

CITY OF NORWICH
JOINT MEETING of the
PUBLIC SAFETY / PUBLIC WORKS and
FINANCE/PERSONNEL COMMITTEES
May 5, 2020

This meeting was not physically open to the public to comply with the Governor's Executive Order 202.1 in response to COVID-19. This meeting will be presented to the public via Zoom and the City Facebook page.

Present:

Mayor Shawn Sastri
Ald. Matthew Caldwell
Ald. Brian Doliver
Ald. Nancy Allaire
Ald. Linda Kays-Biviano
Ald. David Zieno
Ald. Robert D. Jeffrey

Also:

Director of Finance/City Clerk Dee DuFour
Director of Human Resources Lynn Murray
DPW Superintendent Edward Pepe
Fire Chief Jan Papelino
Police Chief Rodney Marsh
EMO A Jones
Deputy City Clerk Agnes Eaton

Supervisor James McNeil

Absent

Supervisor Robert M. Jeffrey

Ald. Jeffrey called the joint meeting of the Public Works/Public Safety and Finance/Personnel Committees to order at 6:38 p.m. at the Council Chambers.

Approval of Minutes – Ald. Caldwell **moved** to approve the minutes of the April 21, 2020 meeting. Seconded by Ald. Kays-Biviano, approved ayes all.

Department Head Reports

DPW

- ◆ **Street Paving Bid** – E. Pepe reported that paving bids were opened and reviewed. His recommendation for this year is to only do the base paving and leave the alternate streets for another year. Lancaster was the low bidder and is recommending the Common Council award the bid to them. Ald. Caldwell **moved** to send the bid recommendation to the Council. Seconded by Ald. Doliver, approved ayes all. Ald. Zieno asked about resurfacing the Skatepark. E. Pepe reported that
- ◆ **Tennis Court Repairs** – E. Pepe reported that the surface of the tennis courts at Weiler Park have severe cracking and are in need of repair. He would like to do the repairs this summer for \$32,000, with \$27,000 coming from Park Reserves and \$5,000 from the Parks budget. Lines for pickle ball are being added and the Parks Commission is considering doing the courts in purple to tie in with the schools and would have a green border. Ald. Jeffrey **moved** to make the recommendation to the Council for the tennis court repairs. Seconded by Ald. Zieno, approved ayes all.

Other discussion included the resurfacing of the skatepark. E. Pepe is looking at options. Ald. Doliver asked if summer help would be hired this year. E. Pepe stated that we have to wait and see, saying there is no sense in hiring summer help at 100% when the full-time staff is at 50%. He also reported that the asphalt plant would be opening soon and that patches to S. Broad St. would be done. E. Pepe will be gathering proposals for tree planting which would be paid for through the grant that the Street Tree Commission had applied for.

Other Items -

- ◆ **Tree Removal at 58 Sheldon St.** – Ald. Zieno reported that Kyra Collier at 58 Sheldon St. would like to remove the Oak tree in front of her home due to the massive amounts of acorns produced every year. The tree is between the curb and the sidewalk making it a Street Tree. Because it is a healthy tree, removal by the property owner at their expense needs Common Council approval. Ald. Zieno looked at the rest of the street and felt there are a sufficient number of trees to compensate for the loss of this one. Ald. Zieno **moved** to send the tree removal to the Common Council. Seconded by Ald. Jeffrey, approved ayes all.

There was discussion of the Tentative Tax roll not being submitted to the County by the May 1st deadline. It was not clear if there was an extension due to COVID-19. D. DuFour will contact the Assessor for clarification on the situation.

Adjournment

Ald. Caldwell **moved** to adjourn the Joint Committee Meeting at 7:08 p.m. Seconded by Ald. Doliver, approved ayes all