

CITY OF NORWICH
Civil Service Meeting
March 26, 2009

PRESENT:

Michael Close, Chairman
John Blenis Jr., Commissioner
Joanne Baker, Commissioner

ALSO:

Deborah DeForest, Secretary
Lavonne Hinman, Personnel Assistant
Kim Perez, Norwich City Schools

Chairman Close called the meeting to order at 8:37 a.m.

Commissioner Baker moved to approve the minutes from January 29, 2009, seconded by Commissioner Blenis, ayes all.

Commissioner Baker read the following resolutions and moved for approval:

Resolution #174 to establish the eligible list for exam #69841 for the position of Supt. Of Buildings and Grounds.

RESOLUTION # 174 FOR AMENDMENTS TO THE CITY OF NORWICH
CIVIL SERVICE RULES

The City of Norwich Civil Service Commission has on February 26, 2009 adopted the following resolution:

WHEREAS, the City of Norwich Civil Service Commission is authorized by the State Civil Service Commission to approve eligible list for classified positions under their jurisdiction; and

WHEREAS, an examination for the position of Supt. Of Buildings & Grounds was taken on November 1, 2009 and the results for said examination have been received and recorded;

NOW, THEREFORE, BE IT RESOLVED, that the eligible list for exam #69841 position of Supt. Of Buildings and Grounds be established as detailed on the attached list and that the duration of this list shall be in effect from February 26, 2009 to February 26, 2010, which shall not be less than one nor more than four years in length.

Resolution #175 to amend the City of Norwich Civil Service Exam Fee Schedule.

RESOLUTION # 174 FOR AMENDMENTS TO THE CITY OF NORWICH
CIVIL SERVICE RULES

The City of Norwich Civil Service Commission has on February 26, 2009 adopted the following resolution:

WHEREAS, the City of Norwich Civil Service Commission is authorized by the State Civil Service Commission to determine exam fees and;

WHEREAS, the fee schedule has not been updated for many years;

NOW, THEREFORE, BE IT RESOLVED, that effective immediately the Examination Fee Schedule shall be amended as follows:

Decentralized shall be increased from \$5.00 to \$10.00 for residents and \$15.00 for non residents.

Regular shall be increased from \$7.50 to \$15.00 for residents and \$20.00 for non residents.

Uniformed Services shall be increased from \$12.50 to \$20.00 for residents and \$25.00 for non residents.

Seconded by Commissioner Blenis, ayes all.

Commissioners reviewed and signed annual report.

Commissioner Blenis moved to approve the following permanent appointments:

Ellery Gager	Custodian	Eff 2/3/09
Pamela Steward	Keyboard Spec.	Eff 2/3/09
Jamie Moore	Keyboard Spec.	Eff 2/3/09
Debra Bonney	Secretary 1	Eff 12/16/08

Chairman Close set the next meeting for April 30, 2009 at 8:30 a.m.

Chairman Close closed the meeting at 9:00 a.m.