

COMMON COUNCIL
AGENDA

Held at
One Court Plaza
November 15, 2022
6:30 PM

You are encouraged to view the meeting via the City's Facebook page at
<https://www.facebook.com/NorwichNewYork/>

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the special meeting of October 4 and the regular meeting of October 18, 2022.

Public Hearing – Local Law (E) Amend the Ward Boundaries

Public Hearing – Restore NY Grant application submission

Open Forum

Department, Board and Commission Reports

- ◆ Park Commission Minutes – June & September
- ◆ Traffic Commission Minutes – September (revised)
- ◆ Youth Board Minutes – November
- ◆ Civil Service Minutes – September
- ◆ Maydole Fire Company Minutes – October
- ◆ Fire Auxiliary Minutes – October
- ◆ Police Department Reports – October
- ◆ Finance Report – September, October
- ◆ Water Commission – September
- ◆ Fire Department Report - October

Mayoral Appointment

Water Commission

- ◆ *Alison Locke, 21 Newton Avenue, appointed to a three-year term expiring December 31, 2025.*

Ward Reports

Motions

- ◆ Museum District Radar Sign
- ◆ Amendment to Sewer Relief Policy
- ◆ Receive 2023 Tentative Budget and Set Public Hearing

Resolutions

- ◆ Appointment Of Firefighter In The Norwich Fire Department
- ◆ Appointment Of Secretary II In The Police Department
- ◆ Appointment of MEOII in the Department of Public Works
- ◆ Appointment of MEOII in the Department of Public Works
- ◆ Transfer Of MEO I To HEO I
- ◆ Awarding Bid - Fuel Card System
- ◆ Awarding Bid For Fire Pumper Apparatus
- ◆ Amendment To Sewer Relief Policy

- ◆ Authorizing Transfer Of Funds For Police Department Overtime
- ◆ Authorizing Mayor To Sign 2023 Animal Shelter Agreement With Chenango County SPCA
- ◆ Amending The Ward Boundaries Of The City Of Norwich

Payment of Bills

Executive Session - The sale of property where price may be affected & Contract Negotiations

Adjournment

Correspondence

Motions

- ◆ **Museum District Radar Sign** - Ald. _____ **moved** to approve a radar speed sign requested by the Museum District. The sign will be purchased and installed by the Northeast Classic Car Museum. Seconded by Ald. _____, approved.
- ◆ **Amendment to Sewer Relief Policy** – Ald. _____ **moved** to approve the amendment to Sewer Relief Policy as presented to the Joint Committee on November 1, 2022. Seconded by Ald. _____, approved ayes all.
- ◆ **Receive 2023 Tentative Budget and Set Public Hearing** – Ald. _____ **moved** to receive the 2023 Tentative Budget and set a Public Hearing for December 6th, 2022 at 6:30 p.m. Seconded by Ald. _____, approved ayes all.

Resolutions

RESOLUTION # - 2022 APPOINTMENT OF FIREFIGHTER IN THE NORWICH FIRE DEPARTMENT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of firefighter in the Norwich Fire Department; and

WHEREAS, the Fire Chief has recommended the appointment of Cody Minckler of Verona, NY, to such position; now, therefore be it

RESOLVED, that Cody Minckler of Verona, NY, be and hereby is granted a permanent appointment as firefighter in the Norwich Fire Department at the rate of \$17.67, effective November 21, 2022, contingent upon successfully passing the required medical and psychological examinations and any action necessary from the Norwich Civil Service Commission; and further be it

RESOLVED, that appointment is contingent upon Cody Minckler moving within the designated residence requirements within 90 days of appointment.

Seconded by _____, and duly adopted, _____, on a roll call vote

RESOLUTION # - 2022 APPOINTMENT OF SECRETARY II IN THE POLICE DEPARTMENT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, there is a vacancy in the Secretary II position in the Police Department; and

WHEREAS, Murray Roach of Norwich, NY has been recommended for the position; now, therefore be it

RESOLVED, that Murray Roach of Norwich, New York, be and hereby is provisionally appointed to the position of Secretary II at \$16.27, effective November 16, 2022 and subject to such action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2022 APPOINTMENT OF MEO II IN THE DPW

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, vacancies exist in the Norwich DPW Department, and;

WHEREAS, the Superintendent of DPW has recommended certain appointments to fill such vacancies; and

WHEREAS, the Joint Committee has recommended the appointment; now, therefore be it

RESOLVED, that Tyler Lawrence of Afton, NY, be and hereby is granted a permanent appointment as a full time MEO II to the Norwich DPW Department with a starting salary of \$15.05 per hour effective November 16th, 2022; and further be it

RESOLVED, that the appointment is contingent upon successfully passing the required medical examination, background check and any action necessary from the Norwich Civil Service Commission.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2022

APPOINTMENT OF MEO II IN THE DPW

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, vacancies exist in the Norwich DPW Department, and;

WHEREAS, the Superintendent of DPW has recommended certain appointments to fill such vacancies; and

WHEREAS, the Joint Committee has recommended the appointment; now, therefore be it

RESOLVED, that Troy Kingsbury of Bainbridge, NY, be and hereby is granted a permanent appointment as a full time MEO II to the Norwich DPW Department with a starting salary of \$15.05 per hour effective November 21st, 2022; and further be it

RESOLVED, that the appointment is contingent upon successfully passing the required medical examination, background check and any action necessary from the Norwich Civil Service Commission.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2022

PROMOTION OF MEO I TO HEO I

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the position of HEO I is vacant; and

WHEREAS, the DPW Superintendent has recommended the promotion of Joseph Famolaro of Norwich, NY, who is currently an MEO I, to such position; now, therefore be it

RESOLVED, that Joseph Famolaro of Norwich, NY, be and hereby is granted a permanent appointment as HEO I in the DPW, effective November 16, 2022 at the rate of \$22.10 and shall be subject to any action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # -2022

AWARDING BID - FUEL CARD SYSTEM

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a bid for a fuel card system has been received and was opened on October 19, 2022; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the bid for a fuel card system be awarded to the lowest qualified bidder meeting specifications, Mirabito Energy Products, of Binghamton, NY, in the following schedule:

		Rack	Margin	Total
Gasoline	1)	3.5012	.2500	3.7512
	2)	2.9202	.2500	3.1702
Diesel	1)	4.6710	.2500	4.9210
	2)	5.7545	.4500	6.2045

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2022 **AWARDING BID FOR FIRE PUMPER APPARATUS**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, bids for the new fire pumper apparatus have been received and were opened on October 31, 2022; and

WHEREAS, the Fire Chief has made certain recommendations and the Joint Committees have concurred with those recommendations; now, therefore be it

RESOLVED, that the bid for a fire pumper apparatus be awarded to the lowest qualified bidder meeting specifications, Sutphen Corporation, of Dublin, Ohio, in the base bid amount of \$733,606 with a total bid price of \$769,656.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2022 **AUTHORIZING BUDGET TRANSFER TO COVER OVERTIME COSTS IN THE POLICE DEPARTMENT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the overtime costs in the Police Department have exceeded the budgeted amount; and

WHEREAS, a transfer of \$24,530 is needed to cover those overtime costs; and

WHEREAS, the Joint Committee has made recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfers in the 2022 Budget:

From:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
A3120.1010	Police -Personal Services	\$15,530
A3120.4060	Police – Materials & Supplies	<u>9,000</u>
		\$24,530

To:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
A3120.1020	Police - Overtime	\$24,530

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2022

**AUTHORIZING MAYOR TO SIGN 2023 ANIMAL SHELTER
AGREEMENT WITH CHENANGO COUNTY SPCA**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Chenango County SPCA provides certain services to the City of Norwich; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized, under the direction of the City Attorney, to sign a contract with the Chenango County SPCA, to provide services per the 2023 Animal Shelter Agreement.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2022

ACCEPTING GRANT FUNDS – SKATE RINK IMPROVEMENTS

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich has been awarded a grant by Greater Norwich Foundation to be used for improvements to the Borden Avenue Skate Rink in the amount of \$50,000; now, therefore be it

RESOLVED, that said foundation grant of \$50,000 be and hereby is accepted and shall be used for improvements to the Borden Avenue Skate Rink; and, further be it

RESOLVED, that the Common Council of the City of Norwich expresses its appreciation to the Greater Norwich Foundation for their generous contribution.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2022

AMENDING THE WARD BOUNDARIES OF THE CITY OF NORWICH

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, Resolution #75 - 2022 was adopted by the Common Council by majority vote on October 18, 2022 provides for the amendment of the Charter of the City of Norwich relative to establishing Ward boundaries of the six Wards of the City of Norwich; and

WHEREAS, a public hearing was held on such ward boundary changes on October 18, 2022, the Common Council by majority vote approved the redistricting plan in Resolution #75 – 2022;

WHEREAS, a public hearing for Proposed Local Law (E) to Amend Ward Boundaries was held on November 15, 2022 now, therefore be it

RESOLVED, that Proposed Local Law No. (E) of 2022, Amending the Ward Boundaries of the City of Norwich, as presented to the Common Council on October 18, 2022, be and hereby is adopted, and is hereby designated as Local Law No. 5 of 2022.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

LOCAL LAW NO. 5
OF 2022

A LOCAL LAW TO AMEND THE WARD BOUNDARIES
OF THE CITY OF NORWICH

BE IT ORDAINED by the Common Council of the City of Norwich, New York, as follows:

Section 1. Title 1, Section 6, of the City of Norwich City Charter, as amended, is hereby further amended as it relates to the boundaries of the six wards of the City of Norwich to those outlined by resolution adopted by the Common Council by a majority vote on October 18, 2022.

Section 2. This Local Law shall take effect on January 1, 2023.

Payment of Bills

Ald. _____ moved to pay the November 2022 bills after proper audit and certification.

	<u>Prepaid</u>	<u>11/15/2022</u>	<u>Grand Total</u>
General Fund	\$133,354.77	\$62,119.80	\$195,474.57
Sewer Fund	20,645.32	110,741.06	131,386.38
Water Fund	34,208.55	8,510.53	42,719.08
Trust	37,399.78	-	37,399.78
Debt Service	53,800.00	-	53,800.00
Comm. Dev. - Special Grants	2,400.00	-	2,400.00
Capital Projects	2,492.50	-	2,492.50
TOTALS	\$284,300.92	\$181,371.39	\$465,672.31

Seconded by Ald. _____ and duly adopted _____.