

CITY OF NORWICH
PLANNING COMMISSION
JANUARY 18, 2024, 6:30 PM
CITY COURT, NORWICH, NY

PRESENT: John Antonowicz Mark Parker
Adrienne Zornow Marissa Phelps
Linda Kays-Biviano

ALSO: Erik Scrivener, Community Development Director
Karol Kucinski, Zoning Board of Appeals
Savannah Collins, Parks Commission
Tyler Oliver, BID Board Chair
Fred Gee, Ward 2 Alderman
Eric Larsen, Friends of the Park

ABSENT: Kyra Collier Brendan Hannan
Matt Gladstone

CALL TO ORDER:

The regular meeting of the Planning Commission was called to order at 6:34 PM.

Minutes of the December 11, 2023, meeting was presented for approval. Adrienne Zornow presented a correction of the minutes, she was listed as present, but was absent from the meeting. Marissa Phelps moved to approve the minutes with the correction, John Antonowicz seconded, all were in favor of approving.

Eric Larsen introduced the East and West Parks DRI project and explained the changes to the project since Guernsey Park was removed. Eric further explained the public art process and how vendors will be procured. A rendering of the proposed work was presented which prompted many questions from the commission. Eric explained the electrical upgrades, the information kiosk, trailered bathroom facilities, sidewalks, and the proposed work along West Park Place.

Marissa Phelps asked about the peddler permits and the proposed food truck locations on East Park Place. Savannah Collins mentioned that business owners would like to see developments benefiting the downtown businesses instead of outside food truck vendors. It was suggested that she discuss this with BID.

John Antonowicz mentioned removing the water fountain in West Park since it is not working. After further discussion, John Antonowicz made a motion to support the concept of the parks project and recommend its approval to the Common Council. Adrienne Zornow seconded the motion. All were in favor.

Tyler Oliver spoke on the plan for BID to be more involved with the Planning Commission moving forward in 2024. Tyler discussed updates to the BID Plan, goals for the next year, and the mission of BID.

The last item was a review of the Planning Commission section of the City Charter. The Planning Commission will be discussing their role in the city further in 2024.

ADJOURNMENT:

Mark Parker made a motion to adjourn at 8:05 PM. Adrienne Zornow seconded. All were in favor.