

CITY OF NORWICH
PLANNING COMMISSION
JANUARY 24, 7:00 PM
CITY COURT, NORWICH, NY

PRESENT: John Antonowicz
Kyra Collier
Mark Parker
Matt Gladstone
Brendan Hannan

ALSO: Fred Gee, Alderman
Erik Scrivener, Community Development Director

ABSENT: Harry Graves
Linda Kays-Biviano
Adrienne Zornow

CALL TO ORDER:

John Antonowicz called the regular meeting of the Planning Commission to order at 7:03 PM.

MINUTES:

Kyra Collier made a motion to approve the meeting minutes of December 19, 2022, second by Mark Parker. All aye votes, approved.

DISCUSSION:

Brendan Hannan and Matt Gladstone were introduced as new members to the Planning Commission. Both gave an overview of their background and why they chose to serve on the commission.

Erik Scrivener let the commission know that Common Council passed the amendments to the Sign Ordinance. An overview of the changes was presented to the new members.

Matt Gladstone gave an update on the proposed bike park. Design styles and examples were discussed.

The Planning Commission will meet on February 23, at 6:00 PM and will receive municipal training titled "The Roles of Planning and Zoning Boards in Community Development."

Erik Scrivener gave an overview of the DRI. Awardees are currently waiting for their assignments with state agencies.

Erik Scrivener discussed a potential goal of 2023—to include the City of Norwich in the Local Waterfront Revitalization Program. The Chenango River is an eligible waterway and funds are

available in the Consolidated Funding Application. The city may partner with other communities on a multi-jurisdictional plan but more information will be provided.

Kathleen Campbell has served on the city Planning Commission for years. The Planning Commission would like to recommend a proclamation thanking her for her service. John Antonowicz made the motion, Kyra Collier seconded the motion, all members in favor.

OTHER:

Site Plan Review was discussed by the commission. Erik Scrivener is looking at the City Charter and will bring more information to the next meeting on why the commission has not been involved.

The rope lights on the Arrow Laundry building were mentioned as an unattractive feature on the building. This led to a further discussion on areas of improvement that the commission feels are needed. It was agreed that a punch list will be created and addressed with the Joint Committee at a future meeting.

ADJOURNMENT:

Kyra Collier made a motion to adjourn the Planning Commission meeting, Mark Parker seconded. The meeting was adjourned at 8:08 PM.