COMMON COUNCIL
February 19, 2008

Mayor Joseph Maiurano presided at a meeting of the Common Council held at 7:00 PM on February 19, 2008, in the Common Council Chambers at One Court Plaza.

Present:
Mayor Joseph Maiurano
Ald. Robert Carey
Ald. Terry Bresina
Ald. John Deierlein
Ald. Walter Schermerhorn
Ald. Paul Laughlin
Ald. Robert Jeffrey
Supervisor James McNeil

Absent:
Supervisor Linda Natoli

Also:
Clerk/Director of Finance William Roberts
Director of Human Resources Deborah DeForest
DPW Superintendent Carl Ivarson
Police/Fire Chief Joseph Angelino
Community Development Specialist Todd Dreyer
Deputy City Clerk Brian Drake
Youth Bureau Director Robert Mason
City Attorney Patrick Flanagan
Jessica Lewis, Media Representative

Call to Order
The meeting of the Common Council was called to order by Mayor Maiurano at 7:07 p.m.

Resolution

RESOLUTION #11–2008 APPOINTING FIREFIGHTER IN THE NORWICH FIRE DEPARTMENT

Ald. Schermerhorn introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of firefighter in the Norwich Fire Department, and;

WHEREAS, interviews of the Norwich resident candidates were conducted

WHEREAS, the Finance/Personnel Committee has recommended the appointment of Daryl R. Prindle of Norwich, NY to such position; now, therefore be it

RESOLVED, that Daryl R. Prindle, Norwich, NY, be and hereby is granted a permanent appointment as firefighter in the Norwich Fire Department, contingent upon successful medical exams, background check, and civil service requirements, effective February 20, 2008.

Seconded by Ald. Bresina and duly adopted, 6-0, on a roll call vote.

Swearing In of Firefighter
Chief Joseph Angelino administered the oath of office to Firefighter Daryl R. Prindle. Officer Prindle's father, retired firefighter Walter Prindle was introduced and asked to pin his son's shield, which was formerly worn by the senior Prindle and passed on from father to son..

Approval of minutes
Ald. Laughlin **moved** to approve the minutes of the regular meeting of January 22, 2008 and the special meeting of February 5, 2008. Seconded by Ald. Schermerhorn, duly approved ayes all.

Public Hearing – Upgraded Zoning Map
Mayor Joseph Maiurano opened a public hearing to hear comments on the upgraded zoning map at 7:12 p.m. Hearing no comments, the public hearing was closed at 7:12 p.m.

Open Forum
Richard J. Stenman, 8 Cortland Street, addressed the Council with his concerns on the proposed development at Cortland and Broad Streets. He expressed his concern with the procedures the City seems to be pursuing, in approaching private individuals to urge them to sell their properties to the developer, which he believes gives a de facto approval to the

developer. Mr. Stenman added that in his meetings with the Mayor and other City officials, they have demonstrated that they only know the developer is planning some sort of retail establishment, but not what kind, what the building would look like, or what impact the development would have on traffic flow or neighboring home owners. Mr. Stenman stressed that the City certainly needs to welcome new business, but that developers should not be given carte blanche. If a developer has done demographic studies and preliminary planning to determine that a community will offer profitable returns, Mr. Stenman feels that that information should be made available to City officials and residents. The Council thanked Mr. Stenman for his comments, and Mayor Maiurano invited Mr. Stenman to visit City Hall to discuss this proposed development further. He expressed his determination to ensure that any development will be handled in a tasteful manner.

Mayoral Appointments

Mayor Maiurano announced the formation of a new Technology Committee and appointed Jason Miller, Norwich, NY, EMO A. Jones, Norwich, NY, and Craig Ballanger, North Norwich, NY to the Committee. It is anticipated that the Technology Committee will help foster technology growth and education in the community, explore new technology, and provide better government access.

Correspondence

- None

Department, Board and Commission Reports

- Water System Report of January 2008
- Youth Board Meeting of Feb. 6, 2008

Ald. Schermerhorn **moved** to receive and file the department, board, and commission reports. Seconded by Ald. Laughlin and duly approved ayes all.

Ward and Committee Reports

Public Safety/Public Works meeting of January 24, 2008

Chief Angelino reported that Engine 232 is completely unworthy for use and is retired permanently. The City has enough equipment so that a replacement isn't necessary. EMO A. Jones said approximately $30,000 worth of gear will be stripped from the old truck. Chief Angelino advised the Council that it would be good practice to trade in equipment after 10-12 years before it loses all value. He also reported that STOP-DWI won't be supplying vehicles to the Police Department anymore, but the agency is giving the Department an in-car video camera system, estimated value $5,000. Installation costs will be minimal because STOP-DWI is doing it all at once.

Chief Angelino talked about how the State's Municipal Building Code mandates regular fire and building inspections and the sheer number of inspections in Norwich would require more than a full-time, dedicated inspector. Most communities charge for these inspections. Chief Angelino will prepare a report on this issue and make a recommendation.

Lisa Ianello of Colorscape Chenango requested that the festival be allowed to use the East Main parking lot from September 6 – 7, 2008. She'd spoken with businesses in the area and none had offered objections to the proposal.

DPW Superintendent Carl Ivarson reported he would be meeting with the New York State Department of Environmental Control to learn if the Chesapeake Bay Commission requirements would impact the City's RBCs project.

C. Ivarson then reported that the roof of City Hall is in urgent need of major repairs and suggested the City consider, as it has in the past, other options such as selling the current building and moving to other space. C. Ivarson also met with BID to discuss the City helping with plans to renovate East Park by providing labor, which could save B.I.D. $90,000 - $95,000. C. Ivarson discussed the steel Wheeler Avenue water tank; it has passed its useful life and cannot be regulated to keep the water fresh and safe. He recommended that a new concrete tank be included in the plans for the new filter plant to be most cost effective.

Bids were received for chlorine for the wastewater plant. The Committee voted to recommend Council approve the low bids.

C. Ivarson then reported that Hale Street and Beebe Avenue need to be repaved this year, and recommended that Canasawacta Street and Front Street be included. The approximate cost for this project would be $106,465, costs usually covered by grants from CHPS. He instructed the new Committee members that they should also recommend streets to be repaved and he would provide them with projected costs. We then discussed the flashing traffic light on West Main Street and Carl recommended that the light be replaced by stop signs to improve traffic flow. Ald. Deierlein also suggested that parking in front of 42 South Broad Street constituted a hazard and the parking spot should be removed.

EMO A. Jones explained a change in FEMA reimbursements. Currently FEMA reimburses communities 75% of eligible expenses after a disaster, and the State and community split the remainder of the cost, with 2-3% of the reimbursement amount then granted for administrative costs. FEMA is now proposing a change where they will reimburse the State alone for administrative costs at a rate of 3-1/2%, and then the State, after paying its own costs, will distribute the remaining funds to communities on its own schedule. This could have a significant impact on municipalities.

Finance/Personnel Committee meeting of February 5, 2008

Chief Angelino explained again the various options for replacing an ambulance and the proposed bid specifications where he'll place a time limit on delivery, requiring that a loaner ambulance be provided if a new unit is not ready by a specified deadline, and trade-in value for the unit that is to be replaced. The Committee approved the Chief's proceeding with bid specifications.

Gary Cate's retirement from the Fire Department after 43 years of service, and one firefighter being on disability, created a vacancy in the Department. The Chief requested permission to appoint volunteer firefighter Daryl Prindle to fill that vacancy. The Committee voted to recommend Council approval of the appointment.

Chief Angelino told the Committee about the problems with conducting inspections, as he'd reported to Public Safety/Public Works. He'll be sending around that report on fees soon.

C. Ivarson reported to the Committee on the amendment to the Water Filter Plant Design Contract and the chlorine bids. Carl then asked for approval of appointments in the DPW and hiring of temporary summer help. The Committee recommended Council approval and we'll be voting on those items tonight. Carl then reported that CHIP funds for street paving are down 3% from 2007 and more funds will likely be required to do all the streets necessary. He suggested we get bids on the paving before deciding how to handle this.

The Committee recommended Council approval of a cost-of-living increase for non-unit City employees. We rejected a proposed change to a resolution regarding part-time employee benefits. We recommended approval of additional funds necessary for the Norwich City Band and temporary summer help for the Finance Office, and for 2007 budget transfers. We then spent some time discussing the importance of cost containment for the coming year.

Ward 1

Ald. Carey reported no issues had arisen in Ward 1.

Ward 2

Ald. Bresina reported that no issues had arisen in Ward 2, other than the potential development at Cortland and Broad Streets, as was discussed in the Open Forum.

Ward 3

Ald. Deierlein reported no new issues in Ward 3.

Ward 4

Ald. Schermerhorn reported that all matters have been referred to the appropriate department heads.

Ward 5

Ald. Laughlin reported that two Codes Enforcement matters had been referred to the appropriate department heads and resolved.

Ward 6

Ald. Jeffrey reported that all matters have been referred to the appropriate department heads.

Ald. Bresina **moved** to receive and file the Committee and Ward Reports. Seconded by Ald. Schermerhorn, duly approved ayes all.

Letters of Support

Mayor Maiurano entered into the record the following two letters of support signed by the Council and Mayor:

To:
Hon. Hillary Clinton
PO 7378
Syracuse, NY 13261

Hon. Charles Schumer
Federal Office Building
15 Henry Street
Binghamton, NY 13901

Hon. Michael Arcuri
10 Broad Street
Utica, NY 13501

Dear Elected Officials:

We are writing this letter in support of full funding for the Byrne Justice Assistance Grant program (JAG).

This program has been instrumental in supporting a broad range of state and local government efforts to prevent and control crime, such as multi-jurisdictional drug task forces, substance abuse prevention and treatment, juvenile justice, aid to crime victims, and prosecution and public defense programs. In fact, at least 75% of every Byrne JAG dollar goes directly to local sheriffs' and police departments. New York received $25 million in Byrne JAG in fiscal year 2007. Of that amount, $9 million passed directly from the Justice Department to local law enforcement entities, and the remainder was distributed by the Division of Criminal Justice Services, in coordination with the State Legislature, to localities and not-for-profit institutions.

Our success in fighting crime shows that we need to continue what we are doing, not cut back or rest on our laurels. We recognize that President Bush's administration enforced tight caps on domestic spending, but the 67% cut to Byrne JAG will cripple innovative crime-fighting programs throughout the state and cut into the crime-reduction gains of the last decade.

We know that Congress understands the value of Byrne JAG, having voted to substantially increase funding for the program earlier in the fiscal year 2008 budget cycle. We therefore urge you to address the Byrne JAG shortfall in the upcoming supplemental appropriations bill.

Signed by the Mayor and Common Council

To:
Governor Eliot Spitzer
State Capitol Building
Albany, NY 12224-0341

Hon. Clifford W. Crouch
Rm 545 Legislative Office Building
Albany, NY 12248

Hon. Thomas Libous
512 Legislative Office Building
Albany, NY 12247

Hon. Peter Lopez
Rm 429 Legislative Office Building
Albany, NY 12248

Dear Elected Officials:

We are writing this letter in support of keeping Camp Pharsalia in operation.

New York state opened its first minimum-security facility in 1956. Located in the town of Pharsalia in Chenango County, it was called a "camp" and was intended for younger inmates who would be employed at preserving and improving state forest lands. Camp Pharsalia proved to be everything hoped for by Corrections and Conservation officials. Three more correctional conservation youth camps opened in the next four years, all based on the Pharsalia model.

Community service projects, ranging from painting town halls and renovating libraries to disaster relief, assure that all men are productively engaged. An average of 150 to 175 inmates are assigned to either forestry or community projects. The remainder of the population is engaged in seeing to the needs of the institution: cooking, laundering, cleaning, grounds keeping and assisting in the powerhouse.

Three part-time teachers provide adult basic education leading to high school equivalency diplomas. Two counselors are on staff for case management activities such as temporary release and earned eligibility review. Alcohol and substance-abuse self-help groups, as well as ATV programs, are conducted with the assistance of community volunteers, who may also teach special interest classes. The camp has a library as well as a law resource center, supplemented by monthly visits from the Tri-City Bookmobile. Recreation takes place on the new recreation field and a full-size gymnasium constructed in 1988.

Visits from family and friends are in the program building on weekends and holidays. In seasonable weather, a pavilion is also used. The pavilion is another example of community support. Originally the property of the Elks Club, the pavilion was acquired by the city of Norwich, which then donated it to the camp. The pavilion was dismantled and reassembled on a concrete base outside the program building at the very front of the camp.

Employees of Camp Pharsalia recently estimated that camp inmates do anywhere between 70,000 and 80,000 hours a year of community service and maintenance work for the Department of Environmental Conservation each year. That is equal to hundreds of thousands, if not millions of dollars in man hours, far outweighing any savings the closure of Camp Pharsalia may bring.

Camp Pharsalia responds to a dire need in our State and fulfills that need superlatively. Camp Pharsalia is an important part of the Chenango County community, providing jobs for Chenango County citizens and hope of a better life for Camp Pharsalia's population. We urge you to reconsider the closing of Camp Pharsalia.

Signed by the Mayor and Common Council

Motions

To Receive Proposed Ordinance Amending Zoning Ordinance Ald. Jeffrey **moved** to receive a proposed ordinance regarding changes to the Zoning Ordinance and set a public hearing for March 18, 2008. Seconded by Ald. Schermerhorn, and duly adopted ayes all.

PROPOSED
ORDINANCE NO. (A)
OF 2008

AN ORDINANCE TO AMEND THE ZONING ORDINANCE
OF THE CITY OF NORWICH

BE IT ORDAINED by the Common Council of the City of Norwich, New York, that Article III of the Zoning Ordinance of the City of Norwich be amended, and that the Zoning Map be updated to reflect such amendment, as follows:

Section 10 RR-Railroad District

A. Purpose

The Railroad District is intended to provide a linear corridor through the city suitable for rail transportation and/or recreational trail development.

B. Permitted uses: (to be listed in Use Table as permitted by right in Railroad District)

1) Railroad
2) Pedestrian & Bicycle Trail

C. Required open space: No specific dimensional requirements are established for permitted uses in this zoning district.

Section <u>11</u> [10] IN-Industrial District

A. Purpose

The Industrial District is intended to provide sufficient space, in appropriate locations, to meet the needs of the City's present and future industrial base. It is designed to insure that sufficient space is available for industrial and related uses by prohibiting the use of such space for new residential development.

The creation of this district is intended to encourage the investment and reinvestment in the industrial base of the City by the private sector, thereby strengthening the economic base of the City.

Certain commercial uses, which generate large traffic volume or excessive space requirements are also permitted.

B. Permitted uses: See attached chart.

C. Required open space: See attached chart.

Section <u>12</u> [11] – Museum District Overlay

A. Purpose

This District is designed to revitalize the existing neighborhood and enhance the community's historical heritage by:

1. Encouraging the construction of new buildings or renovation of existing structures to complement/coordinate with the prevalent architecture of the immediate neighborhood.

2. Creating public spaces that are safe, accessible and visually pleasing.

3. Minimizing the negative impact on existing neighborhoods.

4. Coordinating streetscapes within the Museum District, the Historic Districts and downtown.

5. Coordinating activities/expansion efforts.

The Museum District overlay zone is not meant to restrict any of the uses allowed in the underlying zones. It is the intent to allow additional uses through the granting of a Special Permit through the Zoning Board of Appeals.

All new construction and/or renovations shall meet the existing Open Space Requirements of the underlying zone.

All new buildings shall be constructed to blend with existing structures in the vicinity in terms of height, scale, type and material.

B. Permitted Uses: See attached chart. Please refer to underlying zone as well as MD zone.

New Material is <u>Underlined</u>. Deleted Material is **[Bracketed]**

Resolutions

RESOLUTION #12-2008 SETTING PUBLIC HEARING TO DETERMINE IF CERTAIN REAL PROPERTY IS REQUIRED FOR USE BY THE CITY

Ald. Jeffrey introduced the following and **moved** its adoption:

WHEREAS, the City owns three certain portions of real property, including: 1.) The street of North Front Street; 2.) A narrow strip of land located off the northwest end of North Front Street with tax map number 136.56-4-8.1; and 3.) A portion of property located at the juncture of Front Street and Hubbard Avenue with tax map number 136.57-1-50.1, all three of which are further identified and described in a survey map dated September 28, 2007 and in a survey description dated November 2, 2007, both prepared by Wissenbach Land Surveying, which said portions of real property may be required for use by the City; and

WHEREAS, the Common Council wishes to determine if said portions of real property are required for use by the City; now, therefore be it

RESOLVED, that

1. a public hearing shall be held on the 18th day of March, 2008 at the City Council Chambers at One Court Plaza at 7 PM to determine if such portions of real property are required for use by the City, and
2. the City Clerk publish such notice of hearing as required by law.

Seconded by Ald. Bresina and duly adopted, 6-0, on a roll-call vote.

Discussion: Ald. Jeffrey asked which parcels were involved. Finance Director William Roberts explained that this resolution clarifies Resolution #61-2005 as approved by the Council, but that a subsequent survey revealed additional other parcels that needed to be included in the determination.

RESOLUTION #13-2008 AUTHORIZING SEQRA CIRCULATION CONCERNING ZONING AMENDMENT AND MAP REVISION TO CREATE A RAILROAD (RR) ZONING DISTRICT

Alderman Jeffrey introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich Common Council desires to amend its Zoning Ordinance and revise its Zoning Map to establish a Railroad (RR) zoning district; and

WHEREAS, the proposed Railroad (RR) zoning district is intended to provide a linear corridor through the city suitable for rail transportation and/or recreational trail development; and

WHEREAS, the location of the proposed zoning district comprises lands within the city of Norwich of the existing New York Susquehanna and Western Railroad, portions of the former Ontario and Western Railroad situated between East Main Street and Borden Avenue, and portions of the City-owned property commonly known as the Hosbach Trail; and

WHEREAS, the zoning district would contain more than twenty-five acres and would be adjacent or substantially contiguous to properties listed on the national and/or state registers of historic places; and

WHEREAS, the zoning proposal involves a review by the NYS Office of Parks, Recreation and Historic Preservation, and a referral to the Chenango County Planning Board; and

WHEREAS, by letter dated February 11, 2008, potentially involved agencies were contacted concerning the Common Council’s desire to serve as the lead agency for the environmental review of the zoning proposal; now, therefore be it

RESOLVED, that the City of Norwich Common Council hereby determines that the above-described action is subject to the requirements of the State Environmental Quality Review Act (SEQRA); and further be it

RESOLVED, that the Common Council hereby expresses its desire to serve as the lead agency for the environmental review of the above-described action in accordance with the requirements of SEQRA; and further be it

RESOLVED, the proposed action is preliminarily classified as a Type 1 action in accordance with the requirements of SEQRA; and further be it

RESOLVED, a coordinated review of the proposed action will be conducted with other potentially involved agencies; and further be it

RESOLVED, that the Common Council hereby authorizes the circulation of the long Environmental Assessment Form (EAF) and other related documents to other potentially involved agencies; and further be it

RESOLVED, that the Common Council hereby authorizes the commencement of a thirty-day circulation period pursuant to SEQRA regulations to allow other involved agencies the opportunity to consent or object to the Common Council's designation as lead agency.

Seconded by Alderman Schermerhorn and duly adopted, 6-0, on a roll call vote.

RESOLUTION #14-2008 AWARDING BIDS FOR CHLORINE SUPPLIES FOR WASTEWATER TREATMENT PLANT

Ald. Jeffrey introduced the following and **moved** its adoption:

WHEREAS, bids have been received for Liquid Chlorine & Sodium Hypochlorite; and

WHEREAS, the Public Safety/Public Works and Finance/Personnel Committees have made certain recommendations; now, therefore be it

RESOLVED, that the bid for the Liquid Chlorine & Sodium Hypochlorite be awarded to the lowest qualified bidders meeting specifications who are as follows:

Jones Chemicals, Inc. of Merrimack, NH –
Item I. Liquid Chlorine in 150# cylinders at $65.00 each,

Amrex Chemical Co. of Binghamton, NY –
Item II. Sodium Hypochlorite, 55-gal Drums at .98 per gallon

Slack Chemical Co. of Carthage, NY –
Item III. Sodium Hypochlorite – bulk liquid at .949 per gallon.

Seconded by Ald. Bresina, and duly adopted, 6-0, on a roll call vote.

RESOLUTION #15 2008 AUTHORIZING AMENDMENT TO STEARNS & WHELER CONCEPTUAL WATER FILTER PLANT DESIGN CONTRACT AND TRANSFER OF FUNDS

Ald. Jeffrey introduced the following and **moved** its adoption:

WHEREAS, the city's existing water filtration facilities are 103 years old and are in need of replacement to meet the growing demands in the greater Norwich area; and

WHEREAS, advanced capabilities will provide a cost-effective means of delivering high quality standards and ample supply of drinking water over the long term, which are essential to the economic vitality and prosperity of the area; and

WHEREAS, a conceptual design proposal was completed by and presented by Stearns & Wheler, LLC in February, 2007; and

WHEREAS, on March 20, 2007, the Common Council authorized a contract with Stearns & Wheler, LLC for the conceptual design of water filtration facilities, with Stearns & Wheler, LLC, of Cazenovia, New York, at a cost not to exceed $39,000.00; and

WHEREAS, an expansion of the scope of said study and of said contract is required to include the replacement of the outmoded Wheeler Avenue water storage tank; and

WHEREAS, funds in the amount of $8,500.00 are required to cover the increased cost of the conceptual design proposal for the project; and

WHEREAS, the Public Safety/Public Works and Finance/Personnel Committees have made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer in the Water Fund Budget:

From:

Account Number	Name	Amount
HR29	Water Repair Reserves	$8,500.00

To:

Account Number	Name	Amount
F1989.4	Water Fund – Special Projects	$8,500.00

Seconded by Ald. Laughlin and duly adopted, 6-0, on a roll call vote.

RESOLUTION #16–2008 AUTHORIZING APPOINTMENT OF EARL MONROE TO MEO1 POSITION

Ald. Jeffrey introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the MEO1 position of the City of Norwich Department of Public Works, and;

WHEREAS, interviews of the Norwich resident candidates were conducted; and

WHEREAS, the Finance/Personnel Committee has recommended the appointment of Earl Monroe of Norwich, NY to such position; now, therefore be it

RESOLVED, that Earl Monroe, Norwich, NY, be and hereby is granted a permanent appointment to the position of MEO1, contingent upon successful medical exams, background check, and civil service requirements, effective March 10, 2008.

Seconded by Ald. Schermerhorn and duly adopted, 6-0, on a roll call vote.

RESOLUTION #17– 2008 AUTHORIZING APPOINTMENT OF WILLIAM KIRKLAND TO MEO1 POSITION

Ald. Bresina introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the MEO1 position of the City of Norwich Department of Public Works, and;

WHEREAS, interviews of the Norwich resident candidates were conducted; and

WHEREAS, the Finance/Personnel Committee has recommended the appointment of William Kirkland of Norwich, NY to such position; now, therefore be it

RESOLVED, that William Kirkland, Norwich, NY, be and hereby is granted a permanent appointment to the position of MEO1, contingent upon successful medical exams, background check, and civil service requirements, effective March 3, 2008.

Seconded by Ald. Jeffrey and duly adopted, 6-0, on a roll call vote.

RESOLUTION #18– 2008 AUTHORIZING NON-UNIT COMPENSATION SCHEDULE

Ald. Bresina introduced the following and moved its adoption:

WHEREAS, the Finance/Personnel Committee has made certain recommendations relative to the 2008 compensation schedule for non-unit employees; now, therefore be it

RESOLVED, that Section I of the 2008 compensation schedule be established by increasing Section I of the 2007 non-unit compensation schedule by three percent (3 %) across the board, retroactive to January 1, 2008, as follows

CITY OF NORWICH
Non-Unit Employee Compensation Schedule
For Fiscal Year 2008

Compensation Levels Based on 2,080-Hour Work Year:

REGULAR EMPLOYEES : (Increase of 3% over prior year, across the board)

	Entry Level		After 2 Years		After 5 Years	
Grade	Yearly	Hourly	Yearly	Hourly	Yearly	Hourly
35	70,896	34.0846	86,046	41.3683	93,867	45.1284
34	67,829	32.6101	82,321	39.5774	89,807	43.1764
33	64,761	31.1351	78,600	37.7885	85,746	41.224
32	61,694	29.6606	74,878	35.999	81,685	39.2716
31	58,626	28.1856	71,153	34.2082	77,624	37.3192
30	55,557	26.7101	67,432	32.4192	73,562	35.3663
29	52,490	25.2356	63,708	30.6288	69,498	33.4125
28	49,424	23.7615	59,984	28.8385	65,435	31.4591
27	46,358	22.2875	56,263	27.0495	61,378	29.5087
26	43,288	20.8115	52,538	25.2587	57,316	27.5558
25	40,220	19.3365	48,814	23.4683	53,252	25.6019
24	38,176	18.3538	46,332	22.275	50,545	24.3005
23	36,132	17.3712	43,852	21.0827	47,837	22.9986
22	34,086	16.3875	41,372	19.8904	45,130	21.6971
21	32,041	15.4043	38,891	18.6976	42,423	20.3957
20	29,996	14.4212	36,403	17.5014	39,716	19.0942
19	28,972	13.9288	35,164	16.9058	38,363	18.4438
18	27,950	13.4375	33,923	16.3091	37,009	17.7928
17	26,928	12.9462	32,684	15.7135	35,653	17.1409
16	25,905	12.4543	31,443	15.1168	34,302	16.4913
15	24,884	11.9635	30,200	14.5192	32,947	15.8399
14	23,861	11.4716	28,961	13.9236	31,593	15.1889
13	22,839	10.9803	27,719	13.3264	30,239	14.538
12	21,817	10.4889	26,478	12.7298	28,886	13.8875

Seconded by Ald. Schermerhorn and duly adopted, 6-0, on a roll call vote.

Discussion: Ald. Carey asked if there is an agreement with non-unit employees and if a 3% increase is considered standard. Human Resources Director Deborah DeForest explained that there is no agreement with non-unit employees, and that proposed increases for non-unit employees generally follow increases in union contracts. Ald. Jeffrey stated his belief that increases should be based on merit, but that evaluations are not performed. D. DeForest remarked that this is a cost-of-living increase and that merit increases are handled by the Council granting additional stipends. Ald. Carey asked about the process for moving a position from one grade to another. D. DeForest explained that because duties for various positions can change or be increased over time, the Finance/Personnel Committee may review the position and recommend moving it to a different grade; this would then be voted on by the Common Council. Ald. Carey then asked, if an evaluation process were to be instituted, who would review department heads? Ald. Jeffrey repeated that there are no criteria in place. D. DeForest explained that if a review process were to be put in place, an independent consulting entity must be brought in to review the City's current standards and develop an appropriate process. This has been investigated in the past, but the cost of such a process has proved unacceptable to the Council. Ald. Carey reiterated that he felt a cost-of-living increase was appropriate, but that he would like to see the history of such increases for unit and non-unit employees over the past 10 years. Mayor Maiurano then stated that he has seen these discussions repeated every year over a number of each year's meetings, and that as such increases are figured into each new year's budget, he felt these discussions should be held before accepting the proposed budget and not dragged out into the following year. Ald. Carey asked how many positions are affected by this. D. DeForest stated that the number of non-unit positions has decreased over the years, with currently three department heads and around seven other employees. Ald. Deierlein asked what dollar amount this increase would entail; neither W. Roberts nor D. DeForest had exact figures available, but D. DeForest replied that it would come to somewhere between $8,000 and $12,000. Ald. Carey proposed that the Council vote on the resolution, and that if it were not approved, it could be addressed at a future meeting.

RESOLUTION #19-2008 AUTHORIZING BUDGET TRANSFER – NORWICH CITY BAND

Ald. Bresina introduced the following and **moved** its adoption:

WHEREAS, the Norwich City Band has received outside grant assistance to supplement the reduced City budget for the 2008 summer concert program, leaving a remaining balance of $670 to complete its current year budget requirement; and

WHEREAS, funds are needed to accomplish this; and

WHEREAS, the Finance/Personnel Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer in the 2008 General Fund Budget:

From:

Account Number	Name	Amount
A7550.4100	Celebration - Other	$ 670.00

To:

Account Number	Name	Amount
A7270.4020	Band Concerts – Contracted Services	$ 670.00

Seconded by Ald. Carey, and duly adopted, 6-0, on a roll call vote.

Discussion: Mayor Maiurano commented that the Norwich City Band offers a wonderful community service, and congratulated Community Development Specialist Todd Dreyer for obtaining grants that cover the bulk of the Band budget.

RESOLUTION #20-2008 AUTHORIZING END OF YEAR 2007 BUDGET TRANSFERS

Ald. Schermerhorn introduced the following and **moved** its adoption:

WHEREAS, funds need to be reallocated among line items to cover the cost of expenses through December 31, 2007; and

WHEREAS, the Finance Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfers in the 2007 General Fund, Sewer Fund, and Water Fund Budgets:

2007 Budget Transfers

GENERAL

TO:

A1010.1010	Common Council - Personal Services	$	36.04
A1210.1010	Mayor - Personal Services	$	24.24
A1325.1010	Finance - Personal Services	$	1,699.19
A1355.1010	Assessment - Personal Services	$	24.84
A1430.1010	Civil Service - Personal Services	$	1,159.14
A1620.1010	Municipal Buildings - Personal Services	$	809.47
A3120.1020	Police - Overtime	$	32,896.23
A3410.1010	Fire - Personal Services	$	62,780.24
A3410.1020	Fire - Overtime	$	11,694.75
A3620.1010	Code Enforcement - Personal Services	$	7,089.93
A3640.1010	Disaster Preparedness - Personal Services	$	8.09
A5110.1010	Street Maintenance - Personal Services	$	86,866.99
A5142.1020	Snow & Ice Removal - Overtime	$	2,595.76
A8020.1010	Community Development - Personal Services	$	4,732.05
A8170.1010	Street Cleaning - Personal Services	$	3,199.40
A9030.8	Social Security	$	883.16
	GENERAL	***$***	***216,499.52***

FROM:

A1990.4	Contingency	$	44,163.78
A1620.4090	Municipal Buildings - Utilities	$	39,345.34
A1620.4060	Municipal Buildings - Materials & Supplies	$	2,579.51
A5110.4040	Street Maintenance - Vehicle Maintenance	$	43,965.88
A5142.1010	Snow & Ice Removal - Personal Services	$	72,171.92
A5182.4020	Street Lighting - Contracted Services	$	14,273.09
	GENERAL	***$***	***216,499.52***

SEWER

TO:

G8110.1010	Sewer Administration - Personal Services	$	1,021.71
	WATER	**$**	**1,021.71**

FROM:

G1989.0	Sewer - Special Items	$	1,021.71
	WATER	**$**	**1,021.71**

WATER

TO:

F8310.1010	Water Administration - Personal Services	$	3,593.97
F8320.1020	Source of Supply - Overtime	$	534.31
F8330.1020	Water Treatment - Overtime	$	541.55
F8340.1010	Water Distribution - Personal Services	$	3,924.63
	WATER	**$**	**8,594.46**

FROM:

F1989.4	Water - Special Projects	$	8,594.46
	WATER	**$**	**8,594.46**

Seconded by Ald. Jeffrey, and duly adopted, 6-0, on a roll call vote.

RESOLUTION #21-2008 AUTHORIZING 2007 BUDGET TRANSFER – MULTIMED BILLING FEES

Ald. Carey introduced the following and **moved** its adoption:

WHEREAS, the original amount budgeted for 2007 projected costs for ambulance billing was $43,050; and

WHEREAS, higher than budgeted revenue has resulted in higher billing fees; and

WHEREAS, funds need to be reallocated among line items to cover the cost of increased expenses through December 31, 2007; and

WHEREAS, the Finance/Personnel Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer in the 2007 General Fund Budget:

From:

Account Number	Name	Amount
A1990.4	Contingency	$8,788.22

To:

Account Number	Name	Amount
A3625.4021	Emergency Squad Billing Services	$8,788.22

Seconded by Ald. Jeffrey, and duly adopted, 6-0, on a roll call vote.

Discussion: Mayor Maiurano noted that this is a positive expense as it is a result of an increase in revenues. W. Roberts further explained that revenues had been more than $100,000 higher than anticipated, and consequently MultiMed's fees were higher than budgeted.

Payment of Bills
Ald. Schermerhorn **moved** that, based on the fact that the detailed January 2008 bill list has been satisfactorily audited and verified since last month's regular Council meeting, its prior approval be hereby ratified as follows:

	Prepaid	01/22/08	Grand Total
General Fund 2007	$258,488.36	$ -	$258,488.36
General Fund 07 with 08 Chks	55,174.48	65,368.20	120,542.68
General Fund 2008	153,987.75	29,717.85	183,705.60
Sewer Fund 2007	4,083.69		4,083.69
Sewer Fund 07 with 08 Chks	170,925.34	9,835.39	180,760.73
Sewer Fund 2008	7,777.37	534.16	8,311.53
Water Fund 2007	7,647.44		7,647.44
Water Fund 07 with 08 Chks	63,631.04	4,741.43	68,372.47
Water Fund 2008	15,088.17	651.38	15,739.55
Trust 2007	17,302.13		17,302.13
Trust 07 with 08 Chks	236.82		236.82
Trust 2008	22,799.64		22,799.64
B.I.D.			
Debt Service 2007	14,819.81		14,819.81
Debt Service 07 with 08 Chks			
Debt Service 2008	34,943.64		34,943.64
Reserves			
Unemployment			
Comm Development 2007			
Comm Development 2008			
Capital Projects 2007			
Capital Projects 07 with 08 Chks	8,305.00		
Capital Projects 2008			8,305.00
Correction to Water 07 with 08 Chks	(66.95)		(66.95)
TOTALS	**$835,143.73**	**$110,848.41**	**$945,992.14**

Seconded by Ald. Jeffrey and duly adopted ayes all.

Executive Session
Ald. Jeffrey **moved** to enter executive session at 8:06 p.m. to discuss the credit and financial history of a particular individual; to discuss the employment history of a particular individual; contract negotiations – CSEA. Seconded by Ald. Schermerhorn, duly approved ayes all.

Ald. Jeffrey **moved** to exit executive session at 9:07 p.m. Seconded by Ald. Schermerhorn, duly approved ayes all.

Adjournment
Ald. Bresina **moved** to adjourn at 9:08 PM. Seconded by Ald. Laughlin, accepted ayes all.