

COMMON COUNCIL

AGENDA
July 17, 2018
6:30 PM

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of June 19, 2018 and the special meetings of June 14 and June 27, 2018

Open Forum

Correspondence

- ◆ Plymouth St. Block Party
- ◆ Hayes St. Block Party
- ◆ Chenango County Agricultural Society – Fireman's Parade

Mayoral Appointment

Planning Commission

- ◆ *Elisabeth Caldwell, 24 Locust St., appointed to fill the remainder of a three-year term expiring December 31, 2019*

Mayoral Appointment with Council Approval

Parks Commission

- ◆ *Scott Sutton, 141 South Broad St., reappointed to a three-year term expiring December 31, 2020*

Department, Board and Commission Reports

- ◆ Traffic Commission Minutes – June
- ◆ Youth Board Report – 2nd Quarter
- ◆ Police Department – May and June
- ◆ Fire Department – through June

Ward Reports

Motions

- ◆ Authorization an agreement with the NYS Department of Transportation for in-street pedestrian safety signs
- ◆ Set Public Hearing Regarding – Chapter 310 Fees
- ◆ Locust St. Temporary Removal of NO PARKING Signs east side
- ◆ West Main/Canasawacta St. Crosswalk removal
- ◆ Water Agreement with Burrell's Excavating

Resolutions

- ◆ Declaring Vehicle Surplus and Authorizing Disposal
- ◆ Amend Ambulance Recovery Fees
- ◆ Authorizing NO PARKING Signs on Chenango Avenue
- ◆ Authorizing NO PARKING Signs on South Mitchell Street
- ◆ Authorizing 4-WAY STOP at Court and Fair Streets
- ◆ Authorizing Change Orders to the Water Treatment Plant Project
- ◆ Authorizing Change Orders to the Water Treatment Plant Project
- ◆ Authorizing Technical Service Change Orders to the Water Treatment Plant Project
- ◆ Authorizing Expenditure to Conduct a Flow Study at Chenango Lake

- ◆ Appointment of the Department of Public Works Superintendent

Payment of June 2018 Bills

Executive Session (if needed)

Adjournment

Correspondence

Plymouth Street Block Party – Ald. _____ **moved** to receive and approve the request from Pat Phillips for use of Police barricades to close Plymouth St. from Cortland to Pleasant for a neighborhood block party on July 29, 2018 at 5:00 p.m. Seconded by Ald. _____, approved ayes all.

Hayes Street Block Party – Ald. _____ **moved** to receive and approve the request from Chuck Zellner and Joe Phelps of Hayes St. on behalf of the Hayes Street Block Party Committee for permission to close Hayes St. from Elm St. to Locust St. on September 15, 2018 from 12:00 p.m. till 6:00 p.m. for a block party with a rain date of September 16, 2018. Seconded by Ald. _____, approved ayes all.

Chenango County Fireman's Parade – Ald. _____ moved to receive and approve the request from the Chenango County Agricultural Society for Police assistance in conjunction with their Annual Fireman's Parade on August 7, 2018. The parade route is from Midland Drive, onto East Main St. and concluding at the Fairgrounds. Seconded by Ald. _____, approved ayes all.

Mayoral Appointment with Council Approval

Ald. _____ **moved** to approve the following appointment:

Parks Commission

◆ Scott Sutton, 141 South Broad St., reappointed to a three-year term expiring December 31, 2020

Seconded by Ald. _____, approved ayes all.

Motions

Authorizing an agreement with the NYS Department of Transportation for in-street pedestrian safety signs –
Ald. _____ moved to authorize signing an agreement with they NYS DOT for the placement of in-street pedestrian safety signs. Seconded by Ald. _____, approved ayes all.

Receive Proposed Ordinance No. (B) of 2018 and Set Public Hearing – Chapter 310 Ald. _____ **moved** to receive Proposed Ordinance No. (B) of 2018 regarding Chapter 310 and set a public hearing to receive public comment for 6:30 p.m. on Tuesday, August 21, 2018. Seconded by Ald. _____, approved ayes all.

ORDINANCE NO. (B) OF 2018

AN ORDINANCE AMENDING CHAPTER 310 OF THE CODE OF THE CITY OF NORWICH

BE IT ORDAINED by the Common Council of the City of Norwich, New York, as follows:

§ 310-16 Fees.

A.

~~Fees for certification of rental occupancy inspection or status report.~~ **A minimum fee for certificate of rental occupancy inspection or status report shall be paid as set forth by Chapter 199 Construction Codes, Uniform, Article II. Should the owner or property manager permit the rental unit to become occupied prior to a rental occupancy inspection and a passed certificate of occupancy being issued, the minimum occupied rental inspection fee;** there shall be no fee for any initial reinspection should the unit fail. Any subsequent reinspections related to the initial failure shall be assessed a fee for each visit. A certificate of rental occupancy shall be issued to the property owner upon a passed inspection. This certificate is

nontransferable. The fee for any status report under this section shall be \$10 set in Chapter 199 Construction Codes, Uniform, Article II.

B.

Rental registration fee. There shall be no fee for properly completed rental registration forms submitted within 30 days of the date of initial registration as set forth in § 310-14 of this chapter and subsequent renewals per § 310-14D of this chapter. The fee for applications received after 30 days of the deadline, if any, shall be as set by the Common Council.

C.

No fee for new buildings. There shall be no fee charged for the initial inspection for a certificate of rental occupancy registration certificate for new rental dwellings at the completion of their construction covered by a building permit.

§ 310-17 Penalties for offenses.

Any violation of any provision of this chapter, or any provision of any rule or regulation adopted by the enforcement officer pursuant to authority granted by this chapter, shall be deemed an offense and any person found guilty thereof shall be liable to a fine which shall not be less than \$250 and not to exceed \$1,000 the minimum and not to exceed the maximum as set by Chapter 199 Construction Codes, Uniform, Article II, or to imprisonment not to exceed 30 days, or to both such fine and imprisonment, and each day's failure to comply with such provision, rule or regulation shall constitute a separate violation.

New material is underlined and bold

Locust St. Temporary Removal of NO PARKING Signs east side – Ald. _____ **moved** to temporarily remove the NO PARKING signs on the East side of Locust St. based on a recommendation by the Traffic Commission. Seconded by Ald. _____, approved ayes all.

West Main/Canasawacta St. Crosswalk removal – Ald. _____ **moved** to remove the West Main and Canasawacta St. crosswalk based on a recommendation from the Traffic Commission. Seconded by Ald. _____, approved ayes all.

Water Agreement with Burrell's – Ald. _____ **moved** to approve an agreement with Burrell's Excavating for the purchase of metered water. Seconded by Ald. _____, approved ayes all.

Resolutions

RESOLUTION # -2018

DECLARING VEHICLE SURPLUS AND AUTHORIZING DISPOSAL

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, vehicles have been deemed to be surplus by the Superintendent of Public Works; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the following vehicles, as presented to the Common Council, be and hereby are declared surplus:

2005 Chevy Impala

VIN # 2G1WF52K059350030

and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to dispose of such equipment as is provided for by law.

Seconded by _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2018

AMEND AMUBLANCE RECOVERY FEES

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Ambulance Recovery Fees have not been increased since May 2015; and

WHEREAS, the Fire Chief has made a recommendation to raise certain recovery fees and the Finance/Personnel and Public Safety/Public Works Committees have agreed with the recommendation; now, therefore be it

RESOLVED, to amend the Ambulance Recovery Rates as follows effective date of July 18, 2018:

	<u>Present Rate</u>	<u>Revised Rate</u>
Mileage (Per loaded mile-All Transports)	\$ 20	\$ 25
ALS-1 Non-Emergency	\$1,000	\$1,400
ALS-1 Emergency	\$1,000	\$1,400
BLS Non-Emergency	\$900	\$1,200
BLS Emergency	\$900	\$1,200
Paramedic Intercept	\$500	\$ 500
ALS-2 Emergency	\$1,100	\$1,500
Specialty Care Transport	\$1,300	\$1,700
Treatment - No Transport	\$300	\$ 300
<u>Non-Resident Surcharge (for patients residing outside of C.O.N. Area)</u>		
Basic Life Support Services	\$200	\$ 300
Advanced Life Support Services	\$300	\$ 400

Seconded by _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2018

AUTHORIZING NO PARKING SIGNS ON CHENANGO AVENUE

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Traffic Commission has recommended that "No Parking" signs be placed on the South side of Chenango Avenue; and

WHEREAS, the DPW is now authorized to post "No Parking" signage, on the South side of Chenango Avenue; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the City Clerk update the City Code Chapter 525-54 A. Parking; Regulations - No Parking of The Vehicle and Traffic code to include the South side of Chenango Avenue.

Seconded by _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2018

AUTHORIZING NO PARKING SIGNS ON SOUTH MITCHELL STREET

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Traffic Commission has recommended that "No Parking" signs be placed on both sides of South Mitchell Street; and

WHEREAS, the DPW is now authorized to post "No Parking" signage, on both sides of South Mitchell Street; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the City Clerk update the City Code Chapter 525-54 A. Parking; Regulations - No Parking of The Vehicle and Traffic code to include both sides of South Mitchell Street.

Seconded by _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2018

AUTHORIZING 4-WAY STOP AT COURT AND FAIR STREETS

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Traffic Commission has recommended that the intersection of Court and Fair Streets be posted a four-way stop; and

WHEREAS, the DPW is now authorized to post "Stop" signs at the intersection of Court and Fair Streets; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the City Clerk update the City Code Chapter 525-60 - Streets Designated of the Vehicle and Traffic code to include four-way stops at Court and Fair Streets.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2018

AUTHORIZING CHANGE ORDERS TO THE WATER TREATMENT PLANT PROJECT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, Electrical Construction Change Order No. 6 includes installation of a fire alarm for the bathroom in the amount of \$2,188.00; and

WHEREAS, Delaware Engineering has reviewed the Electrical Construction Change Order request and has recommended its approval; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to execute the change order for the Water Treatment Plant Project in the Electrical Construction Contract in the amount not to exceed \$2,188.00.

Seconded by Ald. _____, duly adopted, _____, on a roll-call vote.

RESOLUTION # - 2018

AUTHORIZING CHANGE ORDERS TO THE WATER TREATMENT PLANT PROJECT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, General Construction Change Order No. 7 includes charges for winter work due to a delay in construction in the amount of \$35,512.00; and

WHEREAS, Delaware Engineering has reviewed the General Construction Change Order request and has recommended its approval; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to execute the change orders for the Water Treatment Plant Project in the General Construction Contract in the amount not to exceed \$35,512.00 and is contingent on the completion of the project no later than October 5, 2018.

Seconded by Ald. _____, duly adopted, _____, on a roll-call vote.

RESOLUTION # - 2018

**AUTHORIZING TECHNICAL SERVICE CHANGE ORDERS TO THE
WATER TREATMENT PLANT PROJECT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, there was a two-month delay in beginning the Water Treatment Plant Project and an additional two months added to the completion of the project; and

WHEREAS, Delaware Engineering Contract Change Order No. 2 includes additional Construction Administration and Resident Inspections for a total of \$87,696.93; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to execute the change orders for the Water Treatment Plant Project in the Contract with Delaware Engineering in the amount not to exceed \$87,696.93 and is contingent on the completion of the project no later than October 5, 2018.

Seconded by Ald. _____, duly adopted, _____, on a roll-call vote.

RESOLUTION # -2018

**AUTHORIZING EXPENDITURE TO CONDUCT A FLOW STUDY AT
CHENANGO LAKE**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the inflow line from Chenango Lake into the reservoir has been getting clogged and may need replacing; and

WHEREAS, an Emergency Grant is available to cover 100% of the cost of replacing the line; and

WHEREAS, a study must be done in advance of applying for the Emergency Grant to prove that replacement of the line is needed with the study costing up to \$15,000; now, therefore be it

RESOLVED, that the Common Council authorizes the expenditure of up to \$15,000 to meet grant qualifications to conduct a study of the inflow from Chenango Lake into the reservoir with the intention of applying for an Emergency Grant.

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

RESOLUTION # - 2018

**APPOINTMENT OF THE DEPARTMENT OF PUBLIC WORKS
SUPERINTENDENT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of the Department of Public Works Superintendent; and

WHEREAS, the Joint Committees has recommended the provisional appointment of Edward Pepe of Norwich NY to such position; now, therefore be it

RESOLVED, that Edward Pepe of Norwich, NY, be and hereby is granted a provisional appointment as the Department of Public Works Superintendent effective August 6, 2018, subject to any and all action as may be necessary by the Norwich Civil Service Commission; and, further be it

RESOLVED, that Edward Pepe shall be placed in Grade 32, entry of the non-unit compensation schedule.

Seconded by Ald. _____, and duly adopted, _____ on a roll call vote.

Payment of July 2018 Bills

Ald. _____ moved to pay the July 2018 bills after proper audit and certification.

	Prepaid	7/17/2018	Grand Total
General Fund	\$108,857.94	\$46,700.90	\$ 155,558.84
Sewer Fund	17,936.63	17,451.58	35,388.21
Water Fund	18,357.87	9,762.59	28,120.46
Trust	31,783.99	-	31,783.99
Debt Service	208,584.65	-	208,584.65
Comm. Dev. - Special Grants	334.16	-	334.16
Capital Projects	345,761.19	-	345,761.19
TOTALS	\$731,616.43	\$73,915.07	\$805,531.50

Seconded by Ald. _____ and duly (adopted/defeated) _____.