

CITY OF NORWICH
PLANNING COMMISSION
APRIL 18, 2022, 7:00 PM
CITY HALL, NORWICH, NY

PRESENT: John Antonowicz
Adrienne Zornow
Mark Parker
Kyra Collier
Kathleen Campbell

ALSO: Fred Gee, Alderman
Erik Scrivener, Community Development Director

ABSENT: Harry Graves
Brandon Foulds

CALL TO ORDER:

Chair Antonowicz called the regular meeting of the Planning Commission to order at 7:04 PM.

MINUTES:

A correction for the March 21, 2022 meeting minutes was recommended—under Old Business, Sidewalks it should state that budgeted money should not be transferred from the sidewalks program.

Adrienne Zornow made the motion to accept the minutes with the correction, Mark Parker seconded. The minutes passed with 3 ayes and 1 abstain.

OLD BUSINESS:

1. Sidewalks

- Kathleen Campbell mentioned applications for the Sidewalk Rebate Program were full for 2022. Kathleen recommended speaking with Bryan McCracken on how the City of Ithaca operates their sidewalk maintenance program.
- A joint meeting with the Common Council and Planning Commission was suggested after investigating other sidewalk programs.

Kyra Collier entered the meeting at 7:19 PM.

2. Signs

- The sign ordinance requires a revision based on a ruling on temporary signs by the Supreme Court. Erik Scrivener will review the sign ordinance and update the commission at the meeting in May.

3. Comprehensive Plan

- John Antonowicz provided an overview of the Comprehensive Plan update and the next section for review by the commission.
- Erik Scrivener will provide an update on the data available by the U.S. Census Bureau. A list of actions and milestones will also be presented to the commission at the May meeting to assist in developing a schedule for the update.

NEW BUSINESS:

1. Community Development Director

- Erik Scrivener was introduced to the Planning Commission and discussed his role/responsibilities.

2. Downtown Revitalization Initiative (DRI)

- John Antonowicz provided an overview of the DRI to the commission.
- Proposed projects were reviewed at a Local Planning Committee for the DRI on April 12, 2022. A review of the initiative and projects are available at: NorwichDRI.com.
- The Planning Commission discussed reviewing an ordinance governing food truck vendors in the city at the next meeting in May.
- The Planning Commission discussed other projects that may be eligible for the DRI.

ADJOURNMENT:

Kathleen Campbell made a motion to adjourn the Planning Commission meeting, Kyra Collier seconded. The meeting was adjourned at 8:07 PM.