

**CITY OF NORWICH**  
**JOINT MEETING of the**  
**PUBLIC SAFETY / PUBLIC WORKS and**  
**FINANCE/PERSONNEL COMMITTEES**  
April 2, 2019

Present:

Mayor Christine Carnrike  
Ald. Matthew Caldwell  
Ald. Brian Doliver  
Ald. John Deierlein  
Ald. Linda Kays-Biviano  
Ald. Robert D. Jeffrey

Also:

Director of Finance/City Clerk Dee DuFour  
DPW Superintendent Edward Pepe  
Fire Chief Jan Papelino  
Police Chief Rodney Marsh  
City Attorney Steve Natoli

Media Representative: Tyler Murphy

Supervisor Robert M. Jeffrey

Absent

Ald. David Zieno  
Supervisor James McNeil

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Ald. Caldwell called the joint meeting of the Public Works/Public Safety and Finance/Personnel Committees to order at 8:07 p.m. at the Council Chambers.

**Approval of Minutes** – Ald. Jeffrey **moved** to approve the minutes of the March 5, 2019 meeting. Seconded by Ald. Kays-Biviano, approved ayes all.

**Correspondence**

**Little League Parade** – Ald. Jeffrey **moved** to recommend the Common Council approve the request from the Norwich/Oxford Little League for police assistance during their parade on May 4, 2019 at 9:30 a.m. The parade route will begin at TOPS parking lot on East Main St., south on Midland Dr. and ending at the ball fields at the High School. Seconded by Ald. Deierlein, approved ayes all.

**B.I.D. Cruise-In** – Ald. Kays-Biviano **moved** to recommend the Common Council approve the request from Norwich BIDMA, Inc. and the Norwich Merchants Association for the closure of East Park Place for their 17<sup>th</sup> Cruise-In on Friday, May 24, 2019 from 6:00 p.m. to 8:00 p.m. Seconded by Ald. Deierlein, approved ayes all.

**Department Head Reports**

**Fire Department**

**Town of Norwich Fire Contract Meeting** – J. Papelino announced the next meeting concerning the Fire Contract with the Town of Norwich will be on April 8<sup>th</sup>.

**Request to Refill Position** – J. Papelino reported that Firefighter Tyler Zelsnack will be leaving and requested to refill the position. The next Firefighter exam will be held on April 27<sup>th</sup>. Ald. Caldwell asked if there was a physical agility performance test and J. Papelino confirmed there is. Ald. Caldwell asked for a motion and Ald. Deierlein **moved** to refill the position. Seconded by Ald. Doliver. Discussion: Ald. Caldwell stated he had not been in favor of Mr. Zelsnack's appointment feeling he would likely transfer out of the department. He felt this is an opportunity to look at ALS technicians who are not Firefighters as there are more people who would be available for employment. J. Papelino said that by going with a Firefighter/Paramedic you are getting two jobs for the price of one. Chief Papelino stated the reason Zelsnack is leaving is due to working less hours (2080 hours vs. 2496 hours here), they don't do EMS calls and a change in his fiancé's job. Ald. Jeffrey asked if any progress has been made with the County and J. Papelino reported that beyond the first initial meeting, no other have been able to be scheduled. He also mentioned that overtime will already be up, but will go up further if the position is not refilled. Motion to refill passes 3 – 2 with Aids. Caldwell and Jeffrey voting nay.

**EMS Update** – J. Papelino reported receiving the CON for EMS good till March 30, 2021 and thanked Capt. Gray for his assistance.

### **Code Enforcement**

**RFP for 20-22 Maple St.** - J. Papelino reported receiving an RFP for 20-22 Maple St. Ald. Caldwell **moved** to recommend the Common Council accept the proposal for the sale of property located 20-22 Maple St. Seconded by Ald. Jeffrey, approved ayes all.

**Dialysis Center Update** – J. Papelino reported that the Certificate of Occupancy for the Dialysis Center has been issued.

**Biviano Lane Update** – J. Papelino reported that the footers have been poured and construction has begun on the new home being built.

**45 Silver St. Update** – J. Papelino reported that appliances have been delivered, plumbing is nearly complete, floors are installed and most light fixtures are installed. Mid-May is a target for an Open House.

Ald. Deierlein mentioned hearing of the purchase of CMT by AMR. J. Papelino stated that all CMT employees had to reapply for positions, ambulances were purchased but the buildings are being leased. Their plan is to run things as they currently are and will not affect The City.

### **DPW**

**Sweeper Head Replacement** – E. Pepe reported the Street Cleaner is in need of a new sweeping head as it is 12 years old. A new sweeper head is \$13,300 and proposes the funds come from HR 26 General Fund Reserve -Highway Equipment and transferred to Street Cleaning – Repairs and Maintenance. Ald. Doliver **moved** to recommend the purchase and transfer of funds. Seconded by Ald. Jeffrey, approved ayes all.

**Curb Cut** – 100 Birdsall St. – E. Pepe reported receiving a curb cut request for 100 Birdsall St. He has no issues with the request. Ald. Jeffrey **moved** to recommend the Common Council approve the request. Seconded by Ald. Kays-Biviano, approved ayes all.

Ald. Caldwell asked for an update on the Water Treatment Plant. E. Pepe reported everything is ready to go as soon as the SPEDS permit is received, hopefully in a week or two. He reported that the discharge levels from the DEC are more stringent on the discharge permit than hoped, but are less stringent than what was originally proposed.

Ald. Jeffrey asked when the paving of streets will commence. E. Pepe said he has a meeting with the Mayor, City Attorney tomorrow and will progress from there. Discussion took place regarding the condition of Hayes St. and the railroad section on Mitchell St.

**Executive Session** – Ald. Caldwell **moved** to enter executive session to discuss labor negotiations at 8:39 p.m. Seconded by Ald. Doliver, approved ayes all.

Ald. Caldwell **moved** to exit executive session at 8:58 p.m. Seconded by Ald. Deierlein, approved ayes all.

### **Adjournment**

Ald. Jeffrey **moved** to adjourn the Joint Committee Meeting at 8:58 p.m. Seconded by Ald. Deierlein, approved ayes all