

CITY OF NORWICH
JOINT MEETING of the
PUBLIC SAFETY / PUBLIC WORKS and
FINANCE/PERSONNEL COMMITTEES
April 21, 2020

This meeting will be presented to the public via Zoom to comply with the Governor's Executive Order 202.1 in response to COVID-19 and was also live-streamed on the City Facebook page.

Present:

Mayor Shawn Sastri
Ald. Matthew Caldwell
Ald. Brian Doliver
Ald. Nancy Allaire
Ald. Linda Kays-Biviano
Ald. David Zieno
Ald. Robert D. Jeffrey

Also:

Director of Finance/City Clerk Dee DuFour
Director of Human Resources Lynn Murray
DPW Superintendent Edward Pepe
Fire Chief Jan Papelino
Police Chief Rodney Marsh
EMO A Jones
City Attorney Steve Natoli
Deputy City Clerk Agnes Eaton

Supervisor Robert M. Jeffrey

Absent

Supervisor James McNeil

Ald. Jeffrey called the joint meeting of the Public Works/Public Safety and Finance/Personnel Committees to order at 6:30 p.m. at the Council Chambers.

Approval of Minutes – Ald. Caldwell **moved** to approve the minutes of the March 3, 2020 meeting. Seconded by Ald. Zieno, approved ayes all.

Correspondence

Colorscape 2020 – Ald. Kays-Biviano **moved** to recommend the Common Council approve a request from Colorscape Chenango Arts Festival for restricted parking and road closures on September 11, 12 and 13, 2020. Road closures include East and West Park Place; West Main St. from Court St. to Elm St.; Court St. from south of the library drive to West Main St.; and NO PARKING on North Broad St. between East and West Parks. The first 6 parking spots on the West side of North Broad St beginning at West Main St. are also requested as an extension of the Culinary Court. Special Event designation is also requested. Seconded by Ald. Caldwell, approved ayes all.

Recovery 5K Walk-Run – Ald. Allaire **moved** to recommend the Common Council approve a request from the Suicide Prevention Coalition for Police and assistance at their event to raise awareness for Suicide Prevention, Substance Use and Mental Health Treatment and Recovery on Saturday, September 21, 2019 from 6:30 p.m. to 9:00 p.m. The race route will start at Weiler Park proceeding to Borden Ave, and continuing onto Silver and Birdsall Streets, then onto Hale, to Midland and Adelaide and back to Silver St, Borden Ave. and ending at Weiler Park. Seconded by Ald. Kays-Biviano, approved ayes all.

Dairy Day Parade - Ald. Zieno **moved** to recommend the Common Council approve the request from the Chenango County Dairy Day Committee for Police assistance and road closures during their annual parade and celebration with 5K race on Saturday, June 20, 2020. The 5K Milk Run beginning at 9:00 a.m. will proceed from the Fairgrounds to County Route 32 South, onto Hale St. to Route 12, South Broad, East Main St., finishing at the Fairgrounds with runners on the right-hand side of the roads. The closure of East Main St. from the Fairgrounds infield gate to County Route 32 at 8:55 a.m. to 9:10 a.m. for the beginning of the race. In addition, the parade will line up in the Achieve

parking lot and travel on Midland Drive to Maydole St. to the back fairgrounds gate. The use of both sides of the street are requested along with NO PARKING signs the morning of the parade. Seconded by Ald. Jeffrey, approved ayes all.

Department Head Reports

Fire Department

- ◆ **Refill Firefighter Position due to Retirement** – Ald. Jeffrey **moved** to refill the Firefighter position left vacant due to Firefighter Cady's retirement. Seconded by Ald. Zieno, approved ayes all.

Police Department

- ◆ **New Computers in Patrol Cars** – R. Marsh reminded the Committee of the details of the purchase of 2 new computers for the new patrol cars that had previously been discussed and asked for approval. Ald. Jeffrey **moved** to recommend the Common Council approve the purchase and transfer of funds for 2 computers for patrol cars. Seconded by Ald. Caldwell, approved ayes all.
- ◆ **Update on Recruits in the Two Police Academies** – R. Marsh reported on the 4 recruits in the Syracuse academy. Rather than have the Officers take online courses in response to COVID-19 guidelines, the Academy has been moved to a large lecture hall on the Syracuse University Campus to maintain social distancing. The 2 recruits in the Broome academy are back and doing online training and the situation is being reviewed weekly to see when they can return to the Broome academy.
- ◆ **New Patrol Vehicle Arrived** – R. Marsh referenced the patrol vehicle status report he had sent and noted that once the new patrol vehicle is placed into service he would be asking in the near future to replace the 2005 Grand Prix with 130,000 miles.

Finance

- ◆ **Standard Workday for NYS Retirement System** – D. DuFour presented the Committee with a Standard Workday resolution required by the NYS Retirement System. Ald. Doliver **moved** to recommend the Common Council approve the resolution. Seconded by Ald. Allaire, approved ayes all.

Other Items

- ◆ **Easement for Gas Lines Near River Street** – S. Natoli explained that NYSEG is requesting an easement near River Street for infrastructure repair to install new gas mains which will not affect the dog park. Ald. Jeffrey **moved** to recommend the Common Council authorize the Mayor to sign the easement agreement with NYSEG. Seconded by Ald. Zieno, approved ayes all.
- ◆ **Summer help** – Ald. Jeffrey asked about the status of the temporary Summer employment positions. L. Murray stated that R. Mason probably will not be hiring a bunch of summer help. He is looking at alternate ways of providing services such as having activities that families could pick up in a drive-thru fashion. He is waiting on the status of the pool to see what happens with the COVID opening-up NY plan. Ald. Jeffrey asked if the pool doesn't open, can those funds be used in another area. L. Murray stated that R. Mason indicated that the grant funds received could be reallocated. DPW summer help would depend on the status of the work force reduction which is currently at 50%.

Adjournment

Ald. Caldwell **moved** to adjourn the Joint Committee Meeting at 7:01 p.m. Seconded by Ald. Doliver, approved ayes all