

CITY OF NORWICH
Civil Service Meeting
May 27, 2010

PRESENT:

Michael Close, Chairman
John Blenis Jr., Commissioner
Joanne Baker, Commissioner

ALSO:

Deborah DeForest, Secretary
Lavonne Hinman, Personnel Assistant
Kim Perez, Norwich City Schools

Chairman Close called the meeting to order at 8:36 a.m.

Commissioner Baker moved to approve the minutes from March 25, 2010, seconded by Commissioner Blenis, ayes all.

Commissioner Baker read the following resolution and moved for approval:

Resolution #191 to establish the eligible list for exam #76918 for the position of Police Chief.

RESOLUTION # 191 FOR AMENDMENTS TO THE CITY OF NORWICH
CIVIL SERVICE RULES

The City of Norwich Civil Service Commission has on May 27, 2010 adopted the following resolution:

WHEREAS, the City of Norwich Civil Service Commission is authorized by the State Civil Service Commission to approve eligible list for classified positions under their jurisdiction; and

WHEREAS, an examination for the position of Police Chief was taken on March 6, 2010 and the results for said examination have been received and recorded;

NOW, THEREFORE, BE IT RESOLVED, that the eligible list for exam #76918 position of Police Chief be established as detailed on the attached list and that the duration of this list shall be in effect from May 27, 2010 to May 27, 2011, which shall not be less than one nor more than four years in length.

Resolution #192 to establish the eligible list for exam #63442 for the position of Firefighter Open Competitive.

RESOLUTION # 192 FOR AMENDMENTS TO THE CITY OF NORWICH
CIVIL SERVICE RULES

The City of Norwich Civil Service Commission has on May 27, 2010 adopted the following resolution:

WHEREAS, the City of Norwich Civil Service Commission is authorized by the State Civil Service Commission to approve eligible list for classified positions under their jurisdiction; and

WHEREAS, an examination for the position of Police Chief was taken on March 6, 2010 and the results for said examination have been received and recorded;

NOW, THEREFORE, BE IT RESOLVED, that the eligible list for exam #63442 position of Firefighter Open Competitive be established as detailed on the attached list and that the duration of this list shall be in effect from May 27, 2010 to May 27, 2011, which shall not be less than one nor more than four years in length.

Resolution #193 to establish the eligible list for exam #76916 for the position of Firefighter Promotional.

RESOLUTION # 193 FOR AMENDMENTS TO THE CITY OF NORWICH
CIVIL SERVICE RULES

The City of Norwich Civil Service Commission has on May 27, 2010 adopted the following resolution:

WHEREAS, the City of Norwich Civil Service Commission is authorized by the State Civil Service Commission to approve eligible list for classified positions under their jurisdiction; and

WHEREAS, an examination for the position of Police Chief was taken on March 6, 2010 and the results for said examination have been received and recorded;

NOW, THEREFORE, BE IT RESOLVED, that the eligible list for exam #76916 position of Firefighter Promotional be established as detailed on the attached list and that the duration of this list shall be in effect from May 27, 2010 to May 27, 2011, which shall not be less than one nor more than four years in length.

Commissioner Blenis moved to approve all the above resolutions, seconded by Commissioner Baker, ayes all.

Secretary DeForest, discussed and reviewed a new job duty statement that the School submitted and recommended that the position be classified as a Secretary II. Commission Blenis moved to approve, seconded by Commissioner Baker, ayes all.

Secretary DeForest discussed the position of the Live-in Watchperson and the need for this position with the commission for Norwich Housing. Commissioner Baker moved to approve, seconded by Commissioner Blenis, ayes all.

Chairman Close set the next meeting for June 24, 2010 at 8:30 a.m.

Chairman Close closed the meeting at 8:56 a.m.