

CITY OF NORWICH
JOINT MEETING of the
PUBLIC SAFETY / PUBLIC WORKS and
FINANCE/PERSONNEL COMMITTEES
June 7, 2011

Present:

Ald. Robert Carey
Ald. Terry Bresina
Ald. Walter Schermerhorn
Ald. Paul Laughlin

Also:

Director of Finance/City Clerk William Roberts
Human Resources Director Deborah DeForest
Police Chief Joseph Angelino
DPW Superintendent Carl Ivarson
Code Enforcement Officer/Fire Marshall Jason Lawrence
Deputy City Clerk Brian Drake
Fire Chief Tracy Chawgo
Community Development Specialist Todd Dreyer
Mayor Joseph Maiurano

Absent:

Ald. John Deierlein
Ald. Robert Jeffrey

Ald. Walter Schermerhorn called the joint meeting of the Public Works/Public Safety and Finance/Personnel Committees to order at 6:05 p.m. at the Council Chambers.

Approval of Minutes

Ald. Carey **moved** to approve the minutes of the Joint Committee meeting of May 3, 2011. Seconded by Ald. Bresina, approved ayes all.

Correspondence

Fireman's Parade Ald. Carey **moved** to recommend Council approve a request from Mary Weidman of the Chenango County Fair to hold the annual 4-H & Fireman's Parade with attendant street closings on August 9, 2011, from 6:00 p.m. until the end of the parade. Seconded by Ald. Bresina, approved ayes all.

Department Head Reports

Police Department Police Chief Joseph Angelino reported that Assistant Chief Dale Smith retired as of May 28. A new officer, George Carnrike, is still attending the Police Academy. Two sergeants successfully passed the candidate test and Chief Angelino would like to promote one to Assistant Chief. This position saves the Department on overtime costs. Ald. Carey asked if the appointee would receive the same salary D. Smith received. Human Resources Director Deborah DeForest explained that a new appointee would come in either at entry level for that grade or at the two-year step, depending on his current salary.

EMO Director of Finance William Roberts explained that it is questionable if adequate FEMA funds will be available for Chenango County damage from the recent floods, in light of the many significant disasters that have hit other areas of the country.

Fire Department Ald. Carey asked the status of the LaFrance engine. Fire Chief Tracy Chawgo reported that he is still awaiting inspection of the engine.

Finance W. Roberts reported that the budget for the City Band has been reduced for several years, but as has occurred in past years, grant funds have been received from the Council of the Arts, the R.C. Smith Foundation, and the Greater Norwich Foundation. A portion of these funds will also be used for the B.I.D. Lunch-in-the-Park program. Ald. Carey **moved** to recommend Council authorize appropriation of these grant funds in the amount of \$2,735 for the City Band and B.I.D. Lunch-in-the-Park programs. Seconded by Ald. Bresina, approved ayes all.

Community Development

Emergency Home Repair Grants Community Development Specialist Todd Dreyer reported that two property owners have applied for Emergency Home Repair grants, at 10 Steeres Lane and 14 Chenango Avenue. Two estimates have been received for 10 Steeres Lane and one estimate for 14 Chenango Avenue. A third grant may be prepared in time for consideration at the Common Council meeting. Ald. Carey **moved** to recommend Council approve

Emergency Home Repair grants to 10 Steeres Lane and 14 Chenango Avenue, and a third property if appropriate. Seconded by Ald. Laughlin, approved ayes all.

DPW

Printing Services with BOCES DPW Superintendent Carl Ivarson reported that the contract with BOCES for printing services is due for renewal. The contract has not changed from past years. Ald. Carey **moved** to recommend Council authorize the Mayor to enter into a contract with BOCES for printing services for the 2011-2012 year. Seconded by Ald. Bresina, approved ayes all.

39 Plymouth Street Curb Cut C. Ivarson reported that he received a request for a curb cut at 39 Plymouth Street. He inspected the property and anticipates no problems with the request. Ald. Bresina **moved** to recommend Council approval of the curb cut at 39 Plymouth Street. Seconded by Ald. Carey, approved ayes all.

Fairgrounds Water Main C. Ivarson reported that the County Agricultural Society has requested the City provide labor for installation of a water main on the County fairgrounds property. W. Roberts explained that it would be legitimate for the City to provide such labor, as this will result in a public benefit and no enrichment of an individual or business. The water will be metered and billed to the Society, and the Fairgrounds may at a later date connect to the City's sewer system. C. Ivarson displayed plans for the work and reviewed past work on the property. Ald. Carey **moved** to recommend Council approve providing labor for installation of a water main on the Chenango County Fairgrounds. Seconded by Ald. Bresina, approved ayes all.

RBCs Project C. Ivarson reported that he has requested the DEC grant interim SPDES permit limits on effluent.

East & West Parks Project C. Ivarson reported that the Department is currently working in West Park on the restoration project. Concrete work should be completed by Friday, to be followed by some landscaping. The Department will wait to pour sidewalks in East Park until after construction and electrical installation have been completed.

Secondary Sludge Pumps C. Ivarson reported that several companies proposed equipment for replacement of a sludge pump, but none satisfies requirements. He will purchase a pump and make the necessary adjustments. A new pump costs approximately \$30,000.

Street Paving 2012 C. Ivarson reported that NYSEG has proposed to work on Division and Elm Streets, to be repaved in 2012. The cost to pave those two streets would be approximately \$80,514, of which NYSEG, under the new City Standards, would pay 20%. Other streets planned to be repaved in 2012 are Francis Avenue, Hickok Avenue, and Hickok Avenue South. The net cost after NYSEG's contribution, combined with the other streets, would total \$146,537. CHIPS funding will be \$126,077. A decision will need to be made to either remove one street from the plan or to find funds to make up the difference in cost.

Firehouse Doors C. Ivarson reported that three exterior doors and frames at the firehouse are rusted and should be replaced. Replacements may be of steel, as the current doors (which lasted only seven years), at a cost of \$8,250, or of fiberglass, which have a longer life and are good in corrosive situations, at a cost of \$11,100. Two interior doors also need to be replaced. Ald. Carey asked if the steel doors had been painted. C. Ivarson replied that they had, though he was not involved in their original installation. There is approximately \$41,000 in reserves to cover this cost. Ald. Bresina **moved** to recommend Council approve replacing the three external doors with fiberglass doors. Seconded by Ald. Carey, approved ayes all.

WWTP Doors C. Ivarson reported that a double door at the Wastewater Treatment Plant must be replaced, along with the frame. The door is in a highly corrosive location. Cost will be approximately \$13,050. Ald. Carey **moved** to recommend Council approve replacing the double doors. Seconded by Ald. Laughlin, approved ayes all.

Downtown Lighting C. Ivarson informed the Committees that downtown streetlights cannot be adapted for LED lighting. They can however be increased from 150 Watts to 250 Watts. There are 31 lights, and conversion would cost approximately \$12,246, with attendant increases in utility costs. Ald. Bresina noted that it would be an asset to the City to improve illumination in the downtown area. Ald. Carey suggested waiting to discuss this until the entire Council is present.

Highway Personnel C. Ivarson reported that the Department is very pleased with the work of the new mechanic. The Department has budgeted for three mechanics and has two currently employed. He recommended not filling the

vacant position at this time. However, he reminded the Committees that the Department formerly had 18 workers and now has only 9. At a prior meeting permission was granted by the Committees to proceed with filling a vacant MEO I position, vacated when the former MEO I transferred to the cleaning position. He asked for confirmation that the Committees approved filling the vacancy, and warned that the Department would be forced to curtail some services if that position is not filled.

Executive Session

Ald. Carey **moved** to enter executive session at 6:42 p.m. to discuss the employment history of particular individuals. Seconded by Ald. Bresina, approved ayes all.

Ald. Carey **moved** to exit executive session at 7:02 p.m. Seconded by Ald. Bresina, approved ayes all.

Ald. Schermerhorn **moved** to approve that the slots of Assistant Police Chief and Temporary Sergeant at the Police Department be filled through promotions of existing personnel. Seconded by Ald. Laughlin, approved ayes all.

Adjournment

Ald. Laughlin **moved** to adjourn the meeting at 7:05 p.m. Seconded by Ald. Carey, approved ayes all.