

CITY OF NORWICH
CIVIL SERVICE COMMISSION
MEETING MINUTES

December 28, 2021
9:00 a.m.

PRESENT

Brian Wessels
Sue Mirabito

ALSO

Lynn Murray

Commissioner Wessels called the meeting to order at 9:01 a.m.

Commissioner Mirabito **moved** to approve the minutes from the November 30, 2021, meeting. Seconded by Commissioner Wessels, approved ayes all.

Resolution #327

The City of Norwich Civil Service Commission has on December 28, 2021, adopted the following resolution:

Whereas, the City of Norwich Civil Service Commission is authorized by the State Civil Service Commission to approve eligible list for classified positions under their jurisdiction; and

Whereas, an examination for the position of Police Officer was held on September 18, 2021 and the results for said examination have been received and recorded;

Now, therefore, be it resolved, that the eligible list for exam #68-063 position of Police Officer be established as detailed on the attached list and that the duration of this list shall be in effect from November 29, 2021, to November 29, 2025.

Commission Wessels moved to approve Resolution #327, seconded by Commissioner Mirabito, approved ayes all.

City Business

Commissioner Mirabito **moved** to approve the following permanent/provisional/position classification. Seconded by Commissioner Wessels, approved ayes all.

Permanent Appointments

William Ballin	Fire Captain	12/22/2021
Tina Miller	MEO I	12/27/2021
Dakota Morgan	Wastewater Treatment Plant Attend	12/22/2021

Position Classification:

Assessor

School Business

Commissioner Wessels **moved** to approve the following permanent/provisional/position classification. Seconded by Commissioner Mirabito, approved ayes all.

Permanent Appointments

Michael Brown	Cleaner	12/22/2021
Caren Potter	Cleaner/Groundskeeper	1/10/2022
Madison Stafford	Substitute Teacher Aide	12/20/2021

Provisional Appointments

None

Position Classification:

Keyboard Specialist

Library Business

Commissioner Mirabito moved to approve the following Library permanent/provisional appointment/position classification. Seconded by Commissioner Wessels, approved ayes all.

Permanent Appointment

None

Provisional Appointment

None

Position Classifications:

Library Clerk

Norwich Housing Authority

None

Other Business – Brian Wessels - Civil Service Commissioner resigned his position as of 12/31/2021

Set next meeting: January 25, 2022, 9:00 a.m.

Commissioner Wessels **moved** to adjourn at 9:05 a.m. Seconded by Commissioner Mirabito approved ayes all.