

COMMON COUNCIL

AGENDA
April 17, 2018
6:00 PM

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of March 20, 2018

Open Forum

Correspondence

- ◆ Northeast Classic Car Museum
- ◆ BIDMA 16th Annual Cruise-In

Mayoral Appointments

Zoning Board of Appeals

- ◆ *Karol Kucinski, 5 Locust Street, to fill the remainder of a three-year term expiring December 31, 2020.*

Civil Service Commission

- ◆ *Brian Wessels, 93 Plymouth Street, re-appointed to a six-year term expiring May 31, 2024.*

Department, Board and Commission Reports

- ◆ Water Commission Minutes – March
- ◆ Traffic Commission Minutes – February
- ◆ Youth Board Report – 1st Quarter
- ◆ Fire Department Report – March

Ward Reports

Motions

Receive Proposed Ordinance No. (A) of 2018 and Set Public Hearing – Amending Chapter 575 - Zoning

Resolutions

- ◆ Authorizing Relief of Sewer Charges
- ◆ Change in 2018 Rules of Procedure
- ◆ Award of 2018 Paving Bid

Other

- ◆ Retirement of the Fire Chief
- ◆ Discussion of Sewer Relief Policy
- ◆ GPS and Vehicle Maintenance System for City Vehicles

Payment of April 2018 Bills

Executive Session (if needed)

Adjournment

Correspondence

Northeast Classic Car Museum – Ald. _____ **moved** to approve a request from the Northeast Classic Car Museum for Police Assistance and partial street closures on State St. from the Rexford St. to the entrance of Cobbler’s Square on Sunday, July 22, 2018 from 11:00 a.m. to 5:00 p.m. for a large outdoor event. Seconded by Ald. _____, approved ayes all.

BIDMA 16th Annual Cruise-In – Ald. _____ **moved** to approve a request from The Norwich BIDMA and Norwich Merchants Assoc. for barricades and street closures for their 16th Cruise-In on Friday, May 25, 2018 on East Park Place from 6:00 p.m. to 8:00 p.m. Seconded by Ald. _____, approved ayes all.

Motions

Receive Proposed Ordinance No. (A) of 2018 and Set Public Hearing – Zoning - Ald. _____ **moved** to receive Proposed Ordinance No. (A) of 2018 regarding zoning and set a public hearing to receive public comment for 6:30 p.m. on Tuesday, May 15, 2018. Seconded by Ald. _____, approved ayes all.

ORDINANCE NO. (A) OF 2018

AN ORDINANCE AMENDING CHAPTER 575 OF THE CODE OF THE CITY OF NORWICH

BE IT ORDAINED by the Common Council of the City of Norwich, New York, as follows:

Section 1. Article II Terminology, section 5, Definitions; word usage of Chapter 575 of the Code of the City of Norwich shall be amended as follows:

Group Adult Day Care

Provision of daytime care to adults whose ability to independently perform the normal activities of daily life is limited by age or physical or other impairment but who do not require the level of care provided by nursing homes or medical facilities. Said care shall be provided for a period of time of more than three (3) but less than twelve (12) hours on any given day.

Section 2. Use Table, Chapter 575a, Attachment 1, Zoning Ordinance Table of the Code of the City of Norwich shall be amended to reflect Group Adult Day Care to be a use permitted by right in zones R-1, R-1A, R-2, R-3, B-1, B-2 & IN

[New Material is underlined]

Section 3. This ordinance shall take effect immediately upon adoption.

Resolutions

RESOLUTION # - 2018 **AUTHORIZING RELIEF OF SEWER CHARGES**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a water leak occurred at 79 East Main Street, owned by the Church of St. Bartholomew, 73 East Main Street, resulting in a high bill and;

WHEREAS, Reverend Ralph Bove, Pastor of the Church has asked the Council for relief of the sewer portion of the bill, and;

WHEREAS, the Water Commission has made a recommendation and the City Council has concurred with the recommendation; now, therefore be it

RESOLVED, that the sewer portion of the bill for 79 East Main Street, account #110706 for April 1, 2018 be adjusted by \$3,151.19.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2018**CHANGE IN 2018 RULES OF PROCEDURE**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Joint Committee has made a recommendation that the meeting time of the Common Council meeting be changed: now, therefore be it

RESOLVED, that the 2018 Rules of Procedure be amended to change the time that the Regular Common Council Meeting shall be held to 6:30 PM.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # -2018**AWARDING BID - 2018 GRINDING & PAVING PROGRAM**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, bids for the 2018 Street Rehabilitation Program were opened on March 8, 2018; and

WHEREAS, the Department of Public Works, and the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the bid for the 2018 Grinding & Paving Program be awarded to the lowest qualified bidder meeting specifications, Broome Bituminous of Vestal, NY, in the base bid amount of \$299,123.36 with a bid alternate of \$58,875.50 and a reduction of \$12,500.00 for keeping the millings for a total bid of \$345,498.86.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

Payment of April 2018 Bills

Ald. _____ **moved** to pay the April 2018 bills after proper audit and certification.

	<u>Prepaid</u>	<u>4/17/2018</u>	<u>Grand Total</u>
General Fund	\$104,590.39	\$52,765.40	\$157,355.79
Sewer Fund	22,778.03	24,837.50	47,615.53
Water Fund	21,141.33	7,803.84	28,945.17
Trust	26,647.05	-	26,647.05
BID	46,987.01	-	46,987.01
Comm. Dev. - Special Grants	20,770.44	-	20,770.44
Capital Projects	139,153.48	72.02	139,225.50
TOTALS	\$382,067.73	\$85,478.76	\$467,546.49

Seconded by Ald. _____ and duly (adopted/defeated) _____.

RESOLUTION # - 2018

**AUTHORIZING THE MAYOR TO SIGN A CONTRACT
BETWEEN NETWORKFLEET, INC AND THE CITY OF
NORWICH FOR VEHICLE MAINTENANCE & GPS FOR CITY
VEHICLES – AUTHORIZING TRANSFER FOR CONTRACT
AND HARDWARE**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a proposal has been received from Networkfleet, Inc. (Verizon) for Vehicle Maintenance & Scheduling, Service Records, Diagnostic Trouble Code Alerts, Roadside Assistance and GPS; and

WHEREAS, a promotion price is being offered by Verizon through April 30th, 2018 on the hardware only that would save the City of Norwich a significant amount of money and must be activated by June 30th, 2018; and

WHEREAS, the pricing proposal is under NYS OGS Contract #PT66910. Vehicles may be removed seasonally and contract may be terminated at any time without penalty; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized under the direction of the City Attorney to sign a contract with Networkfleet, Inc., contract may not exceed \$10,297.

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2018 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1990.4	Contingency	\$ 3,283.24

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A3120.4040	Police – Repairs & Maintenance	\$ 1,303.04
A3410.4040	Fire – Repairs & Maintenance	\$ 1,980.20

DPW will be charged to A5110.4040 – Street Maintenance – Repairs & Maintenance - \$ 2,374.58
Water will be charged to F8340.4040 – Distribution – Repairs & Maintenance - \$ 454.33
Sewer will be charged to G8130.4040 – Treatment & Disposal – Repairs & Maintenance –
\$1,140.16

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.