

COMMON COUNCIL

Special Meeting  
AGENDA  
One Court Plaza  
July 5, 2023  
6:30 PM

You are encouraged to view the meeting via the City's Facebook page at <https://www.facebook.com/NorwichNewYork/>

Call To Order

Public Hearing - Water/Sewer Capital Improvement Plan

Motion

- ◆ Set Public Hearing for NY Main Street

Resolutions

- ◆ Authorizing the Mayor to Apply for and Receive Funding Under the Program Year 2023 Community Development Block Grant Program
- ◆ Authorizing Transfer of Funds for Placemaking Initiative
- ◆ Authorizing Transfer for Ice Rink Resurfacing
- ◆ Authorization for Submission of Community Development Block Grant Application
- ◆ Designation of Certifying Officer For 2023 CDBG Planning Project

Adjournment

Motion

- ◆ **Set Public Hearing for NY Main Street** – Ald. \_\_\_\_ **moved** to set a Public Hearing for July 18, 2023 at 6:30 p.m. to hear comment relative to the application for a NY Main Street grant. Seconded by Ald. \_\_\_\_ , approved ayes all.

Resolutions

**RESOLUTION # - 2023                      AUTHORIZING THE MAYOR TO APPLY FOR AND RECEIVED FUNDING  
UNDER THE PROGRAM YEAR 2023 COMMUNITY DEVELOPMENT BLOCK  
GRANT PROGRAM**

Ald. \_\_\_\_ introduced the following and **moved** its adoption:

**WHEREAS**, the U.S. Housing and Community Development Act of 1974 (P.L. 93-383), as amended, provides for the development of viable urban communities by providing decent housing and suitable living environment and expanding economic opportunities, principally for persons of low and moderate income; and

**WHEREAS**, said Act authorizes the Secretary of Housing and Urban Development (HUD), through the New York State Office of Community Renewal to make grants to units of general local government to help finance Community Development Programs under Section 103 (a)(1) of Title I; and

**WHEREAS**, under said legislation, eligible applicants in the case of municipalities, are required to authorize an official representative to file the application and to provide the Secretary with certain assurance of compliance with applicable laws and regulations under Title I of said Acts; and

**WHEREAS**, it is desirable to conduct and hold a public hearing pursuant to the HUD Act to obtain the views of the citizens on Community Development needs, to establish priorities, and subsequently to develop the application, programs and any amendments or revisions thereto; and

**WHEREAS**, by the Members of the Common Council: That the City Clerk is hereby authorized to publish a Notice of Public Hearing to be held on July 5, 2023 at the City Court, 1 Court Plaza, Norwich, NY to provide an opportunity for the City to:

- a. Provide the citizens of the City with adequate information concerning the amount of funds available for proposed community development activities, the range of activities that may be undertaken and other important program requirements.
- b. Provide citizens adequate opportunity to participate in the development of the application, any revisions, changes or amendments to the application, prior to the submittal; therefore be it

**RESOLVED**, that the Mayor is hereby authorized to execute and file an application on behalf of the City of Norwich with the New York State Office of Homes and Community Renewal for a Community Development Block Grant (CDBG) pursuant to Title I of the Housing and Community Development Act of 1974, as amended; and further be it

**RESOLVED**, that the Mayor is hereby authorized and designated as the representative and to act as such in connection with the application to provide additional information as may be required including all understandings and assurances contained in the application; and further be it

**RESOLVED**, that the Mayor is hereby authorized and directed to execute any contract and/or agreement with the New York State Office of Homes and Community Renewal in connection with the Application and his designee is further authorized to request and expend funds from the U.S. Government pursuant to said contract and/or agreement; and; further be it

**RESOLVED**, to the extent all or any actions hereby authorized have been executed and/or performed by the Mayor all are hereby ratified and confirmed and this Resolution take effect immediately.

Seconded by Ald. \_\_\_\_, and duly adopted, \_\_\_\_, on a roll call vote.

**RESOLUTION # - 2023****AUTHORIZING TRANSFER OF FUNDS FOR PLACEMAKING INITIATIVE**

Ald. \_\_\_\_ introduced the following and **moved** its adoption:

WHEREAS, a Placemaking Initiative has been proposed to the Joint Committee; and

WHEREAS, such initiative would be for the purpose of transforming downtown by connecting the DRI projects and creating quality places people want to live, work, play and learn; and

WHEREAS, these spaces will include public rights-of-way, store fronts and sidewalk amenities; and

WHEREAS, Commerce Chenango, B.I.D. and the Planning Commission are all in support of the initiative; and

WHEREAS, the City will contribute \$30,000 to the Placemaking Initiative which will require a transfer of funds; now, therefore be it

RESOLVED, that the Common Council authorizes the contribution of \$30,000 to the Placemaking Initiative; and further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2023 Budget:

From:

| <u>Account Number</u> | <u>Name</u>             | <u>Amount</u> |
|-----------------------|-------------------------|---------------|
| CD58-9950.1           | Transfer to Other Funds | \$30,000.00   |

To:

| <u>Account Number</u> | <u>Name</u>                       | <u>Amount</u> |
|-----------------------|-----------------------------------|---------------|
| CD57-8020-4020        | Planning – Housing Rehabilitation | \$30,000.00   |

Seconded by Ald. \_\_\_\_ , and duly adopted, \_\_\_\_ , on a roll call vote.

**RESOLUTION # - 2023****AUTHORIZING TRANSFER FOR ICE RINK RESURFACING**

Ald. \_\_\_\_ introduced the following and **moved** its adoption:

WHEREAS, the bid for the Ice Rink Resurfacing has been awarded in the amount of \$40,800; and

WHEREAS, a transfer of \$40,800 is necessary; now therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2023 Budget for the Ice Rink Resurfacing project:

From:

| <u>Account Number</u> | <u>Name</u>                                 | <u>Amount</u> |
|-----------------------|---------------------------------------------|---------------|
| HR18-9950.9           | Skateboard Park – Maintenance & Development | \$40,800.00   |

To:

| <u>Account Number</u> | <u>Name</u>                 | <u>Amount</u> |
|-----------------------|-----------------------------|---------------|
| A7110.3100            | Parks – Capital Improvement | \$40,800.00   |

Seconded by Ald. \_\_\_\_ , and duly adopted, \_\_\_\_ , on a roll call vote.

**RESOLUTION # - 2023**

**AUTHORIZATION FOR SUBMISSION OF COMMUNITY DEVELOPMENT  
BLOCK GRANT APPLICATION**

Ald. \_\_\_\_ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich intends to file an application for grant funding for the planning grant through the Community Development Block Grant program; and

WHEREAS, funds for the program will be requested from the New York State Office of Community Renewal; now, therefore be it

RESOLVED, that Brian Doliver, as Mayor, is hereby authorized and directed to file an application for funds from the New York State Consolidated Funding process for the Water/Sewer Planning Study through the Community Development Block Grant Program and upon approval of said request to enter into and execute a grant agreement with the State for financial assistance to the City of Norwich, and, if appropriate, take actions necessary to implement the proposed Program/grant upon approval from the State.

Seconded by Ald. \_\_\_\_ , and duly adopted, \_\_\_\_ , on a roll call vote.

**RESOLUTION # - 2023**

**DESIGNATION OF CERTIFYING OFFICER FOR 2023 CDBG  
PLANNING PROJECT**

Ald. \_\_\_\_ introduced the following and moved its adoption:

WHEREAS, the City of Norwich, New York is applying for funds through the Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development, as administered by the State of New York, for a City of Norwich Water/Sewer Infrastructure and Capital Improvement Planning Study Project, 2023 CDBG-Planning Application; and

WHEREAS, the City of Norwich, as the anticipated recipient of a 2023 CDBG-Planning Grant award, is required to designate a Certifying Officer for the purpose of signing required documents pertaining to this grant; now, therefore be it

RESOLVED that the Common Council does hereby designate the Mayor, Brian Doliver, as the City's Certifying Officer for the purpose of signing required documents pertaining to this CDBG-Planning Grant Application.

Seconded by Ald. \_\_\_\_ , and duly adopted, \_\_\_\_ , on a roll call vote.