

COMMON COUNCIL

Special Meeting
March 1, 2022

Mayor Brian Doliver presided at a special meeting of the Common Council held after the Joint Committee meeting at 6:30 PM on March 1, 2022, in the Common Council Chambers at One Court Plaza.

Present:

Mayor Brian Doliver
Ald. Matthew Caldwell
Ald. Fred Gee
Ald. Nancy Allaire
Ald. William Loomis
Ald. David Zieno
Ald. Robert D. Jeffrey

Also:

Director of Finance/City Clerk Dee DuFour
Director of Human Resources Lynn Murray
DPW Superintendent Edward Pepe
Youth Bureau Director Anthony Testani
Fire Chief Jan Papelino
Police Chief Rodney Marsh
EMO Stephen Cady

Supervisor Robert M. Jeffrey

Deputy City Clerk Agnes Eaton

Media Representative: Sarah Genter, The Evening Sun

Absent

Supervisor James McNeil

Call to Order

The meeting of the Common Council was called to order by Mayor Doliver at 8:27 p.m.

Resolutions

RESOLUTION #13 - 2022

AUTHORIZING AMENDED NON-UNIT COMPENSATION SCHEDULE

Ald. Caldwell introduced the following and **moved** its adoption:

WHEREAS, the 2022 compensation schedule for non-unit employees was received by the Common Council on August 3, 2021 and approved in Resolution #46-2021 and amended in Resolution #77-2021 as a component part of the 2022 budget and amended by motion on December 21, 2021 to reset the salary for the Human Resource Director; and

WHEREAS, the position of Community Development Director has been created and needs to be reflected in the compensation schedule; now therefore be it

RESOLVED, that the 2022 compensation schedule be amended by adding the Community Development Director, effective March 28, 2022.

	<u>2022 Base</u> <u>Annual Salary</u>	<u>2022 Salary</u> <u>Range</u>
<u>ASSESSMENT</u>		
Assessor (8 hours/week)	\$21,347	\$17,641 - \$23,291

CITY ATTORNEY

City Attorney **	\$37,362	
<u>COMMUNITY DEVELOPMENT</u>	\$73,000	\$60,000 - \$80,000
Community Development Director		
<u>DEPARTMENT OF FINANCE / CLERK</u>		
Director of Finance/City Clerk	\$92,363	\$69,756 - \$92,363
Deputy City Clerk	\$49,866	\$37,661 - \$49,866
<u>DEPARTMENT OF PUBLIC WORKS/WATER/SEWER</u>		
Superintendent of Public Works	\$94,014	\$77,462 - \$102,561
Asst. Supt. of Pub Works (Vacant)	TBD	\$60,836 - \$80,548
<u>EMERGENCY PREPAREDNESS</u>		
City EMO Director *	\$9,183	
<u>FIRE DEPARTMENT / EMS / CODES</u>		
Fire Chief	\$92,363	\$69,756 - \$92,363
Ordinance Inspector - 30 hrs.	\$34,900	\$34,900
<u>HUMAN RESOURCES</u>		
Human Resources Director	\$80,000	\$63,985 - \$87,260
<u>POLICE DEPARTMENT</u>		
Police Chief **	\$101,349	
Assistant Police Chief **	\$82,159	
<u>YOUTH BUREAU</u>		
Youth Bureau Director	\$17,889	\$17,889 - \$26,010
Recreation Coordinator	\$5,918	\$5,918 - \$7,835
<u>SEASONAL EMPLOYEES</u>		
Lifeguards	\$13.20 - \$14.23	
Laborers	\$13.20	
All other seasonal and temporary employees	\$13.20 - \$15.76	

- * Stipend employee
- ** Contract employee

Seconded by Ald. Jeffrey, and duly adopted, 6 - 0, on a roll call vote

RESOLUTION #14 - 2022 APPOINTMENT OF COMMUNITY DEVELOPMENT DIRECTOR

Ald. Zieno introduced the following and **moved** its adoption:

WHEREAS, the position of Community Development Director has been created in the City of Norwich; and

WHEREAS, interviews of candidates were conducted, and;

WHEREAS, recommendations have been made, now, therefore be it

RESOLVED, that Erik Scrivener of Norwich, NY, be and hereby is granted a provisional appointment as Community Development Director at \$73,000 per year effective March 28, 2022.

Seconded by Ald. Allaire and duly adopted, 6 - 0, on a roll call vote.

Executive Session – Ald. Loomis **moved** to enter executive session at 8:31 p.m. to discuss sale of property where price may be affected, employment history of a particular individual and contract negotiations. Seconded by Ald. Caldwell, approved ayes all.

Ald. Jeffrey **moved** to exit executive session at 10:14 p.m. Seconded by Ald. Loomis, approved ayes all.

Adjournment

Ald. Caldwell **moved** to adjourn at 10:15 p.m. Seconded by Ald. Jeffrey, approved ayes all.