

COMMON COUNCIL

AGENDA
April 16, 2019
6:30 PM

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of March 19, 2019

Executive Session – To discuss the employment history of a particular individual.

Open Forum

Correspondence

- ◆ Little League Parade
- ◆ B.I.D. Cruise-In

Department, Board and Commission Reports

- ◆ Fire Department Report – March
- ◆ Traffic Commission Minutes – March
- ◆ Youth Board Report – 1st Quarter
- ◆ Police Department Activity – January, February
- ◆ Finance Department Activity – February
- ◆ Human Resources Activity – February
- ◆ Planning Commission – March

Ward Reports

Motions

- ◆ Curb Cut – 100 Birdsall St.
- ◆ 2019 Paving Schedule

Resolutions

- ◆ Designating “Preferred Purchaser” of City-Owned Property at 20-22 Maple St.
- ◆ Authorizing Purchase and Transfer of Funds for Street Sweeper Repair
- ◆ Awarding Bid – Jamba Farms Lease
- ◆ Appointment of School Crossing Guard

Payment of April 2019 Bills

Executive Session - To discuss the employment history of a particular individual

Adjournment

Correspondence

Little League Parade – Ald. _____ **moved** to approve the request from the Norwich/Oxford Little League for police assistance during their parade on May 4, 2019 at 9:30 a.m. The parade route will begin at TOPS parking lot on East Main St., south on Midland Dr. and ending at the ball fields at the High School. Seconded by Ald. _____, approved ayes all.

B.I.D. Cruise-In – Ald. _____ **moved** to approve the request from Norwich BIDMA, Inc. and the Norwich Merchants Association for the closure of East Park Place for their 17th Cruise-In on Friday, May 24, 2019 from 6:00 p.m. to 8:00 p.m. Seconded by Ald. _____, approved ayes all.

Motion

Curb Cut - Ald. _____ **moved** to approve the curb cut request at 100 Birdsall St. Seconded by Ald. _____, approved ayes all.

2019 Paving Schedule – Ald. _____ **moved** to approve the 2019 Paving Schedule as presented by the Superintendent of DPW and to put the 2019 Paving out to bid. Seconded by Ald. _____, approved ayes all.

Resolutions

RESOLUTION # - 2019 DESIGNATING “PREFERRED PURCHASER” OF CITY-OWNED PROPERTY AT 20-22 MAPLE STREET

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich acquired the real property at 20-22 Maple Street through property tax foreclosure; and

WHEREAS, the subject property is considered by the Common Council to be surplus and its continued ownership by the City unnecessary to a useful public purpose; and

WHEREAS, the Common Council has reviewed proposals for the purchase of the property, and considers the proposal from Paul Heath to be an acceptable offer based on the purchase amount offered, the significant investments to be made in the property’s rehabilitation, and the proposed use of the property; now therefore be it

RESOLVED, that the Common Council hereby designates Paul Heath of Mt. Upton, NY as the “preferred purchaser” of the City-owned property at 22 Maple Street; and, be it further

RESOLVED, that the Mayor be and hereby is authorized, under the direction of the City Attorney, to negotiate and enter into a contract for the sale of the City-owned property at 20-22 Maple Street to Paul Heath for the aforesaid purpose.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # -2019 AUTHORIZING PURCHASE AND TRANSFER OF FUNDS FOR STREET SWEEPER REPAIR

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a new sweeping head is needed to replace the existing one that has reached the end of its usefulness; and

WHEREAS, the Superintendent has made the recommendation for the purchase; and

WHEREAS, a transfer from Capital Reserves is required to pay for such new purchase; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the purchase of a sweeper head at the price of \$13,300 is hereby approved; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2019 General Fund budget:

<u>From:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
HR26	Capital Reserves – Highway Equipment	\$13,300.00
<u>To:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A8170.4040	Street Cleaning – Repairs and Maintenance	\$13,300.00

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # -2019 AWARDING BID – JAMBA FARM LEASE

Ald. _____ introduced the following and moved its adoption:

WHEREAS, a bid for the lease of Jamba Farm has been received and was opened on April 12, 2019; and

WHEREAS, the current bid for the lease of Jamba Farm is for \$4,805 per year, an increase of \$300 per year over the current lease amount; now, therefore be it

RESOLVED, that the bid for the lease of Jamba Farm for the twelve months from April 1, 2019 through March 31, 2020, with a renewal provision for two succeeding twelve-month periods, be awarded to the highest qualified bidder meeting specifications, Michael Place, of Oxford, NY, in the amount of \$4,805 per year.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2019 APPOINTMENT OF SCHOOL CROSSING GUARD

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of School Crossing Guard in the Norwich Police Department, and;

WHEREAS, the Police Chief has made a recommendation to re-appoint Clarence Franklin of Norwich New York and; now, therefore be it

RESOLVED, that Clarence Franklin of Norwich, NY, be and hereby is granted a permanent appointment as School Crossing Guard at a rate of \$11.10 per hour in the City of Norwich Police Department effective April 17, 2019; and further be it

RESOLVED, that the appointment is subject to any action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

Payment of April 2019 Bills

Ald. _____ **moved** to pay the April 2019 bills after proper audit and certification.

	<u>Prepaid</u>	<u>4/16/2019</u>	<u>Grand Total</u>
General Fund	\$621,020.43	\$509,496.41	\$ 1,130,516.84
Sewer Fund	16,865.85	21,918.62	38,784.47
Water Fund	14,477.12	7,969.44	22,446.56
Trust	26,705.44	-	26,705.44
Debt Service	-	-	-
Comm. Dev. - Special Grants	-	-	-
Capital Projects	43,692.67	-	43,692.67
TOTALS	\$722,761.51	\$539,384.47	\$1,262,145.98

Seconded by Ald. _____ and duly adopted _____.