

COMMON COUNCIL

**Special Meeting**

**AGENDA**

December 11, 2018

6:30 PM

Call To Order

Resolution

- ◆ Appointing MEO II
- ◆ Adopting Fiscal Year 2019 General Fund Budget
- ◆ Adopting Fiscal Year 2019 Special Grants Fund and Debt Service Fund Budgets
- ◆ Adopting Fiscal Year 2019 Wastewater Fund Budget
- ◆ Adopting Fiscal Year 2019 Water Fund Budget
- ◆ Adopting Water Rates – Town of Norwich Effective April 1, 2019 Billings
- ◆ Adopting Water and Sewer Use Rates in the City of Norwich
- ◆ Authorizing City/County Tax Levy for 2019
- ◆ Authorizing Non-Unit Compensation Schedule

Executive Session – To discuss current litigation.

Adjournment

Resolution

**RESOLUTION #-2018 APPOINTING MEO II**

Ald. \_\_\_\_\_ introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of MEO II; and

WHEREAS, the DPW Superintendent has conducted interviews and selected a candidate; now, therefore be it

RESOLVED, that Dakota Morgan of North Brookfield, NY, be and hereby is permanently appointed to the full-time position of MEO II for the City of Norwich at the entry level salary and shall be subject to any action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. \_\_\_\_\_ and duly adopted, \_\_\_\_\_, on a roll call vote.

**RESOLUTION # -2018 ADOPTING FISCAL YEAR 2019 GENERAL FUND BUDGET**

Ald. \_\_\_\_\_ introduced the following and **moved** its adoption:

WHEREAS, a tentative fiscal year 2019 General Fund budget in the amount of \$8,476,535 was received by the Common Council on November 27, 2018; and

WHEREAS, a public hearing on such budget was held on December 4, 2018; now, therefore be it

RESOLVED, that the Fiscal Year 2019 General Fund Budget for the City of Norwich in the amount of \$8,476,535, as received on November 27, 2018, be and hereby is adopted.

Seconded by Ald. \_\_\_\_\_ and duly adopted, \_\_\_\_\_, on a roll call vote

**RESOLUTION # -2018 ADOPTING FISCAL YEAR 2019 SPECIAL GRANTS FUND AND DEBT SERVICE FUND BUDGETS**

Ald. \_\_\_\_\_ introduced the following and **moved** its adoption:

WHEREAS, tentative fiscal year 2019 budgets for the Special Grants Fund in the amount of \$134,877 and the Debt Service Fund in the amount of \$905,541 were received by the Common Council on November 27, 2018; and

WHEREAS, a public hearing on such budgets was held on December 4, 2018; now, therefore be it

RESOLVED, that the Fiscal Year 2019 Special Grants Fund Budget for the City of Norwich as received by the Common Council on December 4, 2018, in the amount of \$134,877, be and hereby is adopted; and, further be it

RESOLVED, that the Fiscal Year 2019 Debt Service Fund Budget for the City of Norwich as received by the Common Council on November 27, 2018, in the amount of \$905,541, be and hereby is adopted.

Seconded by Ald. \_\_\_\_\_ and duly adopted, \_\_\_\_\_, on a roll call vote

**RESOLUTION # -2018**

**ADOPTING FISCAL YEAR 2019 WASTEWATER FUND BUDGET**

Ald. \_\_\_\_\_ introduced the following and **moved** its adoption:

WHEREAS, a tentative fiscal year 2019 Wastewater Fund budget in the amount of \$1,145,502 was received by the Common Council on November 27, 2018; and

WHEREAS, a public hearing on such budget was held on December 4, 2018; now, therefore be it

RESOLVED, that the Fiscal Year 2019 Wastewater Fund Budget for the City of Norwich in the amount of \$1,145,502, as received on November 27, 2018, be and hereby is adopted.

Seconded by Ald. \_\_\_\_\_ and duly adopted, \_\_\_\_\_, on a roll call vote

**RESOLUTION # -2018**

**ADOPTING FISCAL YEAR 2019 WATER FUND BUDGET**

Ald. \_\_\_\_\_ introduced the following and **moved** its adoption:

WHEREAS, a tentative fiscal year 2019 Water Fund budget in the amount of \$1,641,562 was received by the Common Council on November 27, 2018; and

WHEREAS, a public hearing on such budget was held on December 4, 2018; now, therefore be it

RESOLVED, that the Fiscal Year 2019 Water Fund Budget for the City of Norwich in the amount of \$1,641,562, as received on November 27, 2018, be and hereby is adopted.

Seconded by Ald. \_\_\_\_\_ and duly adopted, \_\_\_\_\_, on a roll call vote

**RESOLUTION # -2018**

**ADOPTING WATER RATES – TOWN OF NORWICH**

**EFFECTIVE WITH APRIL 1, 2019 BILLINGS**

Ald. \_\_\_\_\_ introduced the following and **moved** its adoption:

WHEREAS, the City has contracts for supplying water with the Town of Norwich (the “Town”) which provide that related costs shall be allocated to the Town in a water rate schedule determined by the City each year; and

RESOLVED, that the following rate schedule for billing of water provided to the Town by the City be and hereby is approved, and shall take effect with billings commencing April 1, 2019.

| NORWICH WATER SYSTEM                                               |  |  |  |  |               |               |                     |                 |
|--------------------------------------------------------------------|--|--|--|--|---------------|---------------|---------------------|-----------------|
| ADOPTED WATER RATES FOR TOWN OF NORWICH                            |  |  |  |  |               |               |                     |                 |
| FOR 2019 BUDGET YEAR                                               |  |  |  |  |               |               |                     |                 |
| (Effective in Billings Starting April 1, 2019)                     |  |  |  |  |               |               |                     |                 |
|                                                                    |  |  |  |  |               |               |                     |                 |
|                                                                    |  |  |  |  |               |               |                     |                 |
|                                                                    |  |  |  |  | Present       | Adopted       | Amount of           |                 |
| <u>WATER USE QUARTERLY RATES:</u>                                  |  |  |  |  | <u>(2018)</u> | <u>(2019)</u> | <u>Increase:</u>    | Percentage      |
|                                                                    |  |  |  |  |               |               | <u>\$ / cu. ft.</u> | <u>Increase</u> |
| Minimum Charge up to 1,000 cubic feet:                             |  |  |  |  | \$ 82.93      | \$ 82.93      | \$0.00              | 0.00%           |
|                                                                    |  |  |  |  |               |               |                     |                 |
| Charge per 100 cu. ft. for Additional Usage Over 1,000 cubic feet: |  |  |  |  |               |               |                     |                 |
| Additional 1,000 to 13,000 cubic feet:                             |  |  |  |  | 7.13          | \$ 7.13       | 0.00                | 0.00%           |
| Additional 13,000 to 50,000 cubic feet:                            |  |  |  |  | 7.38          | \$ 7.38       | 0.00                | 0.00%           |
| Additional 50,000 (and over) cubic feet:                           |  |  |  |  | 7.59          | \$ 7.59       | 0.00                | 0.00%           |
|                                                                    |  |  |  |  |               |               |                     |                 |

Seconded by Ald. \_\_\_\_\_ and duly adopted, \_\_\_\_\_, on a roll call vote.

**RESOLUTION # -2018                      ADOPTING WATER AND SEWER USE RATES IN THE CITY OF NORWICH**

Ald. \_\_\_\_\_ introduced the following and moved its adoption:

WHEREAS, Chapter 542 of the Code of the City of Norwich states that the Common Council shall set water and sewer use rates as deemed necessary for the City of Norwich; and

WHEREAS, the Common Council received proposed water and sewer use rates in the City of Norwich on November 27, 2018; and

WHEREAS, a public hearing was held on December 4, 2018, in connection with the 2019 Budget, including said proposed water and sewer use rates; now, therefore be it

RESOLVED, that the water and sewer use rates in the City of Norwich, as presented to the Common Council on November 27, 2018, be and hereby are set as follows:

## NORWICH WATER SYSTEM RATES FOR 2019 BUDGET

**(Effective January 1, 2019 & Reflected in Billings Starting April 1, 2019)**

| <b><u>WATER USE QUARTERLY RATES:</u></b>                              | Present<br>(2018) | (2019)   |
|-----------------------------------------------------------------------|-------------------|----------|
| Minimum Charge up to 1,000 cubic feet:                                | \$ 66.80          | \$ 66.80 |
| Charge per 100 cu. ft. for Additional<br>Usage Over 1,000 cubic feet: |                   |          |
| Additional 1,000 to 13,000 cubic feet:                                | 5.81              | 5.81     |
| Additional 13,000 to 50,000 cubic feet:                               | 6.11              | 6.11     |
| Additional 50,000 (and over) cubic feet:                              | 6.41              | 6.41     |
| <b><u>SEWER USE QUARTERLY RATE:</u></b>                               |                   |          |
| Charge per 100 cu. ft. of total Water Use:                            | \$ 4.13           | \$ 4.13  |
| <b>Fire Service</b>                                                   |                   |          |
| 1 ½ inch service                                                      | 60.00             | 60.00    |
| 6 inch service                                                        | 110.00            | 110.00   |
| 8 inch service                                                        | 190.00            | 190.00   |
| 12 inch service                                                       | 220.00            | 220.00   |
| <b>Hydrant Charge</b>                                                 |                   |          |
| Per Each Hydrant                                                      | 55.00             | 55.00    |

Seconded by Ald. \_\_\_\_\_ and duly adopted, \_\_\_\_\_, on a roll call vote.

**RESOLUTION # -2018**

**AUTHORIZING CITY/COUNTY TAX LEVY FOR 2019**

Ald. \_\_\_\_\_ introduced the following and **moved** its adoption:

WHEREAS, the taxes to be levied by Chenango County for collection by the City of Norwich during 2019 total \$2,555,769.30; and

WHEREAS, the budget of the City of Norwich for the year 2019 has been duly adopted and the amount to be raised by taxes is \$3,345,547 and the amount of special assessments and other items total \$63,294.48, for a total City levy of \$3,408,841.48, therefore be it

RESOLVED, that said taxes totaling \$5,964,610.78 are hereby levied against the real property of the City of Norwich. The Director of Finance is hereby directed to extend said tax against the property listed in the assessment roll of the City of Norwich. The Mayor is hereby authorized to execute and issue to the Director of Finance the tax warrant for the collection of the above-mentioned taxes.

Seconded by Ald. \_\_\_\_\_ and duly adopted, \_\_\_\_\_, on a roll call vote.

**RESOLUTION # -2018**

**AUTHORIZING NON-UNIT COMPENSATION SCHEDULE**

Ald. \_\_\_\_\_ introduced the following and **moved** its adoption:

WHEREAS, the 2019 compensation schedule for non-unit employees was received by the Common Council as a component part of the 2019 budgets on November 27, 2018; and

WHEREAS, the 2019 budgets for the General, Water, and Wastewater Funds have been duly adopted on December 11, 2018; now, therefore be it

RESOLVED, that Section I of the 2019 compensation schedule be amended by increasing Section I of the 2017 non-unit compensation schedule by three percent (3 %) across the board, effective January 1, 2019.

**CITY OF NORWICH**  
**Non-Unit Employee Compensation Schedule**  
**As Reflected in 2019 Proposed Budget**

| <u>Compensation Levels Based on 2,080-Hour Work Year:</u>                    |                    |               |                      |               |                      |               |
|------------------------------------------------------------------------------|--------------------|---------------|----------------------|---------------|----------------------|---------------|
| <b>REGULAR EMPLOYEES : (Increase of 3% over 2017 year, across the board)</b> |                    |               |                      |               |                      |               |
| <u>Grade</u>                                                                 | <u>Entry Level</u> |               | <u>After 2 Years</u> |               | <u>After 5 Years</u> |               |
|                                                                              | <u>Yearly</u>      | <u>Hourly</u> | <u>Yearly</u>        | <u>Hourly</u> | <u>Yearly</u>        | <u>Hourly</u> |
| 35                                                                           | 83,881             | 40.3274       | 101,804              | 48.9443       | 111,058              | 53.3932       |
| 34                                                                           | 80,252             | 38.5828       | 97,397               | 46.8254       | 106,255              | 51.0839       |
| 33                                                                           | 76,622             | 36.8377       | 92,996               | 44.7096       | 101,449              | 48.7736       |
| 32                                                                           | 72,994             | 35.0931       | 88,592               | 42.5922       | 96,646               | 46.4643       |
| 31                                                                           | 69,364             | 33.3480       | 84,185               | 40.4734       | 91,840               | 44.1540       |
| 30                                                                           | 65,732             | 31.6018       | 79,783               | 38.3570       | 87,035               | 41.8437       |
| 29                                                                           | 62,103             | 29.8572       | 75,376               | 36.2386       | 82,227               | 39.5324       |
| 28                                                                           | 58,474             | 28.1126       | 70,971               | 34.1208       | 77,421               | 37.2215       |
| 27                                                                           | 54,850             | 26.3701       | 66,567               | 32.0034       | 72,620               | 34.9133       |
| 26                                                                           | 51,217             | 24.6234       | 62,160               | 29.8845       | 67,813               | 32.6024       |
| 25                                                                           | 47,586             | 22.8778       | 57,755               | 27.7667       | 63,004               | 30.2906       |
| 24                                                                           | 45,167             | 21.7151       | 54,817               | 26.3544       | 59,802               | 28.7511       |
| 23                                                                           | 42,750             | 20.5529       | 51,883               | 24.9437       | 56,598               | 27.2105       |
| 22                                                                           | 40,328             | 19.3886       | 48,950               | 23.5334       | 53,397               | 25.6715       |
| 21                                                                           | 37,911             | 18.2264       | 46,013               | 22.1217       | 50,191               | 24.1305       |
| 20                                                                           | 35,489             | 17.0621       | 43,070               | 20.7069       | 46,989               | 22.5909       |
| 19                                                                           | 34,278             | 16.4798       | 41,603               | 20.0013       | 45,389               | 21.8217       |
| 18                                                                           | 33,069             | 15.8984       | 40,135               | 19.2957       | 43,786               | 21.0509       |
| 17                                                                           | 31,860             | 15.3175       | 38,672               | 18.5921       | 42,183               | 20.2801       |
| 16                                                                           | 30,649             | 14.7352       | 37,201               | 17.8849       | 40,585               | 19.5119       |
| 15                                                                           | 29,443             | 14.1553       | 35,731               | 17.1783       | 38,981               | 18.7411       |
| 14                                                                           | 28,232             | 13.5729       | 34,266               | 16.4742       | 37,380               | 17.9713       |
| 13                                                                           | 27,021             | 12.9911       | 32,794               | 15.7666       | 35,778               | 17.2010       |
| 12                                                                           | 25,812             | 12.4097       | 31,328               | 15.0615       | 34,176               | 16.4308       |

| <b>Proposed Increase as of January 1, 2019</b>                               |                    |               |                      |               |          |          |
|------------------------------------------------------------------------------|--------------------|---------------|----------------------|---------------|----------|----------|
| <b>TEMPORARY EMPLOYEES-Calibrated for Current NYS Minimum Wage at 11.10:</b> |                    |               |                      |               |          |          |
| <u>Grade</u>                                                                 | <u>Entry Level</u> |               | <u>After 2 Years</u> |               | <u>-</u> |          |
|                                                                              |                    | <u>Hourly</u> |                      | <u>Hourly</u> |          | <u>-</u> |
| 11                                                                           | *                  | 11.7200       |                      | 12.7500       | *        |          |
| 10                                                                           |                    | 11.5100       |                      | 12.5200       |          |          |
| 9                                                                            |                    | 11.3000       |                      | 12.2900       |          |          |
| 8                                                                            |                    | 11.1000       |                      | 12.0700       |          |          |

\* Grandfathered 5-Yr  
Step for Grade 11:  
13.78

Seconded by Ald. \_\_\_\_\_ and duly adopted, \_\_\_\_\_, on a roll call vote.