

COMMON COUNCIL

Special Meeting
July 6, 2021

Mayor Shawn Sastri presided at a special meeting of the Common Council held at 6:30 PM on July 6, 2021, in the Common Council Chambers at One Court Plaza.

Present:

Mayor Shawn Sastri
Ald. Matthew Caldwell
Ald. Brian Doliver
Ald. Nancy Allaire
Ald. Linda Kays-Biviano
Ald. David Zieno
Ald. Robert D. Jeffrey

Also:

Director of Finance/City Clerk Dee DuFour
Director of Human Resources Lynn Murray
DPW Superintendent Edward Pepe
Fire Chief Jan Papelino
Police Chief Rodney Marsh
EMO Stephen Cady
City Attorney Steve Natoli
Deputy City Clerk Agnes Eaton

Supervisor Robert M. Jeffrey

Media Representative: Sara Giglio

Absent

Supervisor James McNeil

Call to Order

The meeting of the Common Council was called to order by Mayor Sastri at 7:39 p.m.

Correspondence

- ◆ **Relay For Life** – Ald. Caldwell **moved** to approve a request from Relay for Life for traffic control assistance for their drive-thru event on East Park Place on Saturday, July 17, 2021 beginning at 6:00 p.m. Seconded by Ald. Jeffrey, approved ayes all.

Mayoral Appointments – Mayor Sastri announced the following appointments:

Housing Authority

Deborah Elwood, 72 Pleasant Street, re-appointed to a five-year term expiring June 25, 2026.

Ann Marie Baker, 105 South Broad Street, appointed to fill the remainder of a five-year term expiring June 25, 2024.

Ald. Caldwell **moved** to enter executive session at 7:42 p.m. to discuss the employment history of a particular individual. Seconded by Ald. Jeffrey, approved ayes all.

Ald. Caldwell **moved** to exit executive session at 8:21 p.m. Seconded by Ald. Doliver, approved ayes all.

Ald. Jeffrey ran the rest of the Common Council meeting.

Resolutions

Ald. Caldwell **moved** to **Table** the appointment of Shawn Sastri as Youth Bureau Director. Seconded by Ald. Doliver, approved and duly Tabled, 6 - 0, on a roll call vote.

RESOLUTION #40 - 2021

APPOINTMENT OF SHAWN SASTRI AS YOUTH BUREAU DIRECTOR

WHEREAS, a vacancy exists in the position of Youth Bureau Director; and

WHEREAS, the Joint Committee has made certain recommendations; now, therefore be it

RESOLVED, that Shawn Sastri of Norwich, NY, be and hereby is appointed to fill the remainder of a two-year term expiring December 31, 2022 to the position of Youth Bureau Director; and further be it

RESOLVED, that the position will be at \$17,538 and 19 hours per week effective July 19, 2021 and is subject to such action as may be necessary by the Norwich Civil Service Commission.

Motions

- ◆ **Resignation of Shawn Sastri as Mayor** – Shawn Sastri asked to withdraw his letter of resignation as Mayor from the City Clerk charged with keeping and filing the elected official resignations. The City Clerk agreed to rescind the resignation.

RESOLUTION #41 - 2021

APPOINTMENT OF DONNA DVORACEK AS DIRECTOR OF
COMMUNITY DEVELOPMENT

Ald. Kays-Biviano introduced the following and **moved** its adoption:

WHEREAS, the need for a position to foster community develop in the City of Norwich has been realized; and

WHEREAS, the Joint Committee has made certain recommendations; now, therefore be it

RESOLVED, that Donna Dvoracek of Gilbertsville, NY, be and hereby is appointed to a two-year term expiring December 31, 2022 to the position of Director of Community Development; and further be it

RESOLVED that the position will be at \$30,160 and 29 hours per week, effective July 12, 2021 and is subject to such action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. Allaire and duly adopted, 5 - 1, on a roll call vote with Ald. Jeffrey voting nay.

RESOLUTION #42 - 2021

APPOINTMENT OF STEPHANIE STEWART AS YOUTH SERVICE
CORDINATOR

Ald. Allaire introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of Youth Service Coordinator; and

WHEREAS, the Joint Committee has made certain recommendations; now, therefore be it

RESOLVED, that Stephanie Stewart of Norwich, NY, be and hereby is appointed to the part time position of Youth Service Coordinator, at \$5,802 per year, effective July 19, 2021 subject to such action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. Zieno and duly adopted, 6 - 0, on a roll call vote.

Adjournment

Ald. Caldwell **moved** to adjourn at 8:27 p.m. Seconded by Ald. Allaire, approved ayes all.