

COMMON COUNCIL

AGENDA
October 16, 2018
6:30 PM

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of September 18, 2018

Resolution

- ◆ Promoting Police Officer to Police Sergeant

Swearing-In Ceremony

Open Forum

Correspondence

- ◆ YMCA Halloween Parade
- ◆ NHS Bottle Drive
- ◆ NHS Marching Band
- ◆ YMCA Turkey Trot
- ◆ Park Place Special Liquor Permit
- ◆ Veteran's Day Parade

Department, Board and Commission Reports

- ◆ Youth Board Report – 3rd Quarter
- ◆ Civil Service Minutes – April
- ◆ Traffic Commission – September
- ◆ Fire Department Report – thru September

Ward Reports

Motions

- ◆ Designate Trick or Treat Hours
- ◆ 2019 SPCA Agreement
- ◆ Set Public Hearing regarding Proposed Museum District Overlay

Resolutions

- ◆ Authorizing Budget Transfer for Water Treatment Plant Project Accrued Interest Ban Redemption
- ◆ Authorizing Appointment of WWTP Attendant
- ◆ Authorizing Appointment of MEO1
- ◆ Declaring Mulch as Surplus and Authorizing Disposal

Other

- ◆ 33-39 Court St.
- ◆ Sexual Harassment Policy

Payment of October 2018 Bills

Executive Session (if needed)

Adjournment

Resolution

RESOLUTION # - 2018

PROMOTING POLICE OFFICER TO POLICE SERGEANT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of Police Sergeant in the Norwich Police Department; and

WHEREAS, the Joint Committees have recommended the promotion of Officer Ryan Legacy of North Norwich, NY to such position; now, therefore be it

RESOLVED, that Ryan Legacy of North Norwich, NY, be and hereby is granted a permanent appointment as Police Sergeant in the Norwich Police Department, effective October 17, 2018, subject to such action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

Correspondence

YMCA Halloween Parade – Ald. _____ **moved** to approve a request from the Norwich YMCA for a Police escort and road closures for the Annual Halloween Parade on October 27, 2018 at 11:00 a.m. Road Closures are requested beginning at South Broad St. and Beebe Ave. to North Broad St. at Howard Johnson's where the parade will conclude. Seconded by Ald. _____, approved ayes all.

NHS Bottle Drive - Ald. _____ **moved** to approve a request from Norwich Dollars for Scholars to use the Firehouse for a bottle drive fundraiser on Sunday, November 4, 2018 from 9 a.m. to noon. Seconded by Ald. _____, approved ayes all.

NHS Marching Band - Ald. _____ **moved** to approve a request from the NHS Marching Band Committee for road closures and Police assistance on Saturday, October 20, 2018 from 1 p.m. to 8:30 p.m. at the High School. Road closures include Midland Dr. from Hale St. to the front of the school and Marconi Ave. closed from 4 p.m. to 8:30 p.m. Seconded by Ald. _____, approved ayes all.

YMCA Turkey Trot – Ald. _____ **moved** to approve a request from the Norwich YMCA for police assistance and road closures for the annual Turkey Trot 5K on November 18, 2018. Road closures would include the route for the Kids Fun Run from Mechanic St., onto Silver St., to Mitchell St., to Merrill St. and finishing on Mechanic St. with the entire race lasting 15 minutes. A brief closure of North Broad St. is requested for the start of the adult race. Police assistance is requested at three of the more dangerous intersections of the race as well as an escort at the beginning of the race. Seconded by Ald. Jeffrey, approved ayes all. Seconded by Ald. _____, approved ayes all.

Park Place Special Liquor Permit – Ald. _____ **moved** to receive and approve a request from Park Place Restaurant for a special liquor permit to serve alcohol during the Annual Pumpkin Festival on October 26 and 27, 2018. Sales will be limited to beer and wine in a roped-off area in front of Park Place from 6:00 p.m. to 11:00 p.m. Seconded by Ald. _____, approved ayes all.

Veteran's Day Parade – Ald. _____ **moved** to approve a request from the VFW Christy Rock Post 2782 for road closures and the participation of the City of Norwich Police Color Guard for the Annual Veteran's Day Parade on November 11, 2018. The parade will begin at 10:40 a.m. proceeding to East Park where a ceremony will begin promptly at 11:00 a.m. Seconded by Ald. _____, approved ayes all.

Motions

Designating Trick or Treat Hours – Ald. _____ **moved** to designate Trick or Treat night as Wednesday, October 31, 2017 from 5:30 p.m. to 8:00 p.m. Seconded by Ald. _____, approved ayes all.

2019 SPCA Agreement – Ald. _____ **moved** to authorize the Mayor to sign the Annual Animal Shelter Agreement with the SPCA. Seconded by Ald. _____, approved ayes all.

Receive Proposed Ordinance No. (D) of 2018 and Set Public Hearing – Zoning Map Overlay Ald. _____ **moved** to receive Proposed Ordinance No. (D) of 2018 regarding the Zoning Map Overlay of the Museum District and set a public hearing to receive public comment for 6:30 p.m. on Tuesday, November 20, 2018. Seconded by Ald. _____, approved ayes all.

Resolutions

RESOLUTION # - 2018 AUTHORIZING BUDGET TRANSFER FOR WATER TREATMENT PLANT PROJECT ACCRUED INTEREST BAN REDEMPTION

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, funds need to be transferred from contingency to cover excess interest costs; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2018 Capital Projects Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
H38-01-8330.1990.4	New Filter Plant Project - Contingency	\$ 1,409.46

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
H38-01-8330.020A3	New Filter Plant Project - Net Interest	\$ 1,409.46

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # -2018 AUTHORIZING APPOINTMENT OF WWTP ATTENDANT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the Waste Water Treatment Plant Attendant position of the City of Norwich Department of Public Works, and;

WHEREAS, interviews of the candidates were conducted; and

WHEREAS, the Finance/Personnel Committee has made certain recommendations to such position; now, therefore be it

RESOLVED, that Brenton Rideout of Bainbridge, NY, be and hereby is granted a permanent appointment to the position of WWTP Attendant effective October 15, 2018, subject to such action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # -2018 AUTHORIZING APPOINTMENT OF MEO1

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the MEO1 position of the City of Norwich Department of Public Works, and;

WHEREAS, interviews of the candidates were conducted; and

WHEREAS, the Finance/Personnel Committee has made certain recommendations to such position; now, therefore be it

RESOLVED, that Derek Frank of Mt. Upton, NY, be and hereby is granted a permanent appointment to the position of MEO1 effective November 7, 2018 contingent upon successful medical exams, background check, and subject to such action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # -2018 DECLARING MULCH SURPLUS AND AUTHORIZING DISPOSAL

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, mulch located on City property at the end of Hosbach Trail off Prentice Street is deemed to be surplus by the DPW Superintendent; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the mulch be and hereby is declared surplus; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to dispose of the material as is provided for by law.

Seconded by _____, and duly adopted, _____, on a roll call vote.

Payment of October 2018 Bills

Ald. _____ **moved** to pay the October 2018 bills after proper audit and certification.

		<u>Prepaid</u>	<u>10/16/2018</u>	<u>Grand Total</u>
General Fund		\$152,935.59	\$23,403.61	\$ 176,339.20
Sewer Fund		19,063.97	26,820.91	45,884.88
Water Fund		34,704.68	6,382.08	41,086.76
Trust		28,866.26	-	28,866.26
Capital Projects		629,293.27	-	629,293.27
TOTALS		\$864,863.77	\$56,606.60	\$921,470.37

Seconded by Ald. _____ and duly (adopted/defeated) _____.