

City of Norwich, Department of Finance

One City Plaza
Norwich, New York 13815
(607) 334-1230

Minutes

Special Finance/Personnel Committee Meeting of March 24, 2006

Present:

Ald. Maiurano
Ald. Schermerhorn
Ald. Jeffrey

Also Present:

Director of Finance, William J. Roberts
Human Resources Director, Deborah DeForest
Fire Chief John Tighe
Police Chief Joseph Angelino
Carl Ivarson, Superintendent of Public

Works

Absent:

Ald. A. Abraham
Ald. Suzanne Williams

Ald. Bresina
EMO A. Jones
Deputy Clerk Darlene Colaso

Call to Order:

The meeting was called to order at 5:20 by Committee Chairman, Ald. Joseph Maiurano.

Motions

Purchase of Security Identification System - Ald. Schermerhorn **moved** to authorize the expenditure of \$8200 to LINSTAR, Inc. for the purchase of a security identification system for the City of Norwich. Seconded by Ald. Jeffrey and duly adopted, 3-0, on a roll call vote.

Prior to the vote, Deb DeForest reviewed the reasons for the badge system stating that we have had no system and that they have been trying for years to obtain one, as the employees need proper identification, particularly in the wake of heightened homeland security (as many people need to see more than a city uniform, they want the employees to carry id). She added that the reason for the purchase comes up at this time, is because she can save \$2500 if the purchase can be made by Monday, 03/27/06.

The Fire Department, DPW (Department of Public Works), and the Code Enforcer in particular, are in need of identification. The total for the system is \$8,200 and will be funded by various departments. She added that anything over \$5,000 requires Finance/Personnel Committee approval. Ald. Jeffrey inquired to A. Jones as to whether we could seek homeland security grant funds for reimbursement. Jones replied that the only grants currently available are for surveillance equipment. DeForest confirmed with Williams Roberts, Director of Finance/City Clerk, that there was money in the existing budget for this purchase and that no Council approval is required.

Executive Session

Ald. Jeffrey **moved** to go into executive session at 5:25 pm to discuss the employment history of a particular individual

Ald. Schermerhorn **moved** to exit executive session at 5:53 pm. Seconded by Ald. Bresina and duly adopted, ayes all.

Motion

Ald. Schermerhorn **moved** to recommend the promotion of Secretary II to Planning and Community Development Administrative Assistant. Seconded by Ald. Bresina and duly adopted, 4-0, on a roll call vote.

Adjournment

Ald. Schermerhorn **moved** to adjourn at 5:54 pm. Seconded by Ald. Bresina and duly adopted, ayes all.