

CITY OF NORWICH
JOINT MEETING of the
PUBLIC SAFETY / PUBLIC WORKS and
FINANCE/PERSONNEL COMMITTEES
August 6, 2013

Present:

Ald. Bryan McCracken
Ald. Terry Bresina
Ald. John Deierlein
Ald. Walter Schermerhorn
Ald. Paul Laughlin

Also:

Director of Finance/City Clerk William Roberts
Director of Human Resources Deborah DeForest
Fire Chief Tracy Chawgo
Police Chief Joseph Angelino
Community Development Specialist Todd Dreyer
DPW Superintendent Carl Ivarson
Mayor Joseph Maiurano
Deputy City Clerk Brian Drake
EMO A. Jones
Youth Bureau Director Robert Mason

Absent:

Ald. Daniel Palmer

Ald. Terry Bresina called the joint meeting of the Public Works/Public Safety and Finance/Personnel Committees to order at 6:03 p.m. at the Council Chambers.

Approval of Minutes

Ald. Laughlin **moved** to approve the minutes of the Joint Committee meeting of July 2, 2013. Seconded by Ald. Schermerhorn, approved ayes all.

Correspondence

15th Annual Pumpkin Fest Ald. Deierlein **moved** to recommend Council accept and approve a request from Ann Coe of the Norwich B.I.D. to hold the 15th annual Pumpkin Fest from October 4 - 6, 2013, with police assistance and street closings on East and West Park Place from 8 a.m. October 4 through October 6 and West Main Street from North Broad to Court Street from 8 a.m. October 4 through 9:30 p.m. October 5. Seconded by Ald. Schermerhorn, approved ayes all.

St. Bartholomew Procession Ald. Deierlein **moved** to recommend Council accept and approve a request from Robert Jeffrey to hold a procession at 9 a.m., August 25, 2013, on East Main Street, and a 5k run/walk, the route to be determined. Seconded by Ald. McCracken, approved ayes all. Police Chief Joseph Angelino noted that the route of the run/walk is being changed and the procession will take place only around the church.

Department Head Reports

Fire Department

Aerial Truck Fire Chief Tracy Chawgo reported that the new aerial truck is in transit from Illinois and should arrive Friday.

Haz-Mat Rates Chief Chawgo reminded the Committees that the Fire Department has been approached by the County to provide emergency haz-mat services. The Department is working with the Directors of Finance and Human Resources to determine appropriate hourly rates. He hoped to present such rates to the Committees at the September meeting.

EMS Stand-by Rates Chief Chawgo reported that certain events, such as the County Fair, Pumpkin Fest, and others, are required to have an ambulance standing by. He has also received requests for stand-by ambulances at private events. Because such events could not be held without stand-by ambulances, and because this incurs overtime costs, he is investigating appropriate rates to provide such services. He is reviewing costs with MultiMed and the Directors of Finance and Human Resources.

Town of Preston Ambulance Service Chief Chawgo reported that the City has contracts with the towns of Norwich, North Norwich, and Plymouth to provide emergency services. The City also provides such services to the Town of Preston, but has no current written contract. The Department of Health requires a written contract between the primary provider and a municipality be in effect in order to bill customers for such services. The contract language in use with

the other towns will be used. Director of Finance William Roberts stated that a contract dated retroactively to January 1, 2012, needs to be entered into immediately. A resolution will be presented to the Council at its next meeting. This contract, as the other contracts, will be in effect through 2015, at which time some minor updates to the contract language will be effected. Ald. Schermerhorn asked if the contract fees cover equipment costs as well as medical services. W. Roberts explained that the towns are only billed \$1, because the customers themselves are billed for the services, which cannot be billed twice. Equipment costs as well as services have been figured into the amounts billed. Because Medicare, Medicaid, and insurance companies have certain formulas and fixed rates for various services, the amounts collected do not always equal the amounts billed, but the rates have been set such as to ensure the City collects the maximum allowed. In 2012, the amount collected for ambulance services was \$644,000. Ald. Schermerhorn stated that some of these revenues should be used to replenish equipment reserves. Ald. Schermerhorn **moved** to recommend Council authorize a contract for ambulance service with the Town of Preston. Seconded by Ald. Deierlein, approved ayes all.

DPW

Elm Street Rehabilitation DPW Superintendent Carl Ivarson reported that following video study of the storm drain and storm sewer on Elm Street, he has removed those systems from the project, saving approximately \$140,000. The catch basins, however, will be replaced.

Sewer Main C. Ivarson reported that a power line pole was improperly installed through the east trunk sewer line in 1970. That pole must be removed, at a cost of \$29,761, to come from capital reserves. It must be removed when school is not in session because power to the school must be shut off. A date has not yet been set.

Painting Exterior of Police Station C. Ivarson reported that a proposal has been received for \$16,300 to paint the exterior of the Police Station. This is a line-item expense.

Filter Media C. Ivarson reported that filter media must be purchased at a cost of \$14,916.54, as a line-item expense.

Natural Gas Engine - Well 3 C. Ivarson reported that when the Well 3 engine was taken apart for repairs, some additional repairs were required at a nominal expense.

Community & Economic Development Projects & Funds

Weiler Park Tennis Courts Project Community Development Specialist Todd Dreyer reported that two contractors were approached for proposals to resurface the Weiler Park tennis courts. The low proposal was for \$16,362.80. A generous contribution from the Norwich Rotary of \$10,000 has been received, so that the City's cost will be \$6,362.80. C. Ivarson asked that he review the project specifications. Ald. Schermerhorn **moved** to recommend Council authorize the Weiler Park Tennis Court resurfacing project and appropriate the donation of the Norwich Rotary and authorize a budget transfer to cover the cost of the project. Seconded by Ald. Deierlein, approved ayes all.

Adjournment

Ald. Schermerhorn **moved** to adjourn the meeting at 6:34 p.m. Seconded by Ald. Deierlein, approved ayes all.