

**CITY OF NORWICH
PUBLIC WORKS COMMITTEE**

6 PM
April 28, 2005

Present:

Ald. A. Anthony Abraham
Ald. Joseph Biviano

Also:

DPW Supt. Carl Ivarson
Finance Director William Roberts
Deputy Clerk Donna Philippone

Absent:

Ald. Suzanne Williams

The Chairman, Ald. Abraham, called the meeting to order at 6 PM at the Department of Public Works Building on Hale Street. Minutes of the March 24, 2005 meeting were approved.

Visitors: No visitors.

Correspondence: No correspondence.

Engineer's Report:

Route 12 Paving – Supt. Ivarson reported that a pre-construction meeting was held earlier that day. Street grinding would start on South Broad Street next Wednesday and will take about five days. He said a notice would be placed in the newspaper and on the television channel 5. Supt. Ivarson also noted that the DOT would be putting a notice in the newspaper to let people know that the work would involve disruption through the downtown.

2005 CHIPS – Supt. Ivarson reported that additional streets would be done with 2005 Street Program and recommended Birdsall Street from East Main Street to Ross Avenue, South State Street and Beech Street. Ald. Biviano moved to approve the additional streets. Seconded by Ald. Abraham. Ayes all.

Borden Avenue Storm Drain – Supt. Ivarson reported the issue raised by Ms. McBride regarding the storm drains on Borden Avenue has been referred to the City Attorney.

Brown Avenue Housing Project – Supt. Ivarson reported that the Housing Authority is going out to bid for the cleaning up of the lot and bids would be in during the first week of May. He noted that the delay would be a problem for his department.

Traffic Lights on Silver Street – Supt. Ivarson stated that the traffic light on Silver/Mitchell Streets would be going out and stop signs going in. He said if the traffic light on Silver/Rexford is going to stay, the matter should be forwarded to the Council for action.

Community Development Report: none

Director of Finance Report:

Records Shelving – Director of Finance Roberts reported that there are 500 boxes on the floor in the Records Storage Facility and it is estimated that 30 shelving units are needed at a cost of approximately \$3,000. Ald. Abraham moved to forward the matter to the Finance/Personnel Committee to identify the financing. Seconded by Ald. Biviano. Ayes all.

Superintendent's Report:

Third Floor / 31 East Main St – Supt. Ivarson stated that design of the third floor City Hall offices is two-thirds complete and should be finished within the next few weeks.

Antennas and Base Radio – Supt. Ivarson stated that the antennas and base radio need to be bid out as the two proposals received were not compatible. Ald. Biviano moved to put the items out to bid. Seconded by Ald. Abraham. Ayes all.

Flood Damage – Water System – Supt. Ivarson provided a list of repairs and estimated costs relative to the recent flood (attached). Ald. Biviano moved to request proposals for an engineering study to determine what options are available relative to repair or replacement of the Canasawacta Creek Dam. Seconded by Ald. Abraham. Ayes all.

Manpower – Supt. Ivarson reported that an MEOI has resigned. Ald. Biviano moved to forward to the Finance/Personnel Committee a recommendation to re-fill the position. Seconded by Ald. Abraham. Ayes all.

Spring Pickup -- Supt. Ivarson reported that Spring Pickup would be held through May 13, 2005.

Training – Supt. Ivarson reported that several employees would be traveling to Albany on June 13, 2005 for laboratory training. Ald. Biviano moved to approve the training. Seconded by Ald. Abraham. Ayes all.

Impound Vehicles – Supt. Ivarson reported that the Police Chief has requested that a number of the vehicles located in the Impound Area be declared surplus and disposed of. Ald. Biviano moved to forward the matter to the Council for action. Seconded by Ald. Abraham. Ayes all.

Committee Concerns:

FEMA Meeting -- Representatives from FEMA would be at the Howard Johnson Hotel on May 3, 2005 at 9:30 AM.

Executive Session – Ald. Biviano moved to go into executive session at 6:35 PM to discuss the employment history of a particular individual. Seconded by Ald. Abraham. Ayes all.

-- Ald. Biviano moved to go out of executive session at 6:40 PM. Seconded by Ald. Abraham. Ayes all.

Adjournment: There being no further discussion, the Committee adjourned at 6:40 PM.