$94,000.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # -2017 AUTHORIZING BUDGET TRANSFERS FOR TAX PROPERTY COSTS

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the timing of the City's acquisition of several unredeemed tax properties has resulted in the need for funds to pay related 2016-2017 School taxes; and

WHEREAS, the Finance/Personnel Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2017 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A8020.4020	Planning - Contracted Services	\$ 8,854.68

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1950.4	Refunds & Taxes on City Owned Property	\$ 8,854.68

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # -2017 AUTHORIZING APPOINTMENT OF BOND COUNSEL

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Common Council on the 21st day of February, 2017, authorized an agreement with Delaware Engineering for an Engineering Planning services contract for Sewer Line Rehabilitation/Replacement Project and authorized bonding Resolution #21-2017 for Improvements to the Sewer Collection System; and

WHEREAS, said resolutions authorized the Mayor, the Superintendent of Public Works, and the Director of Finance to pursue and negotiate funding sources for the project, including the related professional bonding services of a Bond Counsel; now, therefore be it

RESOLVED, that the appointment and retention of Orrick, Herrington & Sutcliffe, LLP ("Orrick") as Bond Counsel for the City of Norwich Sewer Line Rehabilitation/Replacement Project, under the terms as outlined in the letter from Orrick of April 28, 2017, be and hereby is approved; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to acknowledge acceptance on behalf of the City of said retention according to said terms.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2017

**AUTHORIZING APPLICATION WITH NYSEFC FOR SANITARY SEWER LINE
REHABILITATION/REPLACEMENT PROJECT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich requires planning/engineering services to provide the City with Clean Water State Revolving Fund (CWSRF) funding application assistance for Sewer Line Rehabilitation/Replacement Project; and

WHEREAS, the City has applied for and received a \$100,000 grant from the NYS Environmental Facilities Corporation (NYSEFC) to fund a sanitary sewer infiltration and inflow study, and the study produced an Engineering Report dated September 2, 2016 which identified sections of the existing sanitary sewer collection system in the worst condition and are potential sources of infiltration and in-flow; and

WHEREAS, NYSEFC administers the CWSRF program to assist municipalities by providing financial assistance to fund upgrades to municipal sanitary sewer systems; and

WHEREAS, under the contract Delaware Engineering will coordinate and assist the City with the project including preparing the CWSRF funding application, financing for the project, conducting the SEQRA determination, obtaining required documents from the Historic Preservation Office and other services per the agreement; and

WHEREAS, Resolution #20-2017 authorized the Mayor to execute an agreement with Delaware Engineering for planning/engineering services to provide the City of Norwich with Clean Water State Revolving Fund funding application assistance for the Sewer Line Rehabilitation/Replacement Project at a cost not to exceed \$5,000; and

WHEREAS, Delaware Engineering has provided the City of Norwich with an additional grant application to the NYSEFC for the NYS Water Infrastructure Improvement Act (WIIA) & the NYS Intermunicipal Water Infrastructure Grants Program (IMG) Clean Water for the Sanitary Sewer Line Rehabilitation/Replacement Project. The City of Norwich will provide their intermunicipal agreement with the Town of Norwich to be eligible for a 40% grant under these grant programs.

RESOLVED, that the Mayor be and hereby is authorized to sign the grant application under the direction of the City attorney. The NYSEFC grant application for NYS Water Infrastructure Improvement Act (WIIA) & the NYS Intermunicipal Water Infrastructure Grants Program (IMG) Clean Water for the Sanitary Sewer Line Rehabilitation/Replacement Project will be provided to the City of Norwich by Delaware Engineering under the contract previously approved by Resolution #20-2017.

Seconded by Ald. _____ and duly adopted, _____ on a roll call vote.

RESOLUTION # -2017

AUTHORIZING REPAIRS AT RESERVOIR

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, significant damage was sustained from a microburst at the reservoir; and

WHEREAS, a claim has been filed with the City's insurance carrier NYMIR and they have agreed to reimbursement coverage for repairs to fencing in the amount of \$31,440 and tree removal in the amount of \$25,500; and

WHEREAS, the stonewall is also in need of repair due to damage suffered from the wind storm but not covered under insurance, a proposal from Burrell's Excavating, Inc. has been received for \$4,950

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the proposal received from Brady Fence Co, Inc. for fence repairs in the amount of \$31,440, and the proposal from Burrell's Excavating, Inc for the repairs to the stonewall in the amount of \$4,950 and tree removal in the amount of \$25,500 at the reservoir be and hereby is approved; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2017 Water Fund Budget:

From:

Account Number
HR29-878

Name
Capital Reserves - Water Repairs

Amount
\$61,890.00

To:

Account Number
F8340.4060

Name
Water Fund - Distribution
Repairs & Maintenance

Amount
\$61,890.00

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

Payment of June 2017 Bills

Ald. _____ **moved** to pay the June 2017 bills after proper audit and certification.

	<u>Prepaid</u>	<u>06 / /2017</u>	<u>Grand Total</u>
General Fund	\$	\$	\$
Sewer Fund			
Water Fund			
Trust			
Debt Service	-	-	-
Comm. Dev. - Special Grants	-	-	-
Capital Projects			
TOTALS	\$	\$	\$

Seconded by Ald. _____ and duly (adopted/defeated) _____.