

CITY OF NORWICH
PLANNING COMMISSION
OCTOBER 16, 6:30 PM
CITY COURT, NORWICH, NY

PRESENT: John Antonowicz Adrienne Zornow
 Mark Parker Adam Spence
 Kyra Collier Matt Gladstone

ALSO: Erik Scrivener, Community Development Director
 Karol Kucinski, Zoning Board of Appeals

ABSENT: Linda Kays-Biviano
 Brendan Hannan

CALL TO ORDER:

The regular meeting of the Planning Commission to order at 6:30 PM.

The Planning Commission approved the meeting minutes of the September 28th meeting. Adrienne Zornow made a motion, Adam Spence seconded. All were in favor.

Erik Scrivener gave an update on the Request for Proposals (RFP) for the Placemaking Action Plan. The RFP will be released later this month, and the city and project partners hope to have a contractor selected by December.

The commission discussed the DRI and the status of the projects. The City of Norwich and the BID/Parks project are still awaiting their contracts. Other projects have signed their contracts and are moving forward with the project. The Small Grant Fund committee will be meeting with the contractor, Clinton Brown Company Architects to discuss the goals of the fund.

The commission discussed the minimum parking requirements in the city and the need to review these and other requirements, especially in the downtown district. Development projects and the proposed sale of a property in the BID are reasons to review this.

ADJOURNMENT:

Kyra Collier made a motion to adjourn at 8:18 PM. Adam Spence seconded. All were in favor.