

CITY OF NORWICH
CIVIL SERVICE COMMISSION
AGENDA

May 31, 2022
11:00 a.m.
City Hall

PRESENT

Joe Esposito
Charleen Sastri

ALSO

Lynn Murray

Commissioner Esposito called the meeting to order at 11:00 a.m.

Commissioner Sastri **moved** to approve the minutes from the March 22, 2022, meeting.
Seconded by Commissioner Esposito, approved ayes all.

Resolution #330 Establishing List for Fire Chief

The City of Norwich Civil Service Commission has on May 31, 2022, adopted the following resolution:

Whereas, the City of Norwich Civil Service Commission is authorized by the State Civil Service Commission to approve eligible list for classified positions under their jurisdiction; and

Whereas, an examination for the position of Fire Chief was held on December 11, 2021 and the results for said examination have been received and recorded;

Now, therefore, be it resolved, that the eligible list for exam #68-029 position of Fire Chief be established as detailed on the attached list and that the duration of this list shall be in effect from April 13, 2022, to April 13, 2026.

Commission Esposito moved to approve Resolution #330, seconded by Commissioner Sastri, approved ayes all.

Commissioner Esposito moved to amend Resolution #330 which stated Fire Captain, amended to Fire Chief, seconded by Commissioner Sastri, approved ayes all.

City Business

Commissioner Sastri **moved** to approve the following permanent/provisional/position classification. Seconded by Commissioner Esposito, approved ayes all.

Permanent Appointments

Steven Caram	MEO I	5/2/2022
Ty Rifanburg	Police Officer	5/2/2022
Stephen Winsor	Fire Assistant	5/1/2022

Provisional Appointments

Position Classification

MEO I

School Business

Commissioner Esposito **moved** to approve the following permanent/provisional/position classification. Seconded by Commissioner Sastri, approved ayes all.

Permanent Appointments

Richard Biviano	Substitute Teacher Aide	3/8/2022
Brandon Brybag	Substitute Teacher Aide	3/24/2022
Stacey DeMuro	Personnel/Payroll Coord.	3/3/2022
Gary Kent	Substitute Bus Driver	3/25/2022
Summer Mabe	Substitute Teacher Aide	4/27/2022
Griffin Mills	Substitute Teacher Aide	5/23/2022
Wesley Mills	Substitute Teacher Aide	5/23/2022
Zachary Mills	Substitute Teacher Aide	5/23/2022
Jeffrey Parker	Substitute Teacher Aide	3/14/2022
Katelyn Pope	Substitute Teacher Aide	4/21/2022
Kelly Pope	Substitute Teacher Aide	4/22/2022
Joy Opara	Substitute Teacher Aide	4/26/2022
Paul Potter III	Substitute Cleaner	5/23/2022
Rachel Seeley	Substitute Teacher Aide	4/21/2022
Kiersten Skinner	Substitute Teacher Aide	3/24/2022

Provisional Appointments

Dennis Gager	Senior Custodian	3/14/2022
Salvatore Ficicchia	Senior Custodian	3/14/2022
Heriberto Paula	Senior Custodian	3/14/2022

Position Classification:

Cleaner
Groundskeeper
School Bus Driver
Secretary II (2)
Substitute Teacher Aide (2)

Library Business

Commissioner Sastri **moved** to approve the following permanent/provisional/position classification. Seconded by Commissioner Esposito, approved ayes all.

Permanent Appointment

None

Provisional Appointment

Julia Whitney	Senior Account Clerk	4/10/2022
---------------	----------------------	-----------

Position Classifications:
Senior Account Clerk

Norwich Housing Authority
None

Other Business

Assign Commission Chairperson – Tabled until June 28, 2022, when all commission members are present

Set next meeting: June 28, 2022, 11:00 a.m. (if needed)

Commissioner Sastri **moved** to adjourn at 11:07 a.m. Seconded by Commissioner Esposito approved ayes all.