

COMMON COUNCIL

AGENDA
June 19, 2018
6:30 PM

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the special meeting of May 8, 2018 and the regular meeting of May 22, 2018

Open Forum

Correspondence

- ◆ YMCA Gus Macker
- ◆ 4th of July – Police Services
- ◆ Park Place Special Liquor Permit

Department, Board and Commission Reports

- ◆ Traffic Commission Minutes – May
- ◆ Park Commission Minutes - April
- ◆ Zoning Board of Appeals – May, August, November 2017 and March 2018
- ◆ Police Report - April

Ward Reports

Motions

- ◆ Accepting Resignation of Human Resource Director
- ◆ McLaughlin's Parking Lot Lease
- ◆ Correction of Minutes and Subsequent Resolution of Appointment of Craig Berg

Resolutions

- ◆ Authorizing the Mayor to Sign a Memorandum of Agreement (MOA) With the Civil Service Employees Association (CSEA) Local 1000 AFSCME, AFL-CIO Administrative Support Unit #6404-01 of Chenango County Local 809
- ◆ Appointing Code Enforcement Officer in the Fire Department
- ◆ Authorizing Transfer for Dunne Drive Pumps
- ◆ Support for Norwich BIDMA 2018 NY Main Street Grant
- ◆ Authorizing Agreement for 2018 Fire Protection Services with the Town of Norwich
- ◆ Authorizing Change Orders to the Water Treatment Plant Project
- ◆ Designating Preferred Purchaser for 50 Pleasant St.
- ◆ Designating Preferred Purchaser for 125-127 East Main St.

Other

- ◆ Commerce Chenango Membership Discussion

Payment of June 2018 Bills

Executive Session (if needed)

Adjournment

Motions

- ◆ **Resignation** – Ald. _____ **moved** to receive and accept the resignation from City of Norwich Human Resource Director effective June 10, 2018. Seconded by _____, approved ayes all.
- ◆ **McLaughlin's Parking Lot Lease** – Ald. _____ moved to authorize the Mayor under the direction of the City Attorney, to sign a lease agreement with Scott McLaughlin of McLaughlin's Department Store, for lease of the parking lot for the purpose of providing additional public parking in the downtown area. Seconded by Ald. _____, approved ayes all.
- ◆ **Correction of Minutes and Subsequent Resolution of Appointment of Craig Berg** – Ald. _____ moved to correct an error in the minutes of May 21, 2013 in Resolution #27-2013 to reflect the effective starting date as June 24, 2013 and not June 30, 2013 as was reported. Seconded by Ald. _____, approved ayes all.

RESOLUTION #27-2013

APPOINTMENT OF FIREFIGHTER IN THE NORWICH FIRE DEPARTMENT

Ald. Bresina introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of firefighter in the Norwich Fire Department, and;

WHEREAS, the Fire Chief has recommended the appointment of Craig Berg of Norwich, NY, to such position; now, therefore be it

RESOLVED, that Craig Berg, of Norwich, NY, be and hereby is granted a permanent appointment as firefighter in the Norwich Fire Department, effective *June 24, 2013, contingent upon successfully passing the required medical and psychological examinations.

Seconded by Ald. Laughlin and duly adopted, 5-0, on a roll call vote.

*Corrected

Resolutions

RESOLUTION # – 2018

AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF MEMORANDUM OF AGREEMENT (MOA) WITH THE Civil Service Employees Association (CSEA) Local 1000 AFSCME, AFL-CIO Administrative Support Unit #6404-01 of Chenango County Local 809

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, The Common Council has created the position of Code Enforcement Officer, and;

WHEREAS, the Code Enforcement Officer job title is not represented by any labor unions in the City of Norwich, and;

WHEREAS, the City of Norwich Civil Service Employees Association (CSEA) Local 1000 AFSCME, AFL-CIO Administrative Support Unit #6404-01 of Chenango County Local 809 has requested representation of aforementioned job title, and;

WHEREAS, the Common Council recognizes the duties of said position are sufficiently similar in nature to other job titles currently represented by CSEA Local 1000 AFSCME, AFL-CIO Administrative Support Unit #6404-01 of Chenango County Local 809, now, therefore be it

RESOLVED, the Common Council authorizes the Mayor to sign a Memorandum of Agreement (MOA) with the CSEA Local 1000 AFSCME, AFL-CIO Administrative Support Unit #6404-01 of Chenango County Local 809 to recognize and represent the title of Code Enforcement Officer, and further be it

RESOLVED, that the title of Code Enforcement Officer be assigned to the same pay grade as Deputy City Chamberlain and Secretary II.

Seconded by Ald. _____ and duly approved, _____, on a roll-call vote.

RESOLUTION # - 2018 APPOINTING CODE ENFORCEMENT OFFICER IN THE FIRE DEPARTMENT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of Code Enforcement Officer in the Fire Department; and

WHEREAS, the Joint Committee has made certain recommendations; now, therefore be it

RESOLVED, that Amy J. Donnison of Sherburne, NY be and hereby shall receive a provisional appointment to the full-time position of Code Enforcement Officer at the five-year hourly rate of \$24.85, this position is to be added to the union contract between the CSEA-Administrative Support Unit and the City of Norwich, and further be it

RESOLVED, that the effective date of the provisional appointment shall be June 20, 2018, and, further be it

RESOLVED, that said appointment is contingent upon the satisfactory completion of the required Civil Service exam and any action that may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # -2018 AUTHORIZING TRANSFER FOR DUNNE DRIVE PUMPS

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, two of the pumps at the Dunne Drive tank are over 25 years old; and

WHEREAS, the two pumps need replacing at a cost not to exceed \$13,000; now therefore, be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
H38-28-878	Water Equipment Reserves	\$ 13,000.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
F8340.4040	Repairs and Maintenance	\$ 13,000.00

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # -2018 SUPPORTING AN APPLICATION OF THE NORWICH BIDMA FOR MAIN STREET GRANT FUNDING THROUGH THE NYS HOMES AND COMMUNITY RENEWAL

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Norwich Business Improvement District Management Association, Inc. ("Norwich BIDMA") has previously received New York Main Street grant funding, which has been used to make significant improvements to numerous downtown properties; and

WHEREAS, an opportunity exists for the Norwich BIDMA to apply for the current round of Main Street grant funding to support the rehabilitation of additional commercial and mixed-use properties located within the BID target area; and

WHEREAS, the City is committed to the ongoing efforts of the Norwich BIDMA to revitalize and improve the downtown; now, therefore be it

RESOLVED, that the City of Norwich hereby provides its support for the Norwich BIDMA's application for grant funding through the NYS Main Street grant program.

Seconded by Ald. _____, and duly adopted, ____, on a roll call vote.

RESOLUTION # - 2018 AUTHORIZING AGREEMENT FOR 2018 FIRE PROTECTION SERVICES WITH THE TOWN OF NORWICH

Ald. _____ introduced the following and moved its adoption:

WHEREAS, the most recent contract with the Norwich Rural Fire Protection District for fire protection services expired on December 31, 2017; and

WHEREAS, said contract provides that the City of Norwich furnish fire protection services to the duly established fire protection district known as the Norwich Rural Fire Protection District, said district embracing territory within the Towns of Norwich, North Norwich; and

WHEREAS, a proposed new contract has been drafted with the same terms and conditions as 2017; and

WHEREAS, the Public Safety and Finance Committees have made certain recommendations; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized, under the direction of the City Attorney, to sign a new Fire Protection Services Agreement for 2018 with the Town of Norwich.

Seconded by Ald. _____ and duly adopted ayes all, _____, on a roll call vote.

RESOLUTION # - 2018 AUTHORIZING CHANGE ORDERS TO THE WATER TREATMENT PLANT PROJECT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, it has been determined that additional work is needed at the Water Treatment Plant Project; and

WHEREAS, General Construction Contract Change Order No. 8 includes installation of (2) continuous chlorine analyzers at a cost of \$10,068.25; and

WHEREAS, Electrical Construction Contract Change Order No. 2 includes new electrical service to the chemical house at the reservoir at a cost not to exceed \$10,000; and

WHEREAS, Delaware Engineering has reviewed the General Construction Change Order requests submitted by Eastman Associates and the Electrical Construction Contract Change Order from A. Treffeissen & Son and has recommended their approval; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to execute the change orders for the Water Treatment Plant Project in the General Construction Contract in the amount of \$10,068.25 and the Electrical Construction Contract in the amount not to exceed \$10,000.00.

Seconded by Ald. _____, duly adopted, _____, on a roll-call vote.

RESOLUTION # - 2018**DESIGNATING “PREFERRED PURCHASER” OF CITY-OWNED PROPERTY AT
50 PLEASANT STREET**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich acquired the real property at 50 Pleasant Street through property tax foreclosure; and

WHEREAS, the subject property is considered by the Common Council to be surplus and its continued ownership by the City unnecessary to a useful public purpose; and

WHEREAS, the City publicly advertised the property for sale in the *Evening Sun* newspaper on January 25 and February 5, 2018; and

WHEREAS, the Common Council has reviewed proposals for the purchase of the property, and considers the proposal from Charles Lockwood Jr. to be an acceptable offer based on the purchase amount offered, the significant investments to be made in the property’s rehabilitation, and the proposed use of the property; now therefore be it

RESOLVED, that the Common Council hereby designates Storm Hammond of South Plymouth, NY as the “preferred purchaser” of the City-owned property at 50 Pleasant Street; and, be it further

RESOLVED, that the Mayor be and hereby is authorized, under the direction of the City Attorney, to negotiate and enter into a contract for the sale of the City-owned property at 50 Pleasant Street to Storm Hammond for the aforesaid purpose.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2018**DESIGNATING “PREFERRED PURCHASER” OF CITY-OWNED PROPERTY AT
125-127 EAST MAIN STREET**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich acquired the real property at 125-127 East Main Street through property tax foreclosure; and

WHEREAS, the subject property is considered by the Common Council to be surplus and its continued ownership by the City unnecessary to a useful public purpose; and

WHEREAS, the Common Council has reviewed proposals for the purchase of the property, and considers the proposal from partners Michael O’Reilly, Daniel O’Reilly and George Liasko to be an acceptable offer based on the purchase amount offered, the significant investments to be made in the property’s rehabilitation, and the proposed use of the property; now therefore be it

RESOLVED, that the Common Council hereby designates Michael O’Reilly, Daniel O’Reilly and George Liasko of Norwich, NY as the “preferred purchaser” of the City-owned property at 125-127 East Main Street; and, be it further

RESOLVED, that the Mayor be and hereby is authorized, under the direction of the City Attorney, to negotiate and enter into a contract for the sale of the City-owned property at 125-127 East Main Street to Michael O’Reilly, Daniel O’Reilly and George Liasko for the aforesaid purpose.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

Payment of June 2018 Bills

Ald. _____ **moved** to pay the June 2018 bills after proper audit and certification.

		<u>Prepaid</u>	<u>6/19/2018</u>	<u>Grand Total</u>
General Fund		\$961,884.95	\$55,979.26	\$1,017,864.21

Sewer Fund		46,895.34		16,615.02		63,510.36
Water Fund		36,068.65		4,455.48		40,524.13
Trust		31,998.63		-		31,998.63
Debt Service		-		-		-
Comm. Dev. - Special Grants		8,557.08		87.97		8,645.05
Capital Projects		1,052,679.11		-		1,052,679.11
TOTALS		\$2,138,083.76		\$77,137.73		\$2,215,221.49

Seconded by Ald. _____ and duly (adopted/defeated) _____.