

City of Norwich Planning Commission meeting minutes

Monday, February 21, 2022, 7:00 pm

Norwich City Hall, Norwich, NY

Present: John Antonowicz, Kathleen Campbell (phone), Kyra Collier, Harry Graves, Mark Parker.

Excused: Brandon Foulds. Guests: Robert Jeffrey, Norwich City Common Council

-The meeting was opened at 7:04 pm by John.

Old Business:

- John asked for a motion to accept the minute that Fred Gee did as a written record from the January 2022 Planning Commission meeting. Kathleen made the motion and Kyra made a second. It was passed.

New Business:

- Robert Jeffrey said the City has hired someone as a liaison with the Planning Commission and that person has accepted the offer. A start date is coming in the next month or two.
- John has been asked to becoming Chair of the Planning Commission and he accepted.
- Jack Roque, former chair of the Planning Commission has stepped down and resigned from the Planning Commission. We thank Jack for his service.
- We currently have a member spot open and an alternate spot open. The committee was asked to think of potential people.
- John suggested making the Comprehensive Plan the priority and all agreed. The group will focus on obvious issues for corrections and improvements. The group will review pages 21-39 at the next meeting.
- John and Robert discussed the Downtown Revitalization Initiative (DRI). The City of Norwich has been selected as the \$10 million recipient of the DRI by the Southern Tier Regional Economic Development Council. The DRI will fund multiple projects that leverage Norwich's assets, capitalize on existing opportunities, and foster a vibrant and sustainable downtown environment that works for everyone – residents, businesses, and visitors included. Plans are currently being submitted.
- John suggested in advised he would like to have the City of Norwich Code's Officer update the commission with having a few highlights from City Codes to keep the group informed about current activities in the City. This will allow the group to understand what projects are going on around the City. As prior issue was people asking Planning members and the members not knowing what was going. This will help keep the commission updated.

- Kathleen brought up the disrepair of the sidewalks in Norwich. She will ask Bryan McCracken what the city of Ithaca does for this issue.

Harry made a motion to adjourn which was seconded by Mark. Meeting adjournment was presented by Harry and seconded by Mark. All agreed and the meeting was adjourned.

Next meeting: March 21, 2022, 7:00 pm at Norwich City Hall.