

COMMON COUNCIL

AGENDA
May 22, 2018
(Rescheduled from May 15, 2018)
6:30 PM

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of April 17 and the special meeting of April 24, 2018

Public Hearing – Adult Day Care

Open Forum

Correspondence

- ◆ Colorscape Chenango Arts Festival
- ◆ Dairy Day Parade
- ◆ Newton Ave. Neighborhood Picnic
- ◆ American Legion Memorial Day Parade
- ◆ The Great Race – Change of Street Closure and Time
- ◆ Run Chenango Bottle Drive
- ◆ Safe Summer Fun Day
- ◆ Fire Department Auxiliary Fund Raisers

Mayoral Appointment

Housing Authority

- ◆ *Joseph Angelino, 9 Cole Dr., appointment to a five-year term beginning June 26, 2018 and expiring June 25, 2023.*

Department, Board and Commission Reports

- ◆ Water Commission Minutes – April and May
- ◆ Traffic Commission Minutes – April
- ◆ Youth Bureau Minutes – May
- ◆ Civil Service Minutes – February and March
- ◆ Police Department Report – February and March

Ward Reports

Motions

- ◆ Signs at Chenango Lake

Resolutions

- ◆ Authorizing Mayor to Sign Agreement for Investigative Services
- ◆ Authorizing Mayor to Sign Agreement for Temporary Human Resource Services
- ◆ Authorizing Purchase of Police Vehicle and Transfer of Funds
- ◆ Appointment of Jan Papelino as Fire Chief
- ◆ Authorizing Change Order to the Water Treatment Plant Project
- ◆ Sewer Relief Policy

Payment of May 2018 Bills

Executive Session (if needed)

Adjournment

Correspondence

Colorscape Chenango Arts Festival — Ald. _____ **moved** to approve a request from the Colorscape Chenango Arts Festival for restricted parking and road closures on September 7, 8, and 9, 2018. Road closures include East and West Park Place; West Main St. from Court St. to Elm St.; Court St. from south of the library drive to West Main St.; and NO PARKING on North Broad St. between East and West Parks. Seconded by Ald. _____, approved ayes all.

Dairy Day Parade – Ald. _____ **moved** to a request to change the route of the Dairy Day Parade on Saturday June 16th which was previously approved. The parade will now leave from the CWS parking lot and travel on Midland Drive to Maydole St. to the fairgrounds gate that is at the east end of the street. NO PARKING signs are also requested the morning of the parade. Seconded by Ald. _____, approved ayes all.

Newton Ave. Neighborhood Picnic – Ald. _____ **moved** to approve a request from Tom Holmes for the closure of Newton Ave. between Canasawacta St. and Howard St. on Sunday, June 3, 2018 from 4 – 8 p.m. for a neighborhood picnic. Seconded by Ald. _____, approved ayes all.

American Legion Memorial Day Parade – Ald. _____ **moved** to approve a request from the American Legion Post 189 for Police assistance with barricades and an escort as well as Temporary Parking arrangements for the Memorial Day Parade on Monday, May 28th with the parade commencing at 11:00 a.m. with crowds dispersing by 12:00 p.m. The temporary parking will commence on the previous afternoon of Sunday, May 27th. Seconded by Ald. _____, approved ayes all.

Northeast Classic Car Museum – Ald. _____ **moved** to approve a request from the Northeast Classic Car Museum to change the street closure for The Great Race on State St. originally from the Rexford St. to the entrance of Cobbler's Square now from Rexford St. to Mitchell St. Sunday, June 24, 2018 with a time change from 11:00 a.m. - 5:00 p.m. to 9:00 a.m. to 5:00 p.m. Seconded by Ald. _____, approved ayes all.

Run Chenango Bottle Drive – Ald. _____ **moved** to approve a request from Run Chenango for use of the Firehouse for a bottle drive on July 14, 2018. Seconded by Ald. _____, approved ayes all.

Safe Summer Fun Day – Ald. _____ **moved** to approve a request from Chenango County Mental Hygiene Services for use of Kurt Beyer Park for the Safe Summer Fun Day on June 15, 2018 from noon to 6:30 p.m. This is a free community event co-sponsored by the Alcohol and Drug Abuse Prevention Program and Liberty Partnership of Morrisville College. Ald. _____ **moved** to recommend the Common Council approve the Firehouse use request. Seconded by Ald. _____, approved ayes all.

Auxiliary Fire Department – Ald. _____ **moved** to receive and approve requests from the Norwich Fire Department Auxiliary for use of the Firehouse for their two biggest fund raisers; a garage sale on September 29, 2018 from 8-4 and a Chinese Auction on November 3, 2018. Seconded by Ald. _____, approved ayes all.

Motions

Ald. _____ **moved** to approve the signs as indicated in photos distributed to the Joint Committee to be placed at Chenango Lake. Seconded by Ald. _____, approved ayes all.

Resolutions

RESOLUTION # - 2018

AUTHORIZING MAYOR TO SIGN AGREEMENT FOR INVESTIGATIVE SERVICES

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich is in the need of investigative services; and

WHEREAS, the Common Council believes it is in the best interest of the City to enter into a contract with someone who has Municipal Human Resource and Civil Service experience; now therefore be it

RESOLVED, that the Mayor be and hereby is authorized under the direction of the City Attorney to sign a contract for investigative services with a company or person to be determined at a later date, and further be it

RESOVED, that such services will be charged to A1430.4020 Human Resources – Contracted Services in an amount not to exceed \$5,000.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2018

AUTHORIZING MAYOR TO SIGN AGREEMENT FOR TEMPORARY HUMAN RESOURCE SERVICES

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich is in the need of Human Resource services; and

WHEREAS, the Common Council believes it is in the best interest of the City to enter into a contract with someone who has Municipal Human Resource and Civil Service experience; now therefore be it

RESOLVED, that the Mayor be and hereby is authorized under the direction of the City Attorney to sign a contract for temporary Human Resource services with Public Sector HR Consultants, LLC.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION #2018

AUTHORIZING PURCHASE OF POLICE VEHICLE AND TRANSFER OF FUNDS

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a need to replace a Police Department patrol car has been realized; and

WHEREAS, an opportunity exists to replace such vehicle with a 2018 Ford Utility/SUV at the approved State contract bid for \$30,924.72, lettering \$275.00, and outfitting installation \$6,029.40; and

WHEREAS, funds were included in Reserves Budget to support the equipment budget line in the Police Department; and

WHEREAS, the Public Safety/Public Works and Finance/Personnel Committees have made certain recommendations; now, therefore be it

RESOLVED, that the purchase of a patrol car at a total combined cost not to exceed \$37,229.12 is hereby approved; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2018 General Fund Budget:

From:

Account Number
HR21-9950.9

Name
Capital Reserves - Police Equipment

Amount
\$37,229.12

To:

Account Number
A3120.2100

Name
Police – Equipment

Amount
\$37,229.12

Seconded by Ald. _____, and duly adopted, _____ on a roll call vote.

RESOLUTION # - 2018**AUTHORIZING CHANGE ORDERS TO THE WATER TREATMENT PLANT PROJECT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, Electrical Construction Change Order No. 2 includes an upgrade to the electrical service and wiring for the electric hot water heater in the amount of \$10,279.00; and

WHEREAS, Electrical Construction Change Order No. 3 includes a credit of \$376.00 for the main disconnect Panel that was deemed unnecessary; and

WHEREAS, Delaware Engineering has reviewed the Electrical Construction Change Order requests and has recommended their approval; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to execute the change orders for the Water Treatment Plant Project in the Electrical Construction Contract in the amount not to exceed \$9,903.00.

Seconded by Ald. _____, duly adopted, _____, on a roll-call vote.

RESOLUTION # - 2018**APPOINTING JAN PAPELINO AS FIRE CHIEF**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, there exists a vacancy in the position of Fire Chief; and

WHEREAS, interviews have been held by the Common Council to fill said position; now, therefore be it

RESOLVED, that Jan Papelino of Norwich, New York, be and hereby is permanently appointed to the full-time position of Fire Chief effective June 4, 2018, at Grade 30 Step V.

Seconded by Ald. _____, duly approved, _____, on a roll-call vote.

Payment of May 2018 Bills

Ald. _____ **moved** to pay the May 2018 bills after proper audit and certification.

	Prepaid	05/15/2018	Grand Total
General Fund	\$713,235.70	\$526,499.75	\$727,472.03
Sewer Fund	17,184.89	19,793.49	36,978.38
Water Fund	73,001.54	10,884.64	83,886.18
Trust	25,413.67	-	25,413.67
Comm. Dev. - Special Grants	440.31	12,560.69	13,001.00
Capital Projects	438,347.13	-	438,347.13
TOTALS	\$1,267,623.24	\$569,738.57	\$1,837,361.81

Seconded by Ald. _____ and duly (adopted/defeated) _____.