

CITY OF NORWICH
Civil Service Meeting Minutes
May 28, 2019

PRESENT

Brian Wessels
Mary Politano

ALSO

Agnes Eaton
Lynn Murray
Alana Golden

Commissioner Wessels called the meeting to order at 9:02 a.m.

City

Commissioner Wessels **moved** to approve the following permanent City appointments. Seconded by Commissioner Politano, approved ayes all.

Permanent Appointments

Lynn Murray	Director of Human Resources	5/28/19
Robert L. Brown	MEO 1	6/3/19

School Business

Commissioner Politano **moved** to approve the New Position Duties Statement for Senior Office Specialist. Seconded by Commissioner Wessels, approved ayes all.

Commissioner Wessels **moved** to set a Public Hearing for an amendment to the City of Norwich Civil Service Rules in reference to the creation of a Senior Office Specialist for June 5, 2019 at 8:30 a.m. Seconded by Commissioner Politano, approved ayes all.

Library Business

Commissioner Wessels **moved** to approve the following permanent Library appointments. Seconded by Commissioner Politano, approved ayes all.

Permanent Appointment

Todd Bachman	Library Clerk	effective 6/3/19
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Certification of Eligibles

Commissioner Politano **moved** to approve the Certification of Eligibles for Library Clerk. Seconded by Commissioner Wessels, approved ayes all.

Norwich Housing Business

None

The next regular Civil Service meeting will be June 25, 2019 at 8:30 a.m.

Commissioner Politano **moved** to adjourn at 8:52 a.m. Seconded by Commissioner Wessels approved ayes all.