

CITY OF NORWICH
PUBLIC SAFETY / PUBLIC WORKS COMMITTEE

August 26, 2010

Present:

Ald. Bresina, Chairman
Ald. Deierlein
Ald. Carey

Also:

City Clerk/Director of Finance William Roberts
DPW Superintendent Carl Ivarson
Fire Chief Tracy Chawgo
EMO A. Jones
Police Chief Joseph Angelino
Mayor Joseph Maiurano
Deputy City Clerk Brian Drake

Absent

None

Chairman Terry Bresina called the meeting of the Public Works/Public Safety Committee to order at 7:03 a.m. on August 26, 2010, at the Wastewater Treatment Plant.

Approval of Minutes

Ald. Deierlein **moved** to approve the minutes of the meeting of July 22, 2010. Seconded by Ald. Carey, approved ayes all.

Correspondence

Veteran's Day Parade Ald. Bresina **moved** to recommend Council approval of a request to hold the Veterans Day Parade on Nov. 11, 2010, closing Canal Street to East Main Street to East Park, until from 11 a.m. to the end of the parade. Seconded by Ald. Deierlein, approved ayes all.

Department Head Reports

DPW

Hillview Drive Drainage

DPW Superintendent Carl Ivarson reported a problem with drainage from Hillview Drive running over between two residences during heavy rains. The City has no easement on the properties. Three additional storm drains were installed in the past, but are insufficient. C. Ivarson met with the residents and believes the problem can be resolved by installing a deeper manhole and a trench drain. He checked with the DEC and the City will require no permits as it is modifying an existing storm drain. The owner of one residence will grant the City an easement, and will also install a trench drain on his property connecting to the storm drain. Surveying will cost \$3,500 and engineering will cost \$5,200. Storm Sewers - Capital Reserves currently has \$137,000. Ald. Deierlein **moved** to recommend to the Finance/Personnel Committee approval of a transfer of funds to perform surveying and engineering to modify the storm drains at Hillview Drive. Seconded by Ald. Carey, approved ayes all.

Printing Contract

C. Ivarson reported that the City has a printing contract with BOCES for printing and distributing the annual Water Report. The current contract has expired. The new contract will run until June 30, 2011. Ald. Carey **moved** to recommend renewal of the BOCES Printing contract to the Finance/Personnel Committee. Seconded by Ald. Deierlein, approved ayes all.

Valve Replacement - Water Reservoir

C. Ivarson reported that a water meter valve at the reservoir is broken and a new insertion valve will need to be installed. Cost will be approximately \$7,775. This can be covered through Materials and Supplies in the Water Budget, but a transfer may be necessary. Ald. Deierlein **moved** to recommend transfer of funds to cover installation of an insertion valve to the Finance/Personnel Committee. Seconded by Ald. Carey, approved ayes all.

DPW Standards

C. Ivarson reported that NYSEG questioned a revision of the DPW Standards regarding street cuts. The revision provides that if any street cuts are made within 80 feet of each other, the company must repave the street between them. NYSEG asked if this applied to such cuts being made at different times. C. Ivarson recommended that they should have to repave the street if cuts within the required proximity are made within one year of each other. He reported that NYSEG has stated they will do no more replacements in Norwich because of the expense, and will only repair leaks.

Particle Counter/Turbidity Meters

C. Ivarson stated that the particle counters and turbidity meters installed in 1996 will need to be replaced sometime soon. Particle counters are approximately \$2,400 each and turbidity meters approximately \$5,000 each. He plans to hold off until absolutely necessary.

Sidewalks - West Park

C. Ivarson announced that work on the new sidewalks for the West Park renovation will begin in October.

Other Items

Proposed Local Law - Dog Licensing

Deputy City Clerk Brian Drake informed the Committee that the State will cease managing dog licensing. This duty will now be the responsibility of each municipality. A local law must be passed before November to provide for collecting of dog license fees. These fees will now be retained by the municipalities; formerly the State received 53% of each fee. The proposed local law has been drafted and is ready for receipt by the Common Council. Ald. Carey **moved** to recommend the Common Council receive the proposed local law regarding dog licensing and set a public hearing for the October Council meeting. Seconded by Ald. Deierlein, approved ayes all. Police Chief Joseph Angelino remarked that it would be wise to maintain a common, county-wide database of licensed dogs. Director of Finance William Roberts said that the software company BAS, which supplies licensing software to many municipalities, is investigating this possibility.

Proposed Ordinance - Flood Damage Prevention

B. Drake reported that the new FEMA flood maps will be effective November 26, 2010. Each municipality must adopt a local law or ordinance regarding FEMA's flood damage prevention before that date, or the municipality will be suspended from FEMA's National Flood Insurance Program. The proposed ordinance replaces the current ordinance, adopted in 1987. The ordinance has been drafted and is ready for receipt by the Council. Ald. Carey **moved** to recommend the Common Council receive the proposed ordinance regarding flood damage prevention and set a public hearing for the October Council meeting. Seconded by Ald. Deierlein, approved ayes all. Mayor Maiurano asked if anything on the new flood maps should be challenged. EMO A. Jones replied that this ordinance does not approve the new maps, but provides for the City to be included in the NFIP. He is not aware of any issues with the map. In fact, the map shows that flood zone areas have receded in several areas. If individual property owners have questions, they must make individual challenges. Ald. Bresina asked about the flood designation for the house built by the City at 52 Fair Street. W. Roberts replied that the City has requested the property be removed from flood zone designation because it is constructed to code at the required height above flood plain. A. Jones said that he has prepared a clearer map showing the new designations and will provide that to the City. Mayor Maiurano thanked A. Jones for his work during the flood zone designation process.

Proposed Local Law - Public Markets

B. Drake informed the Committee that following discussion of the current Public Markets law at the July meeting, he met with Chenango County Farmers Market Manager Sarah Ulfik and has made revisions to the law making the Market Board accountable to the City and providing up-to-date contact and vendor information. Ald. Deierlein asked about the City's liability regarding the farmers' market. W. Roberts said the City should have none, as the market is managed by the Market Board and is held on County property. Ald. Carey stated his desire that the market could be made more robust and become an attraction in the City. W. Roberts expressed his opinion that the City could not and should not directly manage the market, but could work with the Market Board to make the market better known. Ald. Carey asked for the Market Board's by-laws. B. Drake will obtain those and distribute to the Council. The local law will probably be considered by the Council in January.

Proposed Ordinance - Peddling & Soliciting

B. Drake reported that two modifications to the proposed ordinance regarding Peddling & Soliciting, received at the July Council meeting, will be offered to the Council. The modifications change the notification for Special Event Designation from three months to two, which is sufficient for Committee and Council consideration, and the license fee for Special Event Designation will be as set in the fees schedule by the Common Council, in keeping with current practice. The Committee discussed the effective date of the ordinance.

Adjournment

Ald. Deierlein **moved** to adjourn the meeting at 7:54 a.m. Seconded by Ald. Carey, approved ayes all.