

City of Norwich
Planning Commission
Meeting Minutes
Norwich City Court

April 22, 2019
7:00 PM

Present: Kathleen Campbell, Mark Parker, Elisabeth Caldwell, Scott Sutton

Absent: Jack Roque, Harry Graves, Herb Ryan, Jason Miller

Staff: Amy Donnison

I. Call to Order:

K. Campbell called the meeting to order at 7:05 PM.

Minutes of March 18, 2019 were approved on a motion made by S. Sutton. Seconded by E. Caldwell. Ayes all.

II Sign Ordinance Review:

Copies of the City of Norwich current Sign Ordinance as well as Municipal Control of Signs packet from NYS was distributed. Discussion followed about some of the complexities and that often when one section of a code is amended it directly affects another section sometimes overlooked. A. Donnison stated that Mr. William Sharp, NYSDOS counsel that wrote the document Municipal Control of Signs, has been a great resource and since there are so many questions by all perhaps if Mr. Sharp was asked he may be willing to come and meet with the planning commission to try to answer questions so a comprehensive amendment can be made. K. Campbell agreed as well as the other members present instructing A. Donnison to contact Mr. Sharp to see if and when he would be available.

III General and Old Business:

Sidewalk discussion to be tabled until a later date.

Update on the status of the dog park as well as the city project house at 45 Silver Street.

IV Adjournment:

The meeting was adjourned on a motion made by S. Sutton at 7:45 pm. Seconded by E. Caldwell. Ayes all.