

CITY OF NORWICH
PLANNING COMMISSION
NOVEMBER 20, 6:30 PM
CITY COURT, NORWICH, NY

PRESENT: John Antonowicz Adrienne Zornow
 Brendan Hannan Adam Spence
 Kyra Collier Matt Gladstone

ALSO: Erik Scrivener, Community Development Director
 Karol Kucinski, Zoning Board of Appeals
 David Francis, Ordinance Working Group
 Amy Donnison, Code Enforcement Officer

ABSENT: Linda Kays-Biviano
 Mark Parker

CALL TO ORDER:

The regular meeting of the Planning Commission to order at 6:34 PM.

Minutes of the October 16, 2023 meeting were not presented for approval at this meeting, they will be presented at the December meeting.

Mayor Doliver created an Ordinance Working Group to draft a nuisance ordinance to assist with problem properties in the City of Norwich. A draft of the proposed Chronic Nuisance Ordinance was presented to the Planning Commission.

The Planning Commission is in favor of the intent of the Chronic Nuisance Ordinance, but there were some questions on who is responsible and how it will be enforced. The questions asked by the commission were who will serve as the Nuisance Officer, what is the appeals process, and is there conflicts with other ordinances.

David Francis spoke on behalf of the Ordinance Working Group and answered the questions. The appeals process was pending from the City Attorney. Amy Donnison spoke on the ordinances and stated that there is a lot of overlap with existing ordinances and that this may conflict with those processes.

After further discussion, Kyra Collier made a motion to recommend the ordinance to Common Council. John Antonowicz seconded; all were in favor.

Savannah Collins presented a petition from downtown business owners in favor of a Loitering Ordinance in the city. Savannah stated she has had numerous discussions with the Police Department and that an ordinance is needed to enforce loitering. The mayor requested that

the Planning Commission research this further and the commission agreed to look into an ordinance to recommend to the Common Council at the December meeting.

ADJOURNMENT:

Kyra Collier made a motion to adjourn at 8:20 PM. Adrienne Zornow seconded. All were in favor.