

MINUTES

City of Norwich, Water Commission

October 19, 2022

Present; Comm. S. Simmons, Comm. J. Kolb, Comm. D. Wilson, Comm. G. Baas

Also Present; E. Pepe,

Absent; Chairwoman J. Kelly, Ald. Loomis

The meeting was opened at 6:30 pm.

A motion to approve minutes of June 15, 2022 was made by Comm. J. Kolb and seconded by Comm. S. Simmons, all Ayes approve as written.

Visitors;

Correspondence; None

New Business;

1. Sewer Relief Policy – Supt. Pepe stated the policy as written includes a loophole whereby homes that have been vacant over a year are easily qualifying for sewer relief when they have a leak because the policy as written states the “average use will be determined by averaging the property’s water usage for one year prior to the leak”. Supt. Pepe suggested revising the policy to change the description of water use as follows, “average use will be determined by averaging the property’s water usage over the last 12 month period when the property was occupied before the leak occurred”

A motion to approve the revised sewer relief policy as stated above was made by Comm. D. Wilson and seconded by Comm. J. Kolb, all Ayes approve as written.

2. Water Main Repairs - Supt Pepe stated the Water Dept completed the following water main and other repairs over the last month.
 - a. Replaced leaky pressure reducing valve at Gibson
 - b. Repaired watermain at E. Main and Park
 - c. Repaired watermain at S. Broad and Hickok

These repairs will help reduce unaccounted for water loss.

3. Sewer Repairs – Supt. Pepe stated repairs were made on the following street laterals:
 - a. 90 Canasawacta
 - b. 6 Hale
 - c. 7 Berry

4. Supt. Pepe stated the WWTP received the new loader to replace the 1988 Ford Tractor.

Old Business;

1. WWTP Nutrient removal Study – No updates
2. Water Meter replacements – Supt. Pepe stated he started the process of drafting the bid specs.
3. New Filter Plant SPDES Permit – No updates
4. Rt 12 watermain replacement – Supt. Pepe stated that USDA approved the use of in stock pipe contingent the City drafts a letter stating that the pipe was made in the USA. Supt. Pepe stated that he took inventory of the pipe and will be drafting the letter.
5. I&I project – No updates

Adjournment; Meeting was adjourned at 8:30 pm. Next meeting is November 16, 2022 at 6:30pm to be held at the WWTP.