

City of Norwich
Civil Service Commission
Minutes of
November 26, 2019

Present

Brian Wessels
Mary Politano

Also

Lynn Murray, Secretary
Sue Mirabito

Commissioner Wessels called the meeting to order at 8:35 a.m.

Commissioner Wessels **moved** to approve the minutes with corrections changing the wording on all resolutions from preferred eligible list to an open competitive eligible list from the September 24, 2019 meeting. Seconded by Commissioner Politano, approved ayes all.

Commissioner Wessels **moved** to approve the following permanent/provisional City appointments. Seconded by Commissioner Politano, approved ayes all.

Permanent Appointment

Dennis Smith	Firefighter	9/23/2019
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Commissioner Wessels **moved** to approve the following permanent/provisional School appointments. Seconded by Commissioner Politano, approved ayes all.

Permanent Appointments

Collins, Jill	Food Service Worker	9/12/2019
Lautrup, Jason	Teacher Aide	9/3/2019
Natoli, John	Head School Bus Driver	9/19/2019

Provisional Appointments

Konz, Dana	Senior Office Specialist	7/29/2019
McShane, Heather	Keyboard Specialist	10/10/2019
Whitney, Julia	Keyboard Specialist	9/23/2019

Commissioner Wessels **moved** to approve the following Position Classifications to be refilled for the following positions. Seconded by Commissioner Politano, approved ayes all.

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Position Classifications:

Food Service Worker	1
Keyboard Specialist	1
Maintenance Worker	1
School Bus Driver	1

School Monitor	1
Secretary II	1
Substitute Cleaner	1
Substitute Food Service Helper	1
Substitute School Bus Aide	2
Substitute School Bus Driver	1
Summer Laborer	6
Teacher Aide	3

Commissioner Wessels **moved** to approve the following permanent/provisional Library appointments. Seconded by Commissioner Politano, approved ayes all.

Provisional Appointments

Caron, Hannah Library Clerk 10/1/2019

Commissioner Wessels **moved** to approve the following Position Classifications to be refilled for the following positions. Seconded by Commissioner Politano, approved ayes all.

Position Classifications:

Library Clerk 1

Commissioner Wessels **moved** to approve the following permanent/provisional Housing Authority appointments. Seconded by Commissioner Politano, approved ayes all.

Provisional Appointment

Peck, Casey Tenant Relations Specialist 10/15/2019

Commissioner Wessels **moved** to approve the following Position Classifications to be refilled for the following positions. Seconded by Commissioner Politano, approved ayes all.

Position Classification:

Tenant Relations Specialist

Set next meeting: November 26, 2019 at 8:30 a.m.

Commissioner Wessels **moved** to adjourn at 8:44 a.m. Seconded by Commissioner Politano approved ayes all.