

COMMON COUNCIL

Organizational Meeting January 6, 2020

Mayor Shawn Sastri presided at a meeting of the Common Council held at 6:30 PM on January 6, 2020, in the Common Council Chambers at One Court Plaza.

Present:

Mayor Shawn Sastri
Ald. Matthew Caldwell
Ald. Brian Doliver
Ald. Nancy Allaire
Ald. Linda Kays-Biviano
Ald. David Zieno
Ald. Robert D. Jeffrey

Also:

Director of Finance/City Clerk Dee DuFour
Director of Human Resources Lynn Murray
DPW Superintendent Edward Pepe
Youth Bureau Director Robert Mason
Fire Chief Jan Papelino
Police Chief Rodney Marsh
City Attorney Steve Natoli
Deputy City Clerk Agnes Eaton

Absent

Supervisor James McNeil
Supervisor Robert M. Jeffrey

Media Representative: Catherine Sasso, Evening Sun

Call to Order

The meeting of the Common Council was called to order by Mayor Sastri at 6:30 p.m.

Swearing In of Alderpersons

Mayor Sastri performed the swearing in of elected Alderpersons Matthew Caldwell Ward 1, Nancy Allaire Ward 3, and David Zieno Ward 5 with friends and family present.

Mayor's Comments

Mayor Shawn Sastri stated that one of his goals for this year is to encourage open communication from City employees and taxpayers alike. If anyone has concerns he can be contacted directly at 334-1209 or 607-316-4013 or by email at mayor@norwichnewyork.net. His office hours will be posted on the City's Facebook page, [Norwich, New York](#). Direct and open communication is the best way to make progress and urges people to reach out to him.

Adoption of the Rules of Procedure

Ald. Caldwell **moved** to adopt the 2019 Rules of Procedure for 2020. Seconded by Ald. Zieno, approved and duly adopted ayes all.

Appointments to Council Committees

The Mayor made the following appointments:

- ◆ Finance / Personnel – Ald. Jeffrey (Chair), Ald. Kays-Biviano, and Ald. Zieno.
- ◆ Public Works / Safety – Ald. Doliver (Chair), Ald. Caldwell, and Ald. Allaire.

The Mayor and all Advisory members shall be consulting members of all committees, being notified of all committee sessions and being able to participate in discussion. All committee members, including Advisory members, shall serve at the pleasure of the Mayor.

Meetings of the committees may be called by the chairman, the Mayor or any two members of the committee.

The Joint Committee meetings shall be held on the first Tuesday of each month at 6:30 PM in the Council Chambers, One Court Plaza.

Nomination of President of the Council to a one-year term expiring December 31, 2020

The Mayor opened the nominations for President of the Common Council for a one-year term expiring December 31, 2020. Ald. Caldwell **moved** to nominate Ald. Doliver to President of the Common Council for 2020. Seconded by Ald. Zieno. There being no other nominations, the Mayor declared the nominations closed. The nomination of Ald. Doliver was duly adopted 6-0 on a roll-call vote.

Nomination of Acting Mayor to a one-year term expiring December 31, 2020

The Mayor opened the nominations for Acting Mayor for a one-year term expiring December 31, 2020. Ald. Caldwell **moved** to nominate Ald. Zieno as Acting Mayor for 2020. Seconded by Ald. Jeffrey. There being no other nominations, the Mayor declared the nominations closed. The motion of Ald. Zieno as Acting Mayor was duly adopted 6-0 on a roll-call vote.

Appointments by Common Council

Ald. Caldwell **moved** to approve the appointments by the Common Council. Seconded by Ald. Jeffrey approved ayes all.

Traffic Commission

- ◆ Linda Hanson, 5 Taylor Avenue, reappointed to a three-year term expiring December 31, 2021.

Appointments by Common Council

Ald. Caldwell **moved** to approve the following appointments. Seconded by Ald. Jeffrey, approved ayes all.

Traffic Commission

- ◆ Judy Wright, 40 Borden Avenue, reappointed to a two-year term as Chairman expiring December 31, 2021.
- ◆ Mike Hepfer, 11 Jones Avenue, reappointed to a three-year term expiring December 31, 2022.
- ◆ Christine Edwards, 66 West Main Street, reappointed to a three-year term expiring December 31, 2022.
- ◆ Eric Warren, 28 Locust Street, reappointed to a three-year term expiring December 31, 2022.

Appointments by the Mayor

Mayor Sastri reported the following appointments:

Planning Commission

- ◆ Jack Roque, 26 Prospect Street, reappointed to a two-year term as Chairman expiring December 31, 2021.
- ◆ Harry Graves, 54 Mitchell Street, reappointed to a three-year term expiring December 31, 2022.
- ◆ Elisabeth Caldwell, 24 Locust Street, reappointed to a three-year term expiring December 31, 2022.
- ◆ Mark Parker, 32 Plymouth Street, reappointed to a three-year term expiring December 31, 2022.

Water Commission

- ◆ Julian Drelich, Jr., 17 Beebe Avenue, reappointed to a two-year term as Chairman expiring December 31, 2021.
- ◆ Terry Bresina, 32 Fair Street, reappointed to a three-year term expiring December 31, 2022.
- ◆ Jennifer Kelly, 14 Beebe Avenue, reappointed to a three-year term expiring December 31, 2022.

Youth Board

- ◆ Brian Burton, 7 Barnes Street, reappointed to a three-year term expiring December 31, 2022.
- ◆ Harry Graves, 54 Mitchell Street, reappointed to a three-year term expiring December 31, 2022.
- ◆ Kim Thompson, 32 Elm Street, reappointed to a three-year term expiring December 31, 2022.
- ◆ Deborah Elwood, 94 Canasawacta Street, reappointed to a three-year term expiring December 31, 2022.
- ◆ Matt Telesky, 114 Telesky Drive, reappointed to a three-year term expiring December 31, 2022.

Zoning Board of Appeals

- ◆ Rhett Genung, 22 Plymouth Street, reappointed to a three-year term expiring December 31, 2022.
- ◆ Bartolo Natoli, 40 Sunset Drive, reappointed to a three-year term expiring December 31, 2022.

Appointments by the Mayor with Council Approval

Ald. Kays-Biviano **moved** to approve the appointments. Seconded by Ald. Zieno, approved ayes all.

Parks Commission

- ◆ *Trish French, 143 South Broad Street, reappointed to a three-year term expiring December 31, 2022.*
- ◆ *Bryan McCracken, 137-139 North Broad Street, reappointed to a three-year term expiring December 31, 2022.*
- ◆ *Melody Genung, 22 Plymouth Street, reappointed to a three-year term expiring December 31, 2022.*

Street Tree Committee

- ◆ *Marilyn Kochersperger, 122 Old Stone Road, reappointed as an advisory member to a three-year term expiring December 31, 2022.*
- ◆ *Lora Lee Russo, 7A Northrup Avenue, reappointed to a three-year term expiring December 31, 2022.*

Designation of Official Newspaper and Depositories

Ald. Caldwell **moved** to designate the *Evening Sun* as the Official Newspaper for the City of Norwich. Seconded by Ald. Doliver, approved ayes all.

Ald. Caldwell **moved** to designate NBT Bank, M&T Bank, Key Bank, Chase Bank and Community Bank, N.A., as the Official Depositories of City of Norwich Funds. Seconded by Ald. Doliver, duly approved 4 – 0 with Aids. Zieno and Jeffrey abstaining.

Adjournment

Ald. Caldwell **moved** to adjourn at 6:43 p.m. Seconded by Ald. Doliver, approved ayes all.