

COMMON COUNCIL
AGENDA

Held at
One Court Plaza
April 18, 2023
6:30 PM

You are encouraged to view the meeting via the City's Facebook page at
<https://www.facebook.com/NorwichNewYork/>

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the special meeting of March 1 and the regular meeting of March 21, 2023.

Citation of Bravery Presented to Police Officer Leigh

Citations of Commendation Presented to Police Officers Laughlin, Rifanburg and Sergeant Rounds

Public Hearing - Microenterprise

Open Forum

Proclamation— Arbor Day

Proclamation – Child Abuse Prevention Month

Correspondence

- ◆ Norwich-Oxford Little League

Department, Board and Commission Reports

- ◆ Parks Minutes – February
- ◆ Ontario Hose Minutes – April
- ◆ Civil Service Minutes – March
- ◆ Historian 2022 Annual Report
- ◆ Human Resource Report – March
- ◆ Police Department Report – March
- ◆ Fire Department Report - March

Mayoral Appointment

Norwich Housing Authority

- ◆ *Brandon French, 25 Beebe Avenue, appointed to fill the remainder of a five-year term expiring June 25, 2027.*

Ward Reports

Motions

- ◆ Authorizing Home Rule Request for Assembly Bill No. A5898

Resolutions

- ◆ Declaring Vehicle Surplus and Authorizing Disposal
- ◆ Authorizing Purchase and Transfer of Reserve Funds for Fire Equipment
- ◆ Designating “Preferred Purchaser” of City-Owned Property at 48 Brown Avenue
- ◆ Transfer of Firefighter to Fire Assistant in the Norwich Fire Department
- ◆ Authorizing Appointment of Water System Operator - Unlicensed

Payment of Bills

Executive Session – To discuss contract negotiations and the employment history of a particular individual.

Adjournment

Correspondence

- ◆ **Norwich-Oxford Little League** – Ald. _____ moved to approve a request for road closures and Police Assistance for the Norwich-Oxford Little League parade on April 29, 2023. The parade will begin at 9:00 a.m. from the back of Grand Union, down Griffin St. to Midland Dr., ending at the Little League field behind the Norwich Middle School. Seconded by Ald. _____, approved ayes all.

Motions

- ◆ **Authorizing Home Rule Request for Assembly Bill No. A5898** – Ald. _____ moved to approve the Home Rule request for Assembly Bill No. 5898 in order to amend the Real Property Tax Law to further the vacant lot development plan in the City of Norwich. Seconded by Ald. _____, approved ayes all.

Resolutions

RESOLUTION # - 2023 DECLARING VEHICLE SURPLUS AND AUTHORIZING DISPOSAL

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, Car #21 is obsolete and has have been deemed to be surplus by the Police Department; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the following vehicle, as presented to the Common Council, be and hereby are declared surplus:

2013 Ford Taurus, Vin # 1FAHP2M83DG126981

and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to dispose of such equipment as is provided for by law.

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # -2023 AUTHORIZING PURCHASE AND TRANSFER OF RESERVE FUNDS FOR FIRE EQUIPMENT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the purchase of MSA thermal imagers has been recommended as additional safety equipment; and

WHEREAS, the total of the thermal imaging equipment will be \$16,171 and requires a transfer of \$11,171; and

WHEREAS, the Joint Committee has concurred with the recommendation; and

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds for the purchase of thermal imaging equipment in the 2023 Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
HR22-889	Capital Reserves – Ambulance Equipment	\$ 6,171.00
A3410.2101	Ambulance Equipment	5,000.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A3410.2100	Fire Equipment	\$11,171.00

Seconded by _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # - 2023

**DESIGNATING “PREFERRED PURCHASER” OF CITY-OWNED PROPERTY
AT 48 BROWN AVENUE**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich acquired the real property at 48 Brown Avenue through property tax foreclosure;
and

WHEREAS, the subject property is considered by the Common Council to be surplus and its continued ownership by
the City unnecessary to a useful public purpose; and

WHEREAS, the Common Council has reviewed proposals for the purchase of the property, and considers the
proposal from Thomas Jensen of Norwich, NY to be an acceptable offer based on the purchase amount offered, the
significant investments to be made in the property’s rehabilitation, and the proposed use; now therefore be it

RESOLVED, that the Common Council hereby designates Thomas Jensen of Norwich, NY as the “preferred
purchaser” of the City-owned property at 48 Brown Avenue; and, be it further

RESOLVED, that the Mayor be and hereby is authorized, under the direction of the City Attorney, to negotiate and
enter into a contract for the sale of the City-owned property at 48 Brown Avenue to Thomas Jensen.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # – 2023

**TRANSFER OF FIREFIGHTER TO FIRE ASSISTANT IN THE NORWICH FIRE
DEPARTMENT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, Mathew Parrella has given his notice that his last day as Firefighter in the Norwich Fire Department
would be April 17, 2023, and;

WHEREAS, Mathew Parrella would like to continue in the Norwich Fire Department and transfer to Fire Assistant;
now, therefore be it

RESOLVED, that the notice of Mathew Parrella, of Norwich, NY ending his employment as Firefighter in the
Norwich Fire Department effective April 17, 2023 is accepted; and further be it

RESOLVED, that Mathew Parrella, of Norwich, NY, be and hereby is granted a transfer to the appointment as Fire
Assistant in the Norwich Fire Department at the pay rate of \$15.44 effective April 18, 2023.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # –2022

**AUTHORIZING APPOINTMENT OF WATER SYSTEM OPERATOR -
UNLICENSED**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a vacancy of Water System Operator exists in the DPW; and

WHEREAS, the DPW Superintendent has recommended Joshua Doyle of Mount Upton, NY be transferred to the
position of Water System Operator - Unlicensed, and;

WHEREAS, Joshua Doyle must obtain all necessary licenses and permits within 18 months of appointment to the
position; and

RESOLVED, that Joshua Doyle of Mount Upton, NY, be and hereby is granted a provisional appointment to the position of Water System Operator – Unlicensed at the rate of \$24.14 effective April 19, 2023; and further be it

RESOLVED, that continued appointment is contingent on Joshua Doyle obtaining all necessary licenses and permits with 18 months of appointment; and further be it

RESOLVED, appointment is subject to any such action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

Payment of Bills

Ald. _____ **moved** to pay the April bills after proper audit and certification.

	<u>Prepaid</u>	<u>4/18/2023</u>	<u>Grand Total</u>
General Fund	\$218,911.13	\$567,057.19	\$785,968.32
Sewer Fund	19,219.53	20,970.27	40,189.80
Water Fund	12,763.81	39,991.35	52,755.16
Trust	32,880.05	-	32,880.05
Comm. Dev. - Special Grants	-	-	
Capital Projects	136,489.40	-	136,489.40
TOTALS	\$420,263.92	\$628,018.81	\$1,048,282.73

Seconded by Ald. _____ and duly adopted _____.