

CITY OF NORWICH
PUBLIC WORKS COMMITTEE

6 PM
June 23, 2005

Present:

Ald. A. Anthony Abraham
Ald. Suzanne Williams

Also:

DPW Supt. C. Ivarson
Finance Director W. Roberts
Deputy Clerk D. Philippone

The Chairman, Ald. Abraham, called the meeting to order at 6 PM at the Department of Public Works Building on Hale Street. Minutes of the May 26, 2005 meeting were accepted.

Engineer's Report:

Route 12 Paving – Supt. Ivarson reported that the Route 12 paving project is moving along on schedule for completion on June 30, 2005.

Brown Avenue Project – Supt. Ivarson reported that three bids were received for materials. He indicated the bid from EJ Prescott was incomplete and therefore, the bid submitted by Jones Water Supply of Binghamton, NY in the amount of \$24,149.50 was the lowest qualified bid. Ald. Abraham moved to forward the bids to the Finance/Personnel Committee with a recommendation to award to the lowest qualified bidder. Seconded by Ald. Williams. Ayes all.

Supt. Ivarson reported the plans for the Brown Avenue Project have been changed and may affect the time line for the project. It was noted that the grant funds must be used by September. W. Roberts would contact Bill Tomkins regarding the matter.

Fairgrounds Water Improvements – Supt. Ivarson reported the Fair Association would be making water and sewer improvements through funding from Congressman Boehlert and has requested the City perform the work.

Community Development Report:

Historic District Plaque – Fire Station -- Regarding the request from the City Historian to place a plaque on the Fire Station, Director of Finance Roberts stated that the cost would be \$350 for a 15x12 bronze plaque to be mounted. Ald. Abraham moved to forward the matter to the Council for approval. Seconded by Ald. Williams. Ayes all. Discussion ensued relative to a plaque to commemorate the 100-year flood and the matter was referred to the Finance/Personnel Committee.

Director of Finance Report:

Records Management – Director of Finance Roberts reported that Pat Scott has proposed to look into obtaining grant funds to renovate the Sheldon Street Fire Station into the City's Records Facility. When asked about ownership of the facility Roberts said that he researched the matter and found no agreement in writing stating that the station would revert back to the Ontario Hose Company. He said the City owns the building. Discussion ensued and the Committee concurred that it would not be cost saving.

Superintendent's Report:

Flood Damage – Water System – Supt. Ivarson reported that the flood damage is still being determined by FEMA and he must move forward with the repair to the screw pumps at the WWTP without waiting for FEMA to complete the study.

Manpower – Supt. Ivarson reported on a personnel problem that was referred to the Personnel/Finance Committee.

WWTP - NYSDEC -- Supt. Ivarson reported there is a need to do additional testing for pollutants by the DEC and the City has been chosen as a site to study the river basin. He reported that Stearns & Wheeler would be conducting the study.

Open House – Supt. Ivarson reported that the annual Water System Open House would be held at 5:30 PM on August 10 at the Waste Water Treatment Facility.

Third Floor Renovations – Supt. Ivarson reported that the plans for the Change Order to renovate the third floor of the Fire Station into City Hall offices are nearly complete. It was noted that the Council authorized spending \$95,000 and the remainder of the funds would come from the sale of the East Main Street School property.

Street Painting Bids – Ald. Williams moved to go out to bid for street painting. Seconded by Ald. Abraham. Ayes all.

City Pool – Supt. Ivarson reported the City Pool was set to open tomorrow and it was the cover that saved weeks of work to enable the opening on schedule.

Streets: Dunne and Wales Drive – Supt. Ivarson reported that there was no information located to prove that Dunne Drive and Wales Drive were dedicated. The streets need to be officially dedicated and the matter was forwarded to the Finance/Personnel Committee for review.

Training – Supt. Ivarson reported he would like to send four people to Oneonta for training on August 23 at a cost of \$35 each.

Adjournment: There being no further discussion, the Committee adjourned at 6:50 PM.