

COMMON COUNCIL

AGENDA

September 18, 2018

6:30 PM

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of August 21, 2018

Public Hearing – Regarding Chapter 421 of the City Code

Open Forum

Correspondence

- ◆ Pumpkin Fest
- ◆ Hayes St. Block Party

Mayoral Appointments

Planning Commission

- ◆ Scott Sutton, 141 North Broad Street, appointed to the remainder of a 3-year term expiring December 31, 2018
- ◆ Herbert Ryan, 133 East Main Street, appointed to the remainder of a 3-year term expiring December 31, 2020.

Department, Board and Commission Reports

- ◆ Planning Commission – August
- ◆ Fire Department – August

Ward Reports

Motions

- ◆ Authorizing Agreement with Chenango Memorial Hospital

Resolutions

- ◆ Authorizing Agreements with Towns for Youth Recreation Services
- ◆ Declaring Equipment as Surplus and Authorizing Disposal
- ◆ Authorizing the Replacement of the Sidewalk at 71 Birdsall St.
- ◆ Adopting Proposed Ordinance No. (C) of 2018 Regarding Chapter 421 Public Property
- ◆ Authorizing Payment and Budget Transfers for Purchases at the Waste Water Treatment Plant
- ◆ Authorizing Technical Service Amendment to the Water Treatment Plant Project
- ◆ Authorizing Change Orders to the Water Treatment Plant Project
- ◆ Authorizing Transfer for 45 Silver Street Building Project
- ◆ Authorizing a Junior Firefighter Program

Other

- ◆ Safety and Rules Commission Letter

Payment of September 2018 Bills

Executive Session (if needed)

Adjournment

Public Hearing - Proposed Ordinance No. (C) of 2018 Regarding Chapter 421 Mayor Carnrike opened the Public Hearing at _____ for Proposed Ordinance No. (C) of 2018 regarding Chapter 421. There being _____ comments, the hearing was closed at _____ p.m.

Correspondence

Pumpkin Fest – Ald. _____ **moved** to approve a request to designate special event status to the 20th Annual Fall Pumpkin Festival taking place on Friday, October 26 and Saturday, October 27 with cleanup being completed on Sunday, October 28, with the closure of East and West Park Places beginning at 8 a.m. on Friday until approximately noon on Sunday. The closure of West Main St. from North Broad to Court St. is also requested till Saturday at approximately 9:30 p.m. Seconded by Ald. _____, approved ayes all.

Hayes St. Block Party – Ald. _____ **moved** to recommend the Common Council approve a request to change the previously approved date of the Hayes St. Block Party from September 15, 2018 to September 29, 2018. Seconded by Ald. _____, approved ayes all.

Motions

Authorizing an agreement with Chenango Memorial Hospital – Ald. _____ **moved** to authorize the Mayor to sign an agreement with Chenango Memorial Hospital enabling them to participate in a 340B Federal Program which allows Chenango Memorial to purchase pharmaceuticals at reduced prices with the savings being used to provide care to indigent, uninsured and under-insured patients. Seconded by Ald. _____, approved ayes all.

Resolutions

RESOLUTION # - 2018

AUTHORIZING AGREEMENTS WITH TOWNS FOR YOUTH RECREATION SERVICES

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City has reached agreements with the Towns of North Norwich, Norwich, Plymouth, Preston and Pharsalia to provide youth recreation services to the residents of such towns for a lump sum per town, without individual charges being made to such participants; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized, under the direction of the City Attorney, to sign agreements with the Towns of North Norwich, Norwich, Plymouth, Preston and Pharsalia to provide youth recreation services to residents of such towns during the 2019 fiscal year.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # -2018

DECLARING EQUIPMENT SURPLUS AND AUTHORIZING DISPOSAL

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, 50 nylon vests have been deemed to be surplus by the Fire Chief; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that 50 nylon vests, as presented to the Common Council, be and hereby are declared surplus; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to dispose of such equipment as is provided for by law.

Seconded by _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # -2018

AUTHORIZING REPLACEMENT OF SIDEWALK AT 71 BIRDSALL STREET

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich replaced the sidewalk at 71 Birdsall Street under the 2015 Sidewalk Program; and

WHEREAS, the portion of the sidewalk replaced in the 2015 Sidewalk Program is in bad shape and the concrete is failing; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the City of Norwich replace the portion of the sidewalk at 71 Birdsall Street that was done under the 2015 Sidewalk program; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make a transfer of funds, if necessary, in order to cover the cost of the replacement.

Seconded by _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2018

**ADOPTING PROPOSED ORDINANCE NO. (C) OF 2018 REGARDING
CHAPTER 421.PUBLIC PROPERTY**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Common Council received proposed Ordinance No. (C) of 2018 on August 22, 2018, to amend the §421.Public Property; and

WHEREAS, a public hearing was held on September 18, 2018, in connection with said proposed ordinance now, therefore be it

RESOLVED, that Ordinance No. (C) of 2018 to amend the §421.Public Property, as presented to the Common Council on August 22, 2018, be and hereby is adopted, and is hereby designated as Ordinance No. 3 of 2018.

**ORDINANCE NO. (3)
OF 2018**

**AN ORDINANCE AMENDING CHAPTER 421
OF THE CODE OF THE CITY OF NORWICH**

BE IT ORDAINED by the Common Council of the City of Norwich, New York, as follows:

Chapter 421. Public Property

Article I. Tampering

§ 421-1. Interfering with seats and benches.

All persons are hereby forbidden from moving or in any way changing the positions of the seats or benches placed upon the public parks in the City of Norwich, New York, and all persons are hereby forbidden from defacing, injuring or destroying any of said seats or benches upon the public parks in the City of Norwich, New York.

§ 421-2. Penalties for offenses.

Every violation of this article shall be punishable by a fine of not more than \$250 or imprisonment for not more than 15 days, or both, for each violation thereof.

[1]

Article II. Camping

§421-3. Camping on City owned property

All persons are hereby forbidden from camping on public property. Public Property shall include all property owned by the City of Norwich, within or without the City Limits.

§421-3. Penalties for offenses

Every violation of this article shall be punishable by a fine of not more than \$250 or imprisonment for not more than 15 days, or both, for each violation thereof.

A. Exemptions may be granted by the Common Council

Bold Italic is new material

Seconded by Ald. _____, approved _____, on a roll call vote.

RESOLUTION # - 2018

**AUTHORIZING PAYMENT AND BUDGET TRANSFERS FOR PURCHASES
AT THE WASTE WATER TREATMENT PLANT**

Ald. _____ introduced the following and ***moved*** its adoption:

WHEREAS, equipment has been purchased for the Waste Water Treatment Plant; and

WHEREAS, the purchases include a gear reducer for \$21,847, and DBI safety equipment for \$9,847.50; and

WHEREAS, the Superintendent of the Department of Public Works has made the recommendation for the payment and transfers; now, therefore be it

RESOLVED, that the Common Council authorizes the payment of \$21, 847 for a gear reducer and \$9,847.50 for DBI safety equipment for a total of \$31,334.50; and further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfers of Funds,

	Account Number	Name	Amount
From:	G889 HR42	Sewer Equipment Reserves	\$31,334.50
To:	G8130.2100	Waste Water Fund – Equipment	\$31,334.50

Seconded by Alderman _____ and duly (adopted/defeated), _____, on a roll call vote.

RESOLUTION # - 2018

**AUTHORIZING TECHNICAL SERVICE AMENDMENT TO THE WATER
TREATMENT PLANT PROJECT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the completion date of the project has been extended to October 5, 2018; and

WHEREAS, Delaware Engineering Amendment No. 2 includes additional Construction Administration and Resident Inspections for a total of \$106,874; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to execute the amendment for the Water Treatment Plant Project in the Contract with Delaware Engineering in the amount not to exceed \$106,874 and is contingent on the completion of the project no later than October 5, 2018.

Seconded by Ald. _____, duly adopted, _____, on a roll-call vote.

RESOLUTION # - 2018

**AUTHORIZING CHANGE ORDERS TO THE WATER TREATMENT
PLANT PROJECT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, General Construction Change Order No. 8 includes charges for various additional construction items in the amount of \$39,373.80; and

WHEREAS, HVAC Construction Change Order No. 2 includes duct work relocation in the amount of \$2,440.30; and

WHEREAS, Delaware Engineering has reviewed the Change Orders requested and has recommended their approval; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to execute the change orders for the Water Treatment Plant Project in the General Construction Contract in the amount not to exceed \$39,373.80 and the HVAC Contract in the amount not to exceed \$2,440.30 and are contingent on the completion of the project no later than October 5, 2018.

Seconded by Ald. _____, duly adopted, _____, on a roll-call vote.

RESOLUTION # - 2018

AUTHORIZING TRANSFER OF FUNDS FOR 45 SILVER STREET

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich is reconstructing a new single-family dwelling at 45 Silver Street under the fourth round of Restore NY; and

WHEREAS, expenses have exceeded the local match from the City of Norwich and additional funds are necessary to finish the project; and

WHEREAS, the Joint Committee has made the recommendation for a transfer of \$15,000; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of Funds;

	Account Number	Name	Amount
From:	CD-57-9950.1	Special Grants	\$15,000

To:	CD57-04-8666-4D	Materials	\$15,000
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Seconded by Ald. _____ and duly (adopted/defeated), _____, on a roll call vote.

RESOLUTION # -2018**AUTHORIZING A JUNIOR FIREFIGHTER PROGRAM**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Fire Department is looking for ways to foster an interest in Emergency Services and engage the young people in the community; and

WHEREAS, a Junior Firefighter Program would ensure youth are exposed in a safe and controlled way to Emergency Services opportunities; and

WHEREAS, participants learn civic responsibility, leadership, financial stewardship and how to work as a team; and

WHEREAS, the Fire Chief and Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the Norwich Fire Department is authorized to create a Junior Firefighter Program as presented to the Common Council.

Seconded by _____, and duly adopted, _____, on a roll call vote.

Payment of September 2018 Bills

Ald. _____ **moved** to pay the September 2018 bills after proper audit and certification.

	<u>Prepaid</u>	<u>09/18/2018</u>	<u>Grand Total</u>
General Fund	\$109,898.01	\$20,324.26	\$ 130,222.27
Sewer Fund	29,383.70	18,323.92	47,707.62
Water Fund	14,754.84	4,486.59	19,241.43
Trust	27,889.69	-	27,889.69
Comm. Dev. - Special Grants	11,592.33	-	11,592.33
Capital Projects	450,305.19	-	450,305.19
TOTALS	\$643,823.76	\$43,134.77	\$686,958.53

Seconded by Ald. _____ and duly adopted _____.