

COMMON COUNCIL

AGENDA
August 21, 2018
6:30 PM

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of July 3, 2018

Public Hearing – Regarding Chapter 310 of the City Code

Open Forum

Department, Board and Commission Reports

- ◆ Police Department Report – July
- ◆ Park Commission Minutes – July
- ◆ Fire Department Report – July
- ◆ Planning Commission - June

Ward Reports

Motions

- ◆ Curb Cut at 23 Grove Ave.

Resolutions

- ◆ Authorizing SEQRA Circulation Concerning Chenango Memorial Hospital Construction Project
- ◆ Adopting Proposed Ordinance (B) of 2018 Regarding Chapter 310
- ◆ Updating Fee Schedule

Other

- ◆ Waste Water Transfers
- ◆ No Camping on City Owned Properties
- ◆ Heart Monitors and Junior Firefighters for Possible Discussion

Payment of August 2018 Bills

Executive Session (if needed)

Adjournment

Public Hearing - Proposed Ordinance No. (B) of 2018 Regarding Chapter 310 Mayor Carnrike opened the Public Hearing at _____ for Proposed Ordinance No. (B) of 2018 regarding Chapter 310. There being _____ comments, the hearing was closed at _____ p.m.

Motions

Ald. _____ **moved** to approve the curb cut request at 23 Grove Ave. Seconded by Ald. _____, approved ayes all.

Resolutions

**RESOLUTION # - 2018 AUTHORIZING SEQRA CIRCULATION CONCERNING CHENANGO
MEMORIAL HOSPITAL CONSTRUCTION PROJECT**

Ald. _____ Introduced the following and **moved** its adoption:

WHEREAS, the proposed action is subject to the regulations of 6NYCRR Part 617, the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the proposed action is expected to involve permitting and funding from other state and local government agencies; and

WHEREAS, the project site is neither individually listed or contained within an existing district listed on either the national or state registries of historic places; and

WHEREAS, the proposed action is preliminarily classified as a Unlisted Action because it does not qualify for either a Type 1 or Type 2 classification; and

WHEREAS, the City of Norwich Common Council desires to serve as the lead agency; now, therefore be it

RESOLVED, that the City of Norwich Common Council hereby determines that the above-described action is subject to the regulations of the State Environmental Quality Review Act (SEQRA); and further be it

RESOLVED, that the Common Council hereby expresses its desire to serve as the lead agency for the environmental review of the above-described action; and further be it

RESOLVED, a coordinated review of the proposed action will be conducted with other potentially involved agencies; and further be it

RESOLVED, that the Common Council hereby authorizes the circulation of a short environmental assessment form (EAF) and related documents to other potentially involved agencies to allow their comment and opportunity to consent or object to the Common Council's designation as lead agency.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

**RESOLUTION # - 2018 ADOPTING PROPOSED ORDINANCE NO. (B) OF 2018 REGARDING
CHAPTER 310**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Common Council received proposed Ordinance No. (B) of 2018 on July 17, 2018, to amend the §310-16 Fees; and

WHEREAS, a public hearing was held on August 21, 2018, in connection with said proposed ordinance now, therefore be it

RESOLVED, that Ordinance No. (B) of 2018 to amend the §310-16 Fees, as presented to the Common Council on July 17, 2018, be and hereby is adopted, and is hereby designated as Ordinance No. 2 of 2018.

ORDINANCE NO. (2)
OF 2018

AN ORDINANCE AMENDING CHAPTER 310
OF THE CODE OF THE CITY OF NORWICH

BE IT ORDAINED by the Common Council of the City of Norwich, New York, as follows:

§ 310-16 Fees.

A.

~~Fees for certification of rental occupancy inspection or status report.~~ **A minimum fee for certificate of rental occupancy inspection or status report shall be paid as set forth by Chapter 199 Construction Codes, Uniform, Article II. Should the owner or property manager permit the rental unit to become occupied prior to a rental occupancy inspection and a passed certificate of occupancy being issued, the minimum occupied rental inspection fee;** there shall be no fee for any initial reinspection should the unit fail. Any subsequent re-inspections related to the initial failure shall be assessed a fee for each visit. A certificate of rental occupancy shall be issued to the property owner upon a passed inspection. This certificate is nontransferable. The fee for any status report under this section shall be \$10 **set in Chapter 199 Construction Codes, Uniform, Article II.**

B.

Rental registration fee. There shall be no fee for properly completed rental registration forms submitted within 30 days of the date of initial registration as set forth in § 310-14 of this chapter and subsequent renewals per § 310-14D of this chapter. The fee for applications received after 30 days of the deadline, if any, shall be as set by the Common Council.

C.

No fee for new buildings. There shall be no fee charged for the initial inspection for a certificate of rental occupancy registration certificate for new rental dwellings at the completion of their construction covered by a building permit.

§ 310-17 Penalties for offenses.

Any violation of any provision of this chapter, or any provision of any rule or regulation adopted by the enforcement officer pursuant to authority granted by this chapter, shall be deemed an offense and any person found guilty thereof shall be liable to a fine which shall not be less than \$250 ~~and not to exceed \$1,000~~ **the minimum and not to exceed the maximum as set by Chapter 199 Construction Codes, Uniform, Article II,** or to imprisonment not to exceed 30 days, or to both such fine and imprisonment, and each day's failure to comply with such provision, rule or regulation shall constitute a separate violation.

New material is underlined and bold

Seconded by Ald. _____, approved _____, on a roll call vote.

RESOLUTION # - 2018**UPDATING CONSTRUCTION CODES FEE SCHEDULE**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Common Council adopted Resolution #20 - 1983 on June 14, 1983, establishing a consolidated Building Fee Schedule of various fees and certain fines into a single document; and

WHEREAS, the fee for a Residential Rental Inspection is currently \$25.00; and

WHEREAS, a \$200 Residential Rental Inspection fee would be applied to any rental inspection due to change in tenancy after a unit is occupied; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the following portions of the Building Fees Schedule be and hereby are updated effective as of August 22, 2018:

Residential Rental Inspections for Certificate of Rental Occupancy

Per <u>Unoccupied</u> dwelling unit	\$25.00
Per <u>Occupied</u> dwelling unit	<u>\$200.00</u>
Initial re-inspection should unit fail	\$ 0.00
Subsequent re-inspection related to initial failure	\$10.00

New material is underlined.

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

Payment of August 2018 Bills

Ald. _____ **moved** to pay the August 2018 bills after proper audit and certification.

	<u>Prepaid</u>	<u>8/21/2018</u>	<u>Grand Total</u>
General Fund	\$158,121.63	\$26,258.84	\$ 184,380.47
Sewer Fund	21,392.16	13,432.78	34,824.94
Water Fund	24,468.18	19,177.88	43,646.06
Trust	28,387.98	-	28,387.98
Debt Service	174,868.66	-	174,868.66
Comm. Dev. - Special Grants	53,828.93	100.00	53,928.90
Capital Projects	354,101.49	-	354,101.49
TOTALS	\$815,169.00	\$58,969.50	\$874,138.50

Seconded by Ald. _____ and duly (adopted/defeated) _____.