

COMMON COUNCIL

AGENDA
April 21, 2020
6:30 PM

This meeting will be closed to the public to comply with the Governor's Executive Order 202.1 in response to COVID-19. This meeting will be presented to the public via Zoom. Use the following URL to register ahead of time for the meeting. https://zoom.us/webinar/register/WN_1B0YfgICQUCATdaFkQDBLg

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the special meetings of March 3 and March 31 and the regular meeting of March 17, 2020

Correspondence

- ◆ Colorscape
- ◆ Glow Run Suicide Prevention
- ◆ Dairy Day Parade

Department, Board and Commission Reports

- ◆ Police Department Reports – September, October, November, December 2019 and 2018 Annual Report
- ◆ Fire Department Report – March
- ◆ Finance Department Report - March

Ward Reports

Resolutions

- ◆ Reporting Resolution for the New York State and Local Employees' Retirement System
- ◆ Authorizing Purchase of Computers for Police Cars and Transfer of Funds
- ◆ Authorizing the City of Norwich to Grant an Easement to NYSEG for the Purpose of Constructing a new Natural Gas Line

Payment of April 2020 Bills

Adjournment

Correspondence

- ◆ **Colorscape 2020** – Ald. _____ **moved** to approve a request from Colorscape Chenango Arts Festival for restricted parking and road closures on September 11, 12 and 13, 2020. Road closures include East and West Park Place; West Main St. from Court St. to Elm St.; Court St. from south of the library drive to West Main St.; and NO PARKING on North Broad St. between East and West Parks. The first 6 parking spots on the West side of North Broad St beginning at West Main St. are also requested as an extension of the Culinary Court. Special Event designation is also requested. Seconded by Ald. _____, approved ayes all.
- ◆ **Recovery 5K Walk-Run** – Ald. _____ **moved** to approve a request from the Suicide Prevention Coalition for Police and assistance at their event to raise awareness for Suicide Prevention, Substance Use and Mental Health Treatment and Recovery on Saturday, September 21, 2019 from 6:30 p.m. to 9:00 p.m. The race route will start at Weiler Park proceeding to Borden Ave, and continuing onto Silver and Birdsall Streets, then onto Hale, to Midland and Adelaide and back to Silver St, Borden Ave. and ending at Weiler Park. Seconded by Ald. _____, approved ayes all.
- ◆ **Dairy Day Parade** - Ald. _____ **moved** to approve the request from the Chenango County Dairy Day Committee for Police assistance and road closures during their annual parade and celebration with 5K race on Saturday, June 20, 2020. The 5K Milk Run beginning at 9:00 a.m. will proceed from the Fairgrounds to County Route 32 South, onto Hale St. to Route 12, South Broad, East Main St., finishing at the Fairgrounds with runners on the right-hand side of the roads. The closure of East Main St. from the Fairgrounds infield gate to County Route 32 at 8:55 a.m. to 9:10 a.m. for the beginning of the race. In addition, the parade will line up in the Achieve parking lot and travel on Midland Drive to Maydole St. to the back fairgrounds gate. The use of both sides of the street are requested along with NO PARKING signs the morning of the parade. Seconded by Ald. _____, approved ayes all.

Resolutions

RESOLUTION # -2020

REPORTING RESOLUTION FOR THE NEW YORK STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the New York State and Local Employees' Retirement System requires a resolution to establish a Standard Work Day and Reporting Resolution for certain elected and appointed officials; and

WHEREAS, the Joint Committees have made certain recommendations, now therefore be it

RESOLVED, that the City of Norwich/20037 hereby establishes the following standard workdays for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Name	Registration #	Standard Work Day	Term Begins/Ends	Paid by Employer Time Keeping System
Elected Officials					
Alderman	Matthew Caldwell		11.16 ROA	01/01/2020-12/31/2023	Yes
Appointed Officials					
Assessor	Caitlyn Brown		8	10/16/2019-09/30/2025	Yes
City Clerk/Director of Finance	Deana DuFour		8	01/01/2018-12/31/2020	Yes
City of Norwich Positions/Titles					

Deputy Director of Finance	Christa Mirabito		8		Yes
Chief of Police	Rodney Marsh		8		Yes
Deputy City Clerk	Agnes Eaton		8		Yes
Fire Chief	Jan Papelino		8		Yes
Superintendent of DPW	Edward Pepe		8		Yes
Code Enforcement Officer	Amy Donnison		8		Yes
Director of Human Resources	Lynn Murray		8		Yes
Custodian	Robert Brown		8		Yes
Clerk	Lilit Danielyan		8		Yes
Working Foreman	Scott Grover		8		Yes
Fire Assistant			6		Yes
Detective Sergeant	Reuben Roach		8		Yes
Youth Services Coordinator			6		Yes
Youth Bureau Director			6		Yes
Senior Account Clerk			8		Yes
School Crossing Guard			6		Yes
Account Clerk	Mary Sanford		8		Yes

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # -- 2020

**AUTHORIZING PURCHASE OF COMPUTERS FOR POLICE CARS AND
TRANSFER OF FUNDS**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Chief of Police has made the recommendation for new computers for use in patrol cars; and

WHEREAS, the Joint Committee has agreed with such recommendation; and

WHEREAS, funds are available through a donation from the William Raymond Motz Family Charitable Trust and from the Federal Drug Seizure Funds; now therefore be it

RESOLVED, that the purchase of two computers for patrol cars be purchased from Patrol PC, A division of Advanced Electronics Design, Inc. of North Attleboro, Massachusetts for the total amount of \$13,419.27 be and hereby is approved; and further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2020 Budget in the amounts indicated:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
HR21-878	Police Equipment Reserves	\$ 5,000.00
A889PD	Reserves	\$ 8,419.27

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A3120.2100	Police Equipment	\$ 13,419.27

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

RESOLUTION # _____ - 2020 **AUTHORIZING THE CITY OF NORWICH TO GRANT AN EASEMENT TO NYSEG FOR THE PURPOSE OF CONSTRUCTING A NEW NATURAL GAS LINE**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich currently has a franchise agreement with New York State Electric and Gas with regard to natural gas service; and

WHEREAS, New York State Electric and Gas is currently required by the New York State Public Service Commission to upgrade the natural gas lines in the City of Norwich; and

WHEREAS as part of the upgrade to facilities near Rexford Street, it is necessary to cross the river at a new location in order to maintain natural gas service and have the least amount of environmental impact; now therefore be it

RESOLVED, that the Mayor be and hereby is authorized, under the direction of the City Attorney, to authorize an easement to New York State Electric and Gas for the aforesaid purpose.

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

Payment of April 2020 Bills

Ald. _____ **moved** to pay the April 2020 bills after proper audit and certification.

	<u>Prepaid</u>	<u>4/21/2020</u>	<u>Grand Total</u>
General Fund	\$128,310.18	\$540,690.04	\$669,000.22
Sewer Fund	17,923.91	9,692.84	27,616.75
Water Fund	15,306.67	7,309.11	22,615.78
Trust	31,876.10	-	31,876.10
Debt Service		-	
Comm. Dev. - Special Grants		-	
Capital Projects	61,106.79	-	61,106.79
TOTALS	\$254,523.65	\$557,691.99	\$812,215.64

Seconded by Ald. _____ and duly adopted _____.