

COMMON COUNCIL

July 18, 2017

Mayor Christine Carnrike presided at a meeting of the Common Council held at 6:00 PM on July 18, 2017, in the Common Council Chambers at One Court Plaza.

Present:

Mayor Christine Carnrike
Ald. Matthew Caldwell
Ald. Brian Doliver
Ald. John Deierlein
Ald. Walter Schermerhorn
Ald. David Zieno
Ald. Jennifer Morris

Also:

City Chamberlain/City Clerk Dee DuFour
Director of Human Resources Deborah DeForest
Youth Bureau Director Robert Mason
Police Chief Rodney Marsh
DPW Superintendent Carl Ivarson
Fire Chief Tracy Chawgo
EMO A Jones
Code Enforcement Officer/Fire Marshall Jason Lawrence
City Attorney Patrick Flanagan

Media Representative: Grady Thompson

Absent

Supervisor James McNeil
Supervisor Robert Jeffrey

Call to Order

The meeting of the Common Council was called to order by Mayor Carnrike at 6:04 p.m.

Approval of Minutes

Ald. Schermerhorn **moved** to approve the minutes of the special meeting of June 8, 2017 and the regular meeting of June 20, 2017. Seconded by Ald. Caldwell and duly approved ayes all.

Open Forum

Roland Guinn, 135 East Main St., spoke to the Council about the property at 144 East Main St. He distributed pictures and asked for help due to the amount of noise and the number of vehicles that are being worked on at the property. Mr. Guinn believes it to be an auto repair shop. J Lawrence stated that Code Enforcement has been there already and will continue to investigate.

Correspondence

Hayes Street Block Party – Ald. Deierlein **moved** to receive and approve the request from Joseph Phelps of 47 Hayes St. on behalf of the Hayes Street Block Party Committee for permission to block Hayes St. from Elm St. to Locust St. on September 16, 2017 from 12:00 p.m. till 7:00 p.m. for a block party. Seconded by Ald. Caldwell, approved ayes all.

Chenango County Fireman's Parade – Ald. Caldwell **moved** to receive and approve the request from the Chenango County Agricultural Society for Police assistance in conjunction with their Annual Fireman's Parade on August 8, 2017. The parade route is from Midland Drive, onto East Main St. and concluding at the Fairgrounds. Street closures will begin at 6:50 p.m. and last approximately 1 hour. Seconded by Ald. Deierlein, approved ayes all.

Department, Board and Commission Reports

- ◆ Youth Bureau Report – April/May/June
- ◆ Water and Waste Water Monthly Reports – June
- ◆ Civil Service Minutes - May

Discussion: Changing the hiring requirements for some of the Civil Service jobs was discussed as it currently is difficult to find eligible people. C. Ivarson stated that the Lead Operator and Lab Tech positions have been vacant for over 10 years. He has young people that want to work and could be hired as a trainee if the current requirements changed, otherwise filling the job is unlikely. The Council would need to change the position to a Trainee position, then would be sent to the Civil Service Commission.

Ald. Deierlein **moved** to receive and file the department, board, and commission reports. Seconded by Ald. Doliver, approved ayes all.

Ward Reports

Ward 1

Ald. Caldwell reported he has received some communications that have been referred to the proper department and are ongoing and two that have been resolved.

Ward 2

Ald. Doliver reported he has received two communications that have been resolved.

Ward 4

Ald. Schermerhorn reported no communications from constituents.

Ward 5

Ald. Zieno reported some communications that have been referred to the proper department and have been resolved.

Ward 6

Ald. Morris reported one communication that has been resolved.

Ald. Deierlein **moved** to receive and file the ward reports. Seconded by Ald. Caldwell, approved ayes all.

Motions

Ald. Caldwell **moved** to declare millings as surplus. Seconded by Ald. Schermerhorn, approved ayes all.

Resolutions

RESOLUTION # 64 - 2017 APPOINTING CLERK - FINANCE DEPARTMENT

Ald. Caldwell introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of Clerk in the Finance Department; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that Lilit Danielyan of Norwich, NY, be and hereby is provisionally appointed to a full-time position as Clerk at the entry level for the City of Norwich, effective July 19, 2017; and, further be it

RESOLVED, that such appointment is contingent upon a successful background check and this resolution shall be subject to such action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. Schermerhorn, and duly adopted, 6 - 0, on a roll call vote.

RESOLUTION #65 - 2017 APPOINTING ACCOUNT CLERK IN THE FINANCE OFFICE

Ald. Caldwell introduced the following and moved its adoption:

WHEREAS, a vacancy exists in the position of Account Clerk in the Finance Office; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that Mary Hutchings Sanford of Norwich, NY, be and hereby is appointed to a fulltime position as Account Clerk at the entry level for the City of Norwich, effective July 31, 2017; and further be it

RESOLVED, that such appointment is contingent upon a successful background check and this resolution is subject to such action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. Schermerhorn, and duly adopted, 6 - 0, on a roll call vote.

Other

Bid for Prentice Avenue Sewer Pump Repair – C. Ivarson reported that the cost will be approximately \$41,500 and will need to go to bid.

TPA – D. DeForest stated that since the last meeting Bob Carey has 3 proposals for a TPA, none of which can do “debit” cards. Only 1, Sieba, would be available to the City and claims must be submitted for reimbursement. She further stated that the contract should be signed by August 1, 2017. Ald. Caldwell **moved** to authorize the Mayor to sign a contract under the direction of the City Attorney with Sieba for the purposes of administering an HRA. Seconded by Ald. Deierlein, approved ayes all.

Ald. Caldwell asked P. Flanagan for clarification on the issue of the Non-Unit Compensation schedule and what can be discussed in executive session which was questioned at the July 11, 2017 Joint Committee meeting. P. Flanagan said he would need more information on the situation before he could comment. However, after looking at the draft of the Resolution he felt that the compensation schedule should have been included in the Resolution.

Payment of July 2017 Bills

Ald. Deierlein **moved** to pay the July 2017 bills after proper audit and certification.

	<u>Prepaid</u>	<u>7/18/2017</u>	<u>Grand Total</u>
General Fund	\$46,143.36	\$56,020.86	\$ 102,164.22
Sewer Fund	13,564.73	15,199.44	28,764.17
Water Fund	8,825.83	59,107.34	67,933.17
Trust	7,309.09	297.26	7,606.35
Debt Service	207,577.57	-	207,577.57
Comm. Dev. - Special Grants	48,348.80	120.00	48,468.80
TOTALS	\$331,769.38	\$130,744.90	\$462,514.28

Seconded by Ald. Caldwell and duly adopted 6 - 0.

Adjournment

Ald. Doliver **moved** to adjourn at 6:30 p.m. Seconded by Ald. Caldwell, approved ayes all.