

COMMON COUNCIL
Special Meeting

March 6, 2018

Mayor Christine Carnrike presided at a special meeting of the Common Council following the Joint Committee meeting held at 6:00 PM on March 6, 2018, in the Common Council Chambers at One Court Plaza.

Present:

Mayor Christine Carnrike
Ald. Matthew Caldwell
Ald. Brian Doliver
Ald. Linda Kays-Biviano
Ald. David Zieno
Ald. Robert D. Jeffrey

Supervisor Robert M. Jeffrey
Supervisor James McNeil

Also:

Director of Finance/City Clerk Dee DuFour
Director of Human Resources Deborah DeForest
DPW Assistant Superintendent George Carnrike
Youth Bureau Director Robert Mason
Fire Chief Tracy Chawgo
Police Chief Rodney Marsh
Assistant Police Chief Scott Burlison
EMO A Jones
City Attorney Steve Natoli
Derrick Wilcox, Delaware Engineering

Absent

Ald. John Deierlein

Call to Order

The meeting of the Common Council was called to order by Mayor Carnrike at 7:50 p.m.

Mayoral Appointment

Zoning Board of Appeals

Vicki Raphael, 47 Birdsall Street, appointment to fill a three-year term expiring December 31, 2020.

Motion

Ald. Caldwell **moved** to approve the extension of the substantial completion date of the Water Treatment Plant General, Electrical, HVAC and Plumbing contracts to August 3, 2018. Seconded by Ald. Doliver, approved ayes all.

Resolutions

RESOLUTION #13 - 2018

APPOINTMENT OF LEAD OPERATOR

Ald. Doliver introduced the following and **moved** its adoption:

WHEREAS, a transition period between the current temporary part-time Lead Operator and the new full-time Lead Operator is needed in the Department of Public Works, and;

WHEREAS, the Joint Committee has made a recommendation that Larry Monahan assist with that transition, and; now, therefore be it

RESOLVED, that Larry Monahan be hired on a contract basis as Lead Operator in the Department of Public Works effective March 12, 2018 until December 31, 2018 under the previous conditions of hours and rate of pay; and further be it

RESOLVED, that this may be withdrawn by either party with a 30 day notification.

Seconded by Ald. Zieno.

Ald. Caldwell **moved** to **amend** the Resolution as follows:

RESOLUTION #13 - 2018

APPOINTMENT OF LEAD OPERATOR

WHEREAS, a transition period between the current temporary part-time Lead Operator and the new full-time Lead Operator is needed in the Department of Public Works, and;

WHEREAS, the Joint Committee has made a recommendation that Larry Monahan assist with that transition, and; now, therefore be it

RESOLVED, that Larry Monahan be hired on a contract basis as Lead Operator in the Department of Public Works effective March 12, 2018 until December 31, 2018 under the previous conditions of hours and rate of pay; and further be it

RESOLVED, that the Mayor be authorized to extend the hours worked as she sees fit; and further be it

RESOLVED, that the contract may be withdrawn by either party with a 30 day notification.

Seconded by Ald. Jeffrey, and approved, 5 – 0, on a roll call vote.

Motion

D. DeForest stated that the special requirements for the job of Lead Operator needs to change and she recommends that the job description revert back to the way it was when the City had a Lead Operator. This will allow for more flexibility in the future organization of the department. Ald. Caldwell **moved** to change the Special Requirements of Lead Operator as follows: Grade III Waste Water Operators Certificate issued by the State of New York Department of Environmental Conservation or a Grade II-A Water Operators Certificate. Class D Water Distribution Certificate issued by the State of New York Department of Health within one (1) year of appointment. Possession of a commercial driver's license issued by the New York State Department of Motor Vehicles within four months of appointment and maintenance of same while employed. Subject to approval by the Civil Service Commission. Seconded by Ald. Zieno, approved 4 – 1 with Ald. Caldwell voting nay.

Discussion: Prior to the vote discussion determined that a Grade III Operator certificate is needed in the department, not necessarily held by the Lead Operator. If the Lead Operator didn't have a Grade III Waste Water but did have a Grade II-A Water certificate they would meet the special requirements but that it would not meet the requirements set forth by the regulatory agencies. Mayor Carnrike hoped that the Civil Service Commission will look at the job descriptions, as they aren't even valid. G. Carnrike stated that within the last 3 years the Department of Health has changed their requirements, restrictions, and the time needed on the job – it's not just a matter of taking a test.

RESOLUTION #14 - 2018

APPOINTMENT OF LEAD OPERATOR

Ald. Doliver introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the Department of Public Works, and;

WHEREAS, the Assistant Superintendent of Public Works has made a recommendation to fill such vacancy, and;

WHEREAS, the City Council has concurred with the recommendation, now, therefore be it

RESOLVED, that Scott Folts of Edmeston, NY, be and hereby is granted a provisional appointment as a Lead Operator in the Department of Public Works effective March 12, 2018 and further be it

RESOLVED that he be hired at the five year step for said position as outlined in the CSEA-DPW labor contract; and further be it

RESOLVED, that the appointment is contingent upon any action necessary from the Norwich Civil Service Commission.

Seconded by Ald. Zieno and duly adopted, 4 - 1, on a roll call vote with Ald. Caldwell voting nay.

Executive Session

Ald. Caldwell **moved** to enter executive session to discuss the sale of property where price may be affected and the employment history of particular individuals at 8:08 p.m. Seconded by Ald. Jeffrey, approved ayes all.

Ald. Zieno **moved** to exit executive session at 9:38 p.m. Seconded by Ald. Jeffrey, approved ayes all.

Adjournment

Ald. Zieno **moved** to adjourn at 9:38 p.m. Seconded by Ald. Doliver, approved ayes all.