

CITY OF NORWICH
Civil Service Special Meeting
June 17, 2003

PRESENT:

Paul Laughlin, Chairman
Donna Wood-Craig, Commissioner
Anthony Abraham, Commissioner

ALSO:

Deborah DeForest, Secretary
Christine Gray, Sr. Acct. Clerk

Chairman Laughlin opened the executive session on 4:12 P.M.

The Commission reviewed the four applications received for the interim position of City Chamberlain/City Clerk. The Commission noted the following:

- 1 applicant with an Associate Degree did not have any municipal experience.
- 2 applicants with a Bachelors Degree did not have any municipal experience.
- 1 applicant had no degree or experience.

Chairman Laughlin noted that the application from Jane Berry was rude and an insult to the Human Resource Director.

Commissioner Abraham presented the members of the Commission with a copy of the City Charter Title II paragraph 23 Filling vacancies with the following highlighted:

A vacancy occurring in an appointive office of the city, otherwise than by expiration of term, shall be filled for the balance of the unexpired term by the same authorities and in the same manner as when appointed for a full term.

He noted the advertisement in the Evening Sun stated this would be an interim position not to exceed six months. This advertisement is totally out of order.

Chairman Laughlin made a motion not to accept the applications for City Chamberlain/City Clerk because none of them met the minimum qualifications. Seconded by Commissioner Wood-Craig. All ayes. 3-0.

Chairman Laughlin made a motion to remove under experience amendment "A" – "NYS" before the degree. Commissioner Abraham seconded. All ayes. 3-0.

Chairman Laughlin made a motion to end the executive session at 5:00 P.M. Seconded by Commissioner Wood-Craig. All ayes. 3-0.