

CITY OF NORWICH
Civil Service Meeting
November 18, 2004

PRESENT:

Paul Laughlin, Chairman
John Blenis, Jr., Commissioner
James Haynes, Commissioner

ALSO:

Deborah DeForest, Secretary
Kim Perez, Norwich City School
Christine Gray, Sr.Account Clerk

Chairman Laughlin motioned to approve the September 30, 2004 minutes as written.
Seconded by Commissioner Blenis. All ayes. 2-0.

Chairman Laughlin motioned to approve the following vacant job duty statements:

Cleaner vacated by Dennis Gager
Custodian vacated by Heriberto Paula
School bus Aide vacated by Rosemarie Farrell
School Bus Driver vacated by Matthew Gray

Seconded by Commissioner Blenis. All ayes. 2-0.

Chairman Laughlin motion to approve the following appointment approvals:

	<u>LABOR</u>	<u>Date of Appt.</u>
Rachel Mather	Library Page	10/04/2004
Herberto Paula	Cleaner	10/12/2004
Vicki Lamb	Chauffeur	10/01/2004

NON-COMPETITIVE

Michael Burke	Motor Equipment Operator I	10/28/2004
Earl Monroe	Motor Equipment Operator I	11/01/2004
David Sterling	School Bus Driver	11/01/2004
Emily Krug	Teacher Aide	11/01/2004

PROVISIONAL APPOINTMENTS

James Dunn	Computer Technician	10/19/2004
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PERMANENT APPOINTMENTS

Dennis Gager	Custodian	10/12/2004
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Seconded by Commissioner Blenis. All ayes. 2-0.

Chairman Laughlin noted the next meeting will be January 6, 2004, because of the holidays.

Chairman Laughlin closed the meeting at 8:40A.M.