

## COMMON COUNCIL

Special Meeting  
February 1, 2022

Mayor Brian Doliver presided at a special meeting of the Common Council held at 6:30 PM on February 1, 2022, in the Common Council Chambers at One Court Plaza.

Present:

Mayor Brian Doliver  
Ald. Fred Gee  
Ald. Nancy Allaire  
Ald. David Zieno  
Ald. Robert D. Jeffrey

Also:

Director of Finance/City Clerk Dee DuFour  
Director of Human Resources Lynn Murray  
DPW Superintendent Edward Pepe  
Youth Bureau Director Anthony Testani  
Fire Chief Jan Papelino  
Police Chief Rodney Marsh

Supervisor Robert M. Jeffrey

Deputy City Clerk Agnes Eaton

Absent

Supervisor James McNeil

Media Representative: Sarah Genter, The Evening Sun

Ald. Matthew Caldwell  
Ald. William Loomis

---

### Call to Order

The meeting of the Common Council was called to order by Mayor Doliver at 6:31 p.m.

### Resolutions

#### **RESOLUTION #6 - 2022                      APPOINTMENT OF CITY ASSESSOR**

Ald. Zieno introduced the following and **moved** its adoption:

WHEREAS, there is a vacancy in the position of City Assessor; and

WHEREAS, interviews were held to fill said position; and

WHEREAS, the interview committee has recommended the appointment of Rochelle Harris of Sherburne, NY to such position; now, therefore be it

RESOLVED, that Rochelle Harris of Sherburne, NY, be and hereby is appointed to the position of City Assessor, effective as of February 7, 2022, to a remainder of a six-year term expiring on September 30, 2025; and further be it

RESOLVED, that Rochelle Harris be compensated for her service at the annual certified salary of \$23,291.

Seconded by Ald. Jeffrey, and duly adopted, 4 - 0, on a roll call vote.

#### **RESOLUTION #7 - 2022                      APPOINTMENT OF MEO I**

Ald. Jeffrey introduced the following and **moved** its adoption:

WHEREAS, the position of MEO I has been vacant; and

WHEREAS, the DPW Superintendent has recommended the permanent full-time appointment of Gavin Wheatley of Oxford, NY to MEO I; now, therefore be it

RESOLVED, that Gavin Wheatley of Oxford, NY, be and hereby is granted a permanent appointment to the position of MEO I in the DPW effective February 7, 2022, and further be it

RESOLVED, that Gavin Wheatley of Oxford, NY, be and hereby is appointed at the \$16.58 per hour and subject to any action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. Allaire and duly adopted, 4 - 0, on a roll call vote.

#### **RESOLUTION #8 - 2022      APPOINTMENT OF METER READER/WATER SYSTEM MAINTAINER**

Ald. Allaire introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of Meter Reader/Water System Maintainer in the Department of Public Works; and

WHEREAS, certain recommendations have been made to fill the position; now, therefore be it

RESOLVED, that Ricky Warren of Sherburne, NY, be and hereby is provisionally appointed to a full-time position as Meter Reader/Water System Maintainer effective February 7, 2022 at the rate of \$15.05; and further be it

RESOLVED, such appointment is contingent upon a any such action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. Gee and duly adopted, 4 – 0, on a roll call vote.

#### **RESOLUTION #9 - 2022      CREATION OF A FIREFIGHTER POSITION**

Ald. Gee introduced the following and **moved** its adoption:

WHEREAS, the Fire Chief received a verbal resignation of a permanent full-time Firefighter in August or September of 2021; and

WHEREAS, the City of Norwich Common Council has permanently appointed Jon Manwarren by resolution #52 - 2021 to refill the position left vacant as a result of the verbal resignation; and

WHEREAS, the employee issuing their verbal resignation has rescinded their resignation and intends to retain their position as a full-time permanent Firefighter in the City of Norwich; and

WHEREAS, the City of Norwich civil service rules require all resignations to be in writing to be enforceable; and

WHEREAS, as a result of the rescinded verbal resignation there are not a sufficient number of classified Firefighter positions to retain Firefighter Jon Manwarren; and

WHEREAS, this resolution is only enforceable if the City of Norwich Civil Service Commission takes official action to classify this position as a Firefighter at their February 2022 regular meeting; now, therefore be it

RESOLVED, that the City of Norwich Common Council authorize the creation of one (1) Firefighter position under the following terms and conditions only:

1. This Firefighter position is being created solely for the purpose of retaining Firefighter Jon Manwarren on the City of Norwich roster and this position may be filled only by Firefighter Jon Manwarren.
2. Upon separation of service with the City of Norwich of any current full-time permanent, provisional, or temporary Firefighter by any means, one classified Firefighter position will be permanently abolished effective immediately.

Seconded by Ald. Jeffrey and duly adopted, 4 - 0, on a roll call vote.

Ald. Zieno asked if the intention is upon the next retirement and/or resignation of a Firefighter that Jon Manwarren will slide into the vacancy and that this Firefighter position will be abolished. J. Papelino confirmed that is correct.

**Adjournment**

Ald. Jeffrey **moved** to adjourn at 6:37 p.m. Seconded by Ald. Allaire, approved ayes all.