

CITY OF NORWICH
Civil Service Meeting Minutes
October 2, 2018

PRESENT

Mary Politano
Brian Wessels
John Blenis

ALSO

Dee DuFour
Agnes Eaton
Alana Golden

Commission Blenis called the meeting to order at 8:36 a.m.

Commissioner Wessels **moved** to approve the minutes from the April 24, 2018 meeting. Seconded by Commissioner Blenis, approved ayes all.

Commissioner Blenis presented the following Resolutions:

**RESOLUTION #295 TO ESTABLISH THE ELIGIBLE LIST FROM EXAM #77943 FOR THE
POSITION OF SENIOR ACCOUNT CLERK**

The City of Norwich Civil Service Commission has on 10/2/18 adopted the following Resolution:

WHEREAS, the City of Norwich Civil Service Commission is authorized by the State Civil Service Commission to approve the eligible list for classified positions under their jurisdiction; and

WHEREASE, an examination for the position of Senior Account Clerk was taken on 3/3/18 and the results for said examination have been received and recorded; now therefore be it

RESOLVED, that the eligible list for exam #77943 for position of Senior Account Clerk be established as detailed on the attached list and that the duration of this list shall be in effect from 10/2/18 to 10/2/19.

**RESOLUTION #296 TO ESTABLISH THE ELIGIBLE LIST FROM EXAM #77407 FOR THE POSITION
OF ASSISTANT POLICE CHIEF**

The City of Norwich Civil Service Commission has on 10/2/18 adopted the following Resolution:

WHEREAS, the City of Norwich Civil Service Commission is authorized by the State Civil Service Commission to approve the eligible list for classified positions under their jurisdiction; and

WHEREAS, an examination for the position of Assistant Police Chief was taken on 3/17/18 and the results for said examination have been received and recorded; now therefore be it

RESOLVED, that the eligible list for exam #77407 for position of Assistant Police Chief be established as detailed on the attached list and that the duration of this list shall be in effect from 10/2/18 to 10/2/19, which shall not be less than one nor more than four years in length.

RESOLUTION #297 TO ESTABLISH THE ELIGIBLE LIST FROM EXAM #77406 FOR THE POSITION
OF POLICE CHIEF

The City of Norwich Civil Service Commission has on 10/2/18 adopted the following Resolution:

WHEREAS, the City of Norwich Civil Service Commission is authorized by the State Civil Service Commission to approve the eligible list for classified positions under their jurisdiction; and

WHEREAS, an examination for the position of Police Chief was taken on 3/17/18 and the results for said examination have been received and recorded; now therefore be it

RESOLVED, that the eligible list for exam #77406 for position of Police Chief be established as detailed on the attached list and that the duration of this list shall be in effect from 10/2/18 to 10/2/19, which shall not be less than one nor more than four years in length.

Commissioner Wessels **moved** to approve Resolutions #295, #296 and #297. Seconded by Commissioner Politano, approved ayes all.

Commissioner Politano **moved** to approve the following permanent School appointments. Seconded by Commissioner Wessels, approved ayes all.

School

Carol Byrne	Food Service Worker	5/18/18
Keith Corbin	School Bus Driver	5/18/18
Stacy Gever-Corbin	Substitute School Bus Aide	5/3/18
Jean-Luc Button	Summer Laborer	7/2/18
Thomas Kempf	Summer Laborer	7/2/18
Terrendara Crawford	Summer Laborer	7/2/18
Kylie Marvin	Summer Laborer	7/2/18
Joel Fazio	Summer Laborer	7/2/18
Cassandra Schultz	Summer Laborer	7/2/18
Kody Harrison	Summer Laborer	7/2/18
Skyler Hoag	Summer Laborer	7/2/18
Pamela Streichert	Substitute Teacher Aide	9/1/16
Zanobia Cole	School Monitor	9/6/18
Jaliza Manwarren	School Monitor	9/6/18
Barbara Diamond	Teacher Aide	9/4/18
Cheyenne Aikins	Cleaner	8/16/18
Jeremy McKenna	Head School Bus Driver	8/16/18
Mark Miller	School Bus Driver	9/4/18
Marinda Hill	School Bus Aide	9/4/18
Donald Kelly	School Bus Driver	9/4/18
Monica Blood	School Bus Aide	9/4/18
Jean-Luc Button	Cleaner	9/4/18
Charles Drexler	Substitute School Bus Driver	9/4/18
Guillermo Moret	Cleaner	9/17/18
Misty Golden	Substitute Teacher Aide	9/6/18

Commissioner Politano **moved** to approve the following permanent Library appointments. Seconded by Commissioner Wessels, approved ayes all.

Library

Amanda Mills	Library Clerk	5/7/18
Morgan Richards	Library Clerk	8/2/18
Denise Jacobs	Library Clerk	8/2/18
Julia Clark	Library Clerk	7/31/18
Todd Bachman	Library Clerk	7/31/18
Sixta Robles	Library Clerk	9/5/18

Commissioner Wessels **moved** to approve the following permanent City appointments. Seconded by Commissioner Blenis, approved ayes all.

City

Joan Smith	Senior Account Clerk	3/3/18
Debra Minami	Senior Account Clerk	3/3/18
Lilit Danielyan	Finance Clerk	1/20/18

Commissioner Wessels moved to approve the following Position Classifications to be refilled for the following positions. Seconded by Commissioner Politano, approved ayes all.

2 School Bus Aide
3 Cleaner
1 Secretary I
1 Maintenance Worker
1 School Lunch Cashier
4 Keyboard Specialists
1 Motor Equipment Mechanic
3 School Monitors
2 Substitute Food Service Helpers
2 Substitute School Bus Aide
6 Substitute Teacher Aides
2 Substitute School Bus Driver
5 Teacher Aide
2 Substitute Cleaner
1 School Nurse
8 Summer Laborers
4 School Bus Driver
1 Head School Bus Driver

The next Civil Service meeting will be October 30, 2018 at 8:30 a.m.

Commissioner Politano **moved** to adjourn at 8:50 a.m. Seconded by Commissioner Blenis approved ayes all.