

COMMON COUNCIL

AGENDA
June 18, 2019
6:30 PM

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the special meeting of May 7, 2019 and the regular meeting of May 21, 2019

Open Forum

Correspondence

- ◆ Greater Chenango Cares
- ◆ B.I.D. Lunchtime Live
- ◆ Park Place Summer Concert Alcohol Permit
- ◆ Fireworks over the Fairgrounds

Mayoral Appointment

Housing Authority

Kay Zaia, 12 Gold St., reappointed to a 5-year term expiring June 25, 2024.

Department, Board and Commission Reports

- ◆ Traffic Commission Minutes – May
- ◆ Fire Department Activity – May
- ◆ Police Department Report – April
- ◆ Plumbing Board – May and June
- ◆ Electrical Board – April and June
- ◆ Finance Department Report - May

Ward Reports

Motions

- ◆ Dog Park Signage
- ◆ Sewer Relief Policy
- ◆ Sewer Relief for 67 Canasawacta St.
- ◆ Bulk Water Policy

Resolutions

- ◆ Paving Bid Award
- ◆ Authorizing Transfer of Funds for Municipal Law Enforcement Policy for 2019-2020
- ◆ Authorizing Transfer of Funds for CSEA Contracts
- ◆ Authorizing Amendment to the Water Plant Contract with Delaware Engineering
- ◆ Authorizing Budget Transfer for Water Treatment Plant Project Bond Interest and Fiscal Coordination Costs
- ◆ NO PARKING Signs of West side of Grove Ave.
- ◆ Authorizing Change of Stipend for Director of Finance/City Clerk

Payment of June 2019 Bills

Executive Session - To discuss the sale of property where price may be affected.

Adjournment

Communications

Greater Chenango Cares – Ald. _____ **moved** to approve the request from Greater Chenango Cares held at the Norwich High School for Police Assistance on July 11, 11a.m.-5 p.m.; July 15-19, 8a.m.-5p.m.; July 20, 8a.m.-12p.m. Seconded by Ald. _____, approved ayes all.

B.I.D. Lunchtime Live – Ald. _____ **moved** to approve the request from Norwich BIDMA for special event status for the “Lunchtime Live” events on Friday, July 26 and Friday, August 9, 2019. Seconded by Ald. _____, approved ayes all.

Park Place Alcohol Permit – Ald. _____ **moved** to approve the request from Park Place Restaurant for permission to sell beer and wine from 6 p.m.-11 p.m. in a roped-off area in front of Park Place during the Thursday Summer Concerts series held in East Park. Seconded by Ald. _____, approved ayes all.

Fireworks Over the Fairgrounds – Ald. _____ **moved** to approve the request from Fireworks Over the Fairgrounds for Police Assistance to help with traffic control on July 4th from 7:30 p.m. to 10:30 p.m. at the Chenango County Fairgrounds. Seconded by Ald. _____, approved ayes all.

Motions

Dog Park Signage – Ald. _____ **moved** to approve the signage for the dog park as was presented to the Common Council. Seconded by Ald. _____, approved ayes all.

Sewer Relief Policy – Ald. _____ **moved** to approve the Sewer Relief Policy as presented to the Common Council. Seconded by Ald. _____, approved ayes all.

Sewer Relief for 67 Canasawacta St. – Ald. _____ **moved** to approve the request from Burdette Bridge, owner of 67 Canasawacta St., for sewer relief due to a high bill as a result of a frozen pipe. Seconded by Ald. _____, approved/denied, _____.

Bulk Water Policy – Ald. _____ **moved** to approve the Bulk Water Policies as presented to the Common Council. Seconded by Ald. _____, approved ayes all.

Resolutions

RESOLUTION # -2019

AWARDING BID - 2019 GRINDING & PAVING PROGRAM

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, bids for the 2019 Street Rehabilitation Program were opened on May 13, 2019; and

WHEREAS, Delaware Engineering, the Department of Public Works, and the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the bid for the 2019 Grinding & Paving Program be awarded to the lowest qualified bidder meeting specifications, Broome Bituminous Products, of Vestal, NY, in the base bid amount of \$219,790.30.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2019

AUTHORIZING TRANSFER OF FUNDS FOR MUNICIPAL LAW ENFORCEMENT POLICY

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the premium for the Municipal Law Enforcement Policy has increased for 2019-2020; and

WHEREAS, additional funds are needed to cover the increase; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2019 Budget:

<u>From:</u>		<u>Amount</u>
<u>Account Number</u>	<u>Name</u>	
A1990.4	General – Contingency	\$20,000.00

<u>To:</u>		<u>Amount</u>
<u>Account Number</u>	<u>Name</u>	
A1910.4	General – Insurance	\$20,000.00

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2019 AUTHORIZING TRANSFER OF FUNDS FOR SETTLEMENT OF CONTRACTS

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, contracts for the CSEA DPW and Admin had not yet been settled; and

WHEREAS, fund for anticipated increases budgeted for and placed in Contingency; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2019 Budget to cover pay increases for the settlement of the CSEA DPW and Admin contracts:

<u>From:</u>		<u>Amount</u>
<u>Account Number</u>	<u>Name</u>	
A1990.4	Contingency	\$42,073.00

<u>To:</u>		<u>Amount</u>
<u>Account Number</u>	<u>Name</u>	
A1325.1010	Finance	\$ 7,228.00
A1410.1010	Clerk	183.00
A1620.1010	Municipal Buildings	2,009.00
A3620.1010	Codes	3,753.00
A5110.1010	Street Maintenance	23,630.00
A5410.1010	Snow & Ice Removal	764.00
A7110.1010	Parks	4,506.00

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

**RESOLUTION # - 2019 AUTHORIZING AMENDMENT TO THE WATER TREATMENT PLANT
CONTRACT WITH DELAWARE ENGINEERING**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the substantial completion date of the project had been extended to October 5, 2018; and

WHEREAS, the Delaware Engineering contract is reduced by \$50,171.57 from the original contract; now therefore be it

RESOLVED, that the Mayor be and hereby is authorized to execute the amendment for the Water Treatment Plant Project in the Contract with Delaware Engineering by reducing the original contract by \$50,171.57; and further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer in the Water Treatment Plant Project in the 2019 Budget:

To:

Account Number Name

H38-01-8330.1990.4	Contingency	\$50,171.57
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Seconded by Ald. _____, duly adopted, _____, on a roll-call vote with Ald. _____ voting nay.

RESOLUTION # -2019 AUTHORIZING BUDGET TRANSFER FOR WATER TREATMENT PLANT PROJECT BOND INTEREST AND FISCAL COORDINATION COSTS

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the completion date of the project had been extended to October 5, 2018; and

WHEREAS, an amendment to the Delaware Engineering contract has been reduced by \$50,171.57; and

WHEREAS, funds need to be transferred from contingency to cover excess Bond Interest and Fiscal Coordination costs; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2019 Water Treatment Capital Projects Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
H38-01-8330.1990.4	Contingency	\$ 50,171.57
H38-02-8330-4020A1	Administrative - Legal	\$ 12,015.00
H38-02-8330-4020A5	Administrative – Bookkeeping & Reporting	\$ 20,000.00
H38-02-8330-4020A6	Administrative – Single Audits	\$ 5,000.00
H38-02-8330-4020A7	Administrative – Misc.	\$ 3,191.68

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
H38-01-8330.4020A3	Administrative – Net Interest	\$ 90, 378.25

And:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
H38-02-8330-4020A7	Administrative – Misc.	\$ 2,000.98
H38-02-8330-4020A2	Administrative – Bonding	\$ 14.38

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
H38-02-8330-4020A7	Administrative - Fiscal Coordination	\$ 2,015.36

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2019**AUTHORIZING NO PARKING SIGNS ON GROVE AVENUE**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Traffic Commission has recommended that "No Parking" signs be placed on the West side of Grove Avenue between Maydole St. and Marconi Ave.; and

WHEREAS, the DPW is now authorized to post "No Parking" signage, on the West side of Grove Avenue between Maydole St. and Marconi Ave.; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the City Clerk update the City Code Chapter 525-54 A. Parking; Regulations - No Parking of The Vehicle and Traffic code to include the West side of Grove Avenue between Maydole St. and Marconi Ave.

Seconded by _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2019**AUTHORIZING CHANGE OF STIPEND FOR DIRECTOR OF FINANCE/CITY CLERK**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a Director of Human Resources has been hired as of May 28, 2019; and

WHEREAS, the Director of Finance/City Clerk has been temporarily assigned substantial additional responsibility for the ongoing operations of departments in addition to the Finance Department and the City Clerk's Office; and

WHEREAS, these additional responsibilities are critical to the proper and efficient administration of the City government until the new Director of Human Resources is fully trained; and

WHEREAS, the Joint Committee has made the recommendation at the May 7, 2019 meeting to decrease the stipend from \$225 per week to \$100 per week; now therefore be it

RESOLVED, that the Director of Finance/City Clerk stipend of \$225 per week be decreased to \$100 per week commencing June 23, 2019 and until discontinued by action of the Common Council; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make any transfers of funds necessary to appropriation accounts A1325.1010 and/or A1410.1010 to support the stipend.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

Payment of June 2019 Bills

Ald. _____ **moved** to pay the June 2019 bills after proper audit and certification.

	<u>Prepaid</u>	<u>6/18/2019</u>	<u>Grand Total</u>
General Fund	\$1,001,523.36	\$28,588.01	\$ 1,030,111.37
Sewer Fund	34,272.13	28,723.36	62,995.49
Water Fund	38,106.65	10,378.81	48,485.46
Trust	30,872.56	-	30,872.56
Debt Service	-	-	-
Comm. Dev. - Special Grants	-	-	-
Capital Projects	24,379.00	-	24,379.00
TOTALS	\$1,129,153.70	\$67,690.18	\$1,196,843.88

Seconded by Ald. _____ and duly adopted ayes all.