

MINUTES

City of Norwich, Water Commission

January 18, 2023

Present; Comm. S. Simmons, Comm. G. Baas, Chairwoman J. Kelly, Comm. J. Kolb

Also Present; E. Pepe

Absent; Comm. D. Wilson, Comm. A. Locke

The meeting was opened at 6:30 pm.

A motion to approve minutes of November 16, 2022 was made by Comm. S. Simmons and seconded by Chairwoman J. Kelly, all Ayes approve as written.

Visitors;

Correspondence; None

Old Business;

1. David Eddy, GL Assets NY – Mr. Eddy is requesting an easement or sale of city property at the reservoir to gain legal access between his 2 lots required for the NYS 480a program.

Supt. Pepe stated he met with Mr. Eddy on site to look at the proposed easement location. The geometry of the requested easement is an approximate 20 ft x 20 ft x 28 ft triangle. Comm. G. Baas made a motion to support the request for a right of way easement between Mr. Eddy and the City for the purpose of allowing Mr. Eddy legal access to his other property for the NYS 480a program, seconded by Comm. J. Kolb. All ayes approve.

2. Denny Mirabito – 167 N. Shore Rd – Mr. Mirabito is requesting a conservation easement agreement for his septic system. Supt. Pepe stated the easement request is being handled by the City attorney.
3. Jim Mirabito – 217 W. Shore Rd – Mr. Mirabito made a request to make improvements to City property by expanding a deck. Comm. S. Simmons made a motion to allow the improvements to City property, seconded by Comm. J. Kolb. A vote was taken, Comm. S. Simmons, Chairwoman J. Kelly, Comm. J. Kolb voted yes, Comm. G. Baas voted no. Motion passes.
4. WWTP Nutrient removal Study – Supt. Pepe stated that the City formerly acknowledged that they wanted to continue with the project, which was necessary to receive the 8.3 M grant.
5. Water Meter replacements – Supt. Pepe stated that the City is in the process of drafting the bid specs.

6. New Filter Plant SPDES Permit – No updates
7. S. Broad Street watermain replacement – Supt. Pepe stated that Delaware Engineering was in the process of designing the watermain replacement. Supt. Pepe and Delaware are also coordinating with DOT and USDA re: final plans and specs.
8. I&I project – No updates
9. NYSDEC Dam Engineering Report – No updates
10. Well 4 – SRBC – Supt. Pepe is narrowing down potential candidates based on qualifications.

New Business; None

1. Chenango Lake Property – The Commission discussed the idea of putting a moratorium on all new structures pending review of the policy. Supt. Pepe stated he wasn't sure they could do that and said he would discuss with the attorney.

Supt. Pepe brought up again the idea of possibly selling the City property at Chenango Lake. Just for discussion, he listed a set of steps that could be followed for selling the property. These are:

1. Survey the site and divide up into parcels that correlate to property lines across the road.
2. Appraise each parcel and come up with a fair market price
3. Give homeowners adjacent to property a chance to bid on property at fair market price
4. If homeowner declines, put out to public bid to sell at highest price

Adjournment; Meeting was adjourned at 9:00 pm. Next meeting is February 15, 2023 at 6:30pm to be held at the WWTP.