

CITY OF NORWICH
Civil Service Meeting
February 24, 2005

PRESENT:

Paul Laughlin, Chairman
John Blenis, Jr., Commissioner
James Haynes, Commissioner

ALSO:

Deborah DeForest, Secretary
Christine Gray, Sr. Acct. Clerk

Chairman Laughlin opened the Public Hearing for change in appendices for Chauffeur at 8:30 A.M. With no one present to be heard Chairman Laughlin closed the meeting at 8:32 AM.

Chairman Laughlin motioned to bring the Resolution #122 to amend the City of Norwich Civil Service Appendices to the table for discussion. Commissioner Blenis seconded. All ayes. 3-0.

Chairman Laughlin read the following resolution:

RESOLUTION # 122 TO AMEND THE APPENDICES OF THE
CITY OF NORWICH CIVIL SERVICE COMMISSION
CIVIL SERVICE RULES

At a meeting of the Norwich Civil Service Commission held on February 24, 2005 the following resolution was adopted:

WHEREAS, the City of Norwich Civil Service Commission deems it necessary to make certain changes to the Appendices of the City of Norwich Civil Service Rules;
AND

WHEREAS, the City of Norwich Civil Service Commission has duly advertised and has on February 24, 2005 held a public hearing on the matter,

NOW, THEREFORE, BE IT RESOLVED, that subject to the approval of the State Civil Service Commission the following changes be made to the Appendices of the City of Norwich Civil Service Rules:

APPENDIX C
LABOR CLASS

ADD:

CHAUFFEUR

and made a motion to approve the resolution.
Seconded by Commissioner Haynes. All ayes. 3-0.

Chairman Laughlin opened the regular meeting at 8:35 A.M.

Chairman Laughlin made a motion to approve the January 27, 2005 minutes as written.
Seconded by Commissioner Haynes. All ayes. 3-0.

Chairman Laughlin made a motion to approve the following vacant job duty statements:

Cleaner vacated by Jon Kramnich
Cleaner vacated by Ellery Gager

Seconded by Commissioner Blenis. All ayes. 3-0.

Chairman Laughlin made a motion to approve Resolution #123

RESOLUTION # 123 FOR AMENDMENTS TO THE CITY OF NORWICH
CIVIL SERVICE RULES

The City of Norwich Civil Service Commission has on February 24, 2005 adopted the following resolution:

WHEREAS, the City of Norwich Civil Service Commission is authorized by the State Civil Service Commission to approve eligible list for classified positions under their jurisdiction; and

WHEREAS, an examination for the position of PC Lan Technician was taken on January 8, 2005 and the results for said examination have been received and recorded;

NOW, THEREFORE, BE IT RESOLVED, that the eligible list for exam #69979 position of PC Lan Technician be established as detailed on the attached list and that the duration of this list shall be in effect from February 24, 2005 to February 24, 2006.

Seconded by Commissioner Blenis. All ayes. 3-0.

Chairman motioned to approve the following appointments:

Non-Competitive: James Mucha – Building Maintenance Mechanic – 2/10/05
Robert Brown – Motor Equipment Operator I - 2/7/05

Provisional: Jerry Jackson – Head Bldg. Maintenance Mechanic 2/8/05
Sara Cole - Library Clerk/PT 1/11/05

Seconded by Commissioner Haynes. All ayes. 3-0.

Chairman Laughlin noted the next meeting will be March 31, 2005.

Meeting adjourned 8:45 AM.